

ARDLEIGH PARISH COUNCIL



To: Members of Ardleigh Parish Council

**You are hereby summoned to attend the Annual Meeting of Ardleigh Parish Council to be held on
Monday 13th May 2019 at the Village Hall commencing at 7.30pm
For the purpose of transacting the business as set out in the Agenda**

Karen Thompson - Clerk

Dated 8/5/2019

Outgoing Chairman's Welcome

- 19/77 **To elect a Chair**
- 19/78 **To receive the Chairman's Signed Declaration of Office**
- 19/79 **To elect a Vice Chair**
- 19/80 **Apologies and reasons for absence**
- 19/81 **Declaration of Interests** - to receive any pecuniary or non-pecuniary interests relating to items on the agenda.
- 19/82 **Co-option of Councillors**
- 19/83 **Public participation session with respect to items on the agenda and other matters that are of mutual interest**
There will be 15 minutes available for question time, if required. At the close of this item; members of the public will no longer be permitted to address the Council.
- 19/84 **Minutes of the last meeting of the Council held on 10th December 2018**
Councillors are asked to agree the draft minutes of the last meeting as a true and accurate account of the proceedings of the meeting (See attachment).
- 19/85 **Council Roles**
To appoint Councillors to the following roles of responsibility:
- Colchester Road Play Area health & safety inspections
 - Recreation Ground & Millennium Green inc play/fitness area health & safety inspections
 - Churchyard and Cemetery health & safety inspections
 - Cemetery Management
 - TDALC
 - Quarry Liaison
 - Landfill Site Liaison
- 19/86 **Clerk's Report**
To receive the report of resolutions agreed at Parish Council Meetings and Progress to date (See attachment).
- 19/87 **District and County Councillors**
To receive the reports of the District Councillor and the County Councillor.
- 19/88 **Planning**
- 19/88.1 To consider initial actions regarding a potential planning application at Plain Farm of over 70 acres.

Applications

19/00565/FUL

[Extension to existing outbuilding.](#)

Devon House Malting Farm Lane Ardleigh Colchester Essex CO7 7QG

- 19/00552/FUL [Demolish and rebuild barn exactly as approved under application 18/00718/FUL to be used as an annexe.](#) 
2 Hunters Chase Ardleigh Colchester Essex CO7 7LW
- 19/00599/OUT [Proposed six detached dwellings and garages to replace existing dwelling.](#) 
Nevada Harts Lane Ardleigh Essex CO7 7QH
- 19/00621/FUL [Rural workers dwelling \(horse race trainer\), and demolition of existing mobile home.](#) 
Benson Racing Harts Lane Ardleigh Colchester Essex CO7 7QE
- 19/00634/FUL [Proposed 3 storey side extension \(second floor formed in loft space\).](#) 
487A Ipswich Road Colchester Essex CO4 4HG
- 19/00637/FUL [Demolition of pig farrowing unit and erection of two dwellings.](#) 
Land adjacent 2 Shakespeare Cottages Turnpike Close Ardleigh Colchester Essex CO7 7QW
- 19/00651/OUT [Outline application for 2no. dwellings and associated access.](#) 
Land adjacent Cassjade Chapel Lane Ardleigh Essex

Decided

Approvals:

- 18/01679/FUL [Siting of temporary accommodation to provide on-site security and protection of glasshouse stock.](#)
Shadows Pit Nursery Harwich Road Ardleigh Colchester Essex CO7 7LT
- 19/00185/FUL [Removal of condition 1 of TEN/180/71 to allow unrestricted occupation.](#)
Birchwood Nursery Harts Lane Ardleigh Colchester Essex CO7 7QH
- 19/00218/FUL [Proposed drop kerb to front of property for vehicular access.](#)
Hamlin House The Street Ardleigh Colchester Essex CO7 7LD
- 19/00221/FUL [Proposed attached garage and balcony to the rear.](#)
Tall Trees Station Road Ardleigh Colchester Essex CO7 7RT
- 19/00297/FUL [Proposed dwelling following demolition of existing dwelling.](#)
The Lodge 22 Harwich Road Ardleigh Essex CO7 7LS
- 19/00302/FUL [Extension to existing workshop to provide greater working area & covered storage, and 16 additional parking spaces.](#)
Martells Industrial Estate Douglas Curtis Machine Tools (Colchester) Ltd Slough Lane Ardleigh Essex CO7 7RU

Decided

Refusals:

- 19/00352/FUL [Proposed new detached dwelling.](#)
Land adjacent 43 Harwich Road Lawford Essex CO11 2LS

19/89

Parish Council Finance

- 19/89.1 To receive the Parish Council Financial Statement as at the 30 April 2019 (see attachment).
- 19/89.1 To decide the banking signatories for the following accounts:
- Parish Council Barclays Current Account
 - Parish Council Barclays Savings Account
 - Parish Council Barclays Recreation Ground Account
 - Parish Council Cemetery Funds Account

19/90

Churchyard & Cemetery

- 19/90.1 To receive health and safety reports and consider any urgent decisions on expenditure.

19/91

Recreation, Play and Open Spaces including Colchester Road Play Area

- 19/91.1 To receive reports on condition of area and identify any health and safety risks and consider any decisions for expenditure.

- 19/91.2 To note the request for improvements to the grass on the recreation ground and the call for a quote from the Recreation Ground contractors.
- 19/92 Environment**
- 19/92.1 To note the work completed on the Village Centre Car Park by the handyman and the planned work on the Village Hall car park and crossroads bus shelter by Essex Highways as part of their charitable programme.
- 19/93 Policies**
- To review and approve the following policies:
- Code of Conduct
 - Standing Orders
 - Financial Regulations
 - Statement for internal control – new
- 19/94 Parish Council Invoices for approval**
- 19/94.2 To approve the bills for payment for Parish Council–Cheques/Bacs payments (see attachment).
- 19/95 Information for the next meeting**
- To suggest items for the next meeting.
- 19/96 Meeting Closure & Date of Next Meeting**
- Monday 10th June 2019.