



ARDLEIGH PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 11 FEBRUARY 2019 AT THE VILLAGE HALL AT 7.30PM

PRESENT: Cllr Barrott (Chair),
Cllr's Thompson, Chase-Gardener, Smith, Fontaine, Scott-Barrett, Marshall and Talbot
Clerk - Karen Thompson

ALSO IN ATTENDANCE: There were no members of the public.

19/016 Chairman's Welcome

The chair welcomed all those present.

19/017 Apologies and reasons for absence

The Council resolved to accept the apologies of Cllr Partridge, Andrews and Fryer.

19/018 Declaration of Interests - to receive any pecuniary or non-pecuniary interests relating to items on the agenda.

None declared.

19/019 Public participation session with respect to items on the agenda and other matters that are of mutual interest

There were no members of the public.

19/020 Minutes of the last meeting of the Council held on 14th January 2019

It was noted that Councillor Chase-Gardener had been omitted from those in attendance. This was rectified and then it was resolved that the minutes of the parish council meeting of the 14th January 2019 be approved as a correct record and signed by the chairman.

19/021 Clerk's Report

The list of current on-going actions and closed actions was noted.

TDC had invited the parish council to the Pride of Tendring Awards and Cllr Fontaine and Chase-Gardener agreed to attend.


The clerk advised that TDC did not have the cemetery bins as part of their emptying schedule although the plastic bin lids have been reinstalled.

19/022 District and County Councillors

No reports available.

19/023 Planning

Applications The council considered the following applications and decided the following comments.

18/02118/FUL [The construction of 90 small B1 & B8 use commercial units with ancillary facilities, associated car parking and landscaping; and the construction of 5 commercial office blocks with B1 use with associated car parking and landscaping.](#) 

Crown Business Centre Old Ipswich Road Ardleigh Colchester Essex CO7 7QR

The council noted that the site already had consent for 78 offices and did not object to this application.

19/00054/FUL [Proposed detached double garage with storage above.](#) 

The Old Stables Frating Road Ardleigh Colchester Essex CO7 7SU

The council did not object to this application.

Variation of Condition 2 (approved plans) of planning permission 16/00878/FUL to amend site layout to incorporate 2 parking spaces (plots 1 and 4), move turning head to increase parking areas (plots 2 and 3) and amend boundary wall details.

Ardleigh Hall Squash Club Dedham Road Ardleigh Essex CO7 7LG

The council did not object to this application.

**Decided Approvals:
Decided Refusals:**

The approved planning decisions were noted.

Refused planning decisions were noted.

Appeals

The following appeals and appeal decisions were noted.

- Site Address: Orchard Barns Kindergarten School Badliss Hall Lane Ardleigh
- Description of development: Change of use of Children's Day Nursery to B1a (offices C3 (dwelling) use (no alterations to the building, either internally or externally).
- Application reference: 17/02193/FUL
- Appeal reference: APP/P1560/W/18/3214618
- Appeal start date: 8 January 2019

19/024
19/24.1

**Churchyard & Cemetery
To receive the councillor inspection report and consider any urgent health & safety repairs.**

It was reported that there had been a little wind damage but it was deemed safe.

19/025
19/25.1

**Recreation, Play and Open Spaces including Colchester Road Play Area
To receive reports on condition of play areas and equipment and resolve to repair any urgent health and safety risks.**

The reports were received and no repairs were required.

19/25.2

To consider action concerning the residents concern over the delayed play area construction on Avellena Place (see article).

Cllr Fontaine had visited the site and confirmed that there had been progress since the Gazette article. The council queried the responsibility for the eventual play area and resolved to ask the development company what the management plans were. It was also thought that an Ardleigh Notice Board should be installed.

19/026

**Draft Tender Specifications for Advertising
To consider the draft tender specifications for the contracts expiring in March 2019 for the following contracts:**

1. Floral Display
2. Grassed areas Churchyard and Cemetery
3. Highway verges
4. Millennium Green
5. Recreation Ground
6. Clock
7. Tree Surveys

The draft contract specifications were agreed and would be published/advertised.

19/027
19/27.1

**Roads and Transport
To consider to Home Farm Lane congestion and damage.**

It was noted that Cllr Gugliemli was arranging a meeting with Peake Fruit.

19/27.2 To consider the Local Bus consultation which seeks views on cutting the last bus from Colchester and Harwich meaning the last service running would be 2035 from Colchester and 1900 from Harwich. The consultation also seeks views on reducing the Sunday to 2 hourly.

The council resolved to comment on the need for a later bus service Monday – Saturday and a regular Sunday service to accommodate the needs of working people and students that live in rural areas.

19/028 PROW

To consider the damage being done to Blacksmiths Lane bridleway and footpath due to property works.

The council noted that Blacksmiths Lane is owned by a private land owner and not the council and requests for improvements and repairs would need to be passed on.

19/029 Tendring District Association of Local Councils (TDALC)

To receive a report from the TDALC meeting in January and to resolve to pay the affiliation fee of £15.00.

The council resolved to approve the subscription of £15.00 to remain members of TDALC.

19/030 Subscriptions

To consider joining the RCCE Parish Council Scheme.

The council resolved to join the RCCE as Parish Council members.

19/031 Parish Council Finance

19/31.1 To receive the Parish Council Financial Statement as at the 31 January 2019.

The council received the financial report showing an end of year forecast of receipts (including grants, burial fees, floral display sponsorship) of £86,543 and a forecast expenditure of £84,000. The current holdings including reserves and money set aside for a further cemetery was reported as £120,149. This was noted.

19/13.2 To approve the bills for payment for Parish Council–Cheques/Bacs

The following invoices/bills were approved for payment:

Net Pay	£	532.63
HMRC Tax and NI	£	133.00
Pension Contribution	£	30.01
Clerk expenses		
Mileage 109.80	£	123.55
stationery 8.25, parking 5.50		
TDALC affiliation	£	15.00
EALC councillor training	£	90.00
Laptop repair - Mistley Computer Services	£	115.00

19/032 Information for the next meeting

To suggest items for the next meeting

It was noted that the following was scheduled for the February Parish Council meeting

- Contract awards

19/033 Exclusion of Press and Public

To resolve that pursuant to Regulation 4 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting for the consideration of the following matters on the grounds that they involve the likely disclosure of exempt information as defined in the following Paragraph

of Part 1 of Schedule 12A of the Local Government Act 1972, as amended, indicated below.

Information relating to any individual.

Information relating to the financial or business affairs of any particular person (including the authority holding that information).

There were no people to exclude.

19/034 Staff Pay Increases

19/34.1 To consider increasing the hourly rate of pay of the clerk in line with the NALC pay awards with effect 1 April 2019.

The council resolved to increase the clerks pay in line with the NALC pay scales for clerks to £12.89 per hour.

19/035 Meeting Closure & Date of Next Meeting

Monday 11th March 2019.

Signed by Meeting Chair on