

ARDLEIGH PARISH COUNCIL



To: Members of Ardleigh Parish Council

**You are hereby summoned to attend the Meeting of Ardleigh Parish Council to be held on
Monday 8th April 2019 at the Village Hall commencing at 7.30pm
For the purpose of transacting the business as set out in the Agenda**






Karen Thompson - Clerk

Dated 3/4/2019

- 19/54 **Chairman's Welcome**
- 19/55 **Apologies and reasons for absence**
- 19/56 **Declaration of Interests** - to receive any pecuniary or non-pecuniary interests relating to items on the agenda.
- 19/57 **Public participation session with respect to items on the agenda and other matters that are of mutual interest**
There will be 15 minutes available for question time, if required. At the close of this item; members of the public will no longer be permitted to address the Council.
- 19/58 **Minutes of the last meeting of the Council held on 11th March 2019**
Councillors are asked to agree the draft minutes of the last meeting as a true and accurate account of the proceedings of the meeting (See attachment).
- 19/59 **Clerk's Report**
To receive the report of resolutions agreed at Parish Council Meetings and Progress to date (See attachment).
- 19/60 **District and County Councillors**
To receive the reports of the District Councillor and the County Councillor.
- 19/61 **Planning**

Applications

- 19/00287/LBC [Replacement single storey rear extension.](#)
Beaumaris Dead Lane Ardleigh Colchester Essex CO7 7QD
- 19/00286/FUL [Replacement single storey rear extension.](#)
Beaumaris Dead Lane Ardleigh Colchester Essex CO7 7QD
- 19/00352/FUL [Proposed new detached dwelling.](#)
Land adjacent 43 Harwich Road Lawford Essex CO11 2LS
- 19/00427/FUL [Proposed demolition of existing dwelling and erection of five bungalows.](#)
Mount View Fox Street Ardleigh Essex CO7 7PS
To note the email received concerning this application (see attached).
- 19/00449/FUL [Proposed garage conversion and alterations including new pitched roof \(replacing flat roof and low pitched roof\) and front porch.](#)
Oatlands Harts Lane Ardleigh Colchester Essex CO7 7QQ
- 19/00441/FUL [Erection of a new workshop and partial demolition of the existing disused glasshouses.](#)
Old Shields Farm Waterhouse Lane Ardleigh Essex CO7 7NE

- 19/00467/FUL [Erection of 6no. detached dwellings and garages with access.](#) 
Land adjacent Fernview Turnpike Close Ardleigh Essex CO7 7QW
- 19/00509/TCA [1 No. Eucalyptus - reduce back to cutting points, 1 No. Willow - reduce canopy by 40%](#) 
3 Wheatlands Station Road Ardleigh Colchester Essex CO7 7RS
- 19/00500/FUL [Proposed new roof & associated remedial works following fire damage.](#) 
Blue Barns Cottage Old Ipswich Road Ardleigh Colchester Essex CO7 7QL
- 19/00501/LBC [Proposed new roof & associated remedial works following fire damage.](#) 
Blue Barns Cottage Old Ipswich Road Ardleigh Colchester Essex CO7 7QL
- 19/00516/TCA [1 No. Magnolia - reduce](#) 
11 Ardleigh Court Ardleigh Colchester Essex CO7 7L

Decided

Approvals:

- 18/02026/FUL [Extension to existing outbuilding.](#)
Devon House Malting Farm Lane Ardleigh Colchester Essex CO7 7QG
- 18/02108/FUL [Extension to garden and construction of an outbuilding to form a garage, workshop and kennel.](#)
Applewood Waterhouse Lane Ardleigh Colchester Essex CO7 7NE
- 19/00054/FUL [Proposed detached double garage with storage above.](#)
The Old Stables Frating Road Ardleigh Colchester Essex CO7 7SU
- 19/00245/TELLIC [Proposed installation of no.1 0.3m dish to existing mast.](#)
Land at Dedham Road Layby Ardleigh Essex

Decided

None

Refusals:

Approval Not Required

- [Proposed steel framed general purpose agricultural building.](#)
Goodhall Farm Coggeshall Road Ardleigh Colchester Essex CO7 7LR
Ref. No: 19/00354/AGRIC

To be determined by another authority

- [Proposed Office \(B1\) Development.](#)
Apex 12 Old Ipswich Road Langham CO7 7QR
Ref. No: 18/01960/NACON

Applications Closed

- [Additional storage required for machinery, hay, straw & agricultural products.](#)
Goodhall Farm Coggeshall Road Ardleigh Colchester Essex CO7 7LR
Ref. No: 19/00342/AGRIC – Further information required re flooding

Appeals

[APP/P1560/W/18/3217198](#)

Site Address

Evergreen, Turnpike Close
Ardleigh
COLCHESTER
CO7 7QW

Comments due by 12 April 2019. TDC reference [19/00017/REFUSE](#)

[APP/P1560/W/18/3218683](#)

43 Harwich Road
Lawford
MANNINGTREE
CO11 2LS

Comments due by 12 April 2019. TDC reference [18/00649/REFUSE](#)

19/62 Churchyard & Cemetery

19/62.1 To note the emergency work done to make safe fallen branches in the churchyard.

19/62.2 To receive the councillor inspection report and consider any urgent health & safety repairs.

19/63 Recreation, Play and Open Spaces

19/63.1 To receive reports on condition of play areas and equipment and resolve to repair any urgent health and safety risks.

19/64 Contract awards

To decide to award the clock servicing contract to Harwood Horological for Clock servicing after receiving a quote for £275.

19/65 Parish Assembly Requirements

To decide the format and invitees to the Parish Assembly on May 20th.

19/66 Parish Council Policies

19/66.1 To approve the following:

- Code of practice for handling complaints - new
- Asset Register

19/67 Village Security Measures

To note the progress on CCTV discussions with contractors for CCTV installation for the car parks areas around the Village Hall and Recreation Ground.

19/68 Public Rights of Way (PROW) and Highways

19/68.1 To consider a request for assistance regarding trees along Blacksmiths Lane (see attachment).

19/68.2 To consider the corner of Morrow Lane and Waterhouse lane hedge impeding visibility.

19/69 Tendring Car Rally

To note the Public Notice concerning Road Traffic Regulations as a result of the Tendring Car Rally on 27th and 28th April.

19/70 Parish Council Finance

19/68.1 To receive the Parish Council Financial Statement as at the 31 March 2019 (see attachment).

19/68.2 To approve the bills for payment for Parish Council—Cheques/Bacs payments including EALC affiliation fee (see attachment).

19/71 Internal Audit

To approve the 31st March 2019 financial position and begin internal audit with Heelis and Lodge internal auditors.

19/72 TDALC update

To receive a verbal report from the last TDALC meeting.

19/73 Complaint received on 11th March regarding Blacksmiths Lane.

To consider the progress made on assessing the complaint made regarding Council minutes referencing Blacksmiths Lane.

19/74 Information for the next meeting – Annual Parish Council meeting

- To consider items for the next meeting and suggest new items.
- Election of chairman

- Chairman's Declaration of acceptance of office
- Election of Vice chairman
- Appointment of lead councillors to liaison positions
- Agree banking mandates for Parish Council banks accounts.
- AGM of Recreation Ground for 18/19 – separate meeting on 2nd May.

Approval of

- Code of Conduct
- Standing Orders
- Financial Regulations
- Code of Practice for Handling Complaints - New

19/75

Meeting Closure & Date of Next Meeting

Monday 13th May 2019.