

ARDLEIGH PARISH COUNCIL



To: Members of Ardleigh Parish Council

Council Members are summoned to attend the Ardleigh Parish Council meeting on

Monday 10 February 2025 at 7.30pm at Ardleigh Village Hall.

Rachel Fletcher – Parish Clerk

Dated 5 February 2025

Rachel Fletcher

This meeting is open to the public who are welcome to attend either in person (if there is sufficient space) or online. Councillors attending online are not considered to be officially present so are not permitted to vote. The meeting will be recorded for the purposes of minute taking.

Microsoft Teams link to join the meeting online [Click here to join the meeting](#)

Meeting ID: 341 235 803 084 Passcode: 8MC7dc6W [Download Teams | Join on the web](#)

AGENDA

25.015	Chair's Welcome
25.016	Apologies and reasons for absence
25.017	Public participation session relating to items on the agenda
	There will be 15 minutes available if required. At the close of this item members of the public will no longer be permitted to address the members of the Council.
25.018	Declaration and Register of Interests and Dispensations
	To receive declarations of any interests relating to agenda items and/or new dispensations.
25.019	Minutes of meeting held on 13 January 2025
	Councillors are asked to approve the draft minutes of the previous meeting as a true and accurate record and to note/reconfirm any delegated decisions subsequently made (see attachments).
25.020	Planning
	To note the applications published/ received/ validated and/or decided since the last meeting. To consider comments on new applications and appeals, including any received after the publication of the agenda.
Applications	<p>a) 25/00090/FUL Proposed extension of building for the storage of agricultural machinery. Shadows Pit Nursery, Harwich Road, Ardleigh CO7 7LT</p> <p>b) 25/00114/DISCON Discharge of conditions re 24/01736/FUL Copeland John De Bois Hill Ardleigh CO7 7PJ</p>
Other/ Appeals	To note or consider any other applications including appeals or enforcement issues.
25.021	Other Planning and Infrastructure issues
	<p>a) Tendring/Colchester Borders Garden Community (and related issues) To note updates since the last meeting including Link Road developments.</p> <p>b) Conservation Area consultation. To note and consider response to TDC consultation open until 10 March 2025 on proposed changes to Ardleigh Conservation Area. Public exhibition Ardleigh Village Hall 18 February 3pm-7pm. See Conservation Area Appraisals</p> <p>c) Pylons, Substations, Windfarms and related To note updates since the last meeting including</p> <ul style="list-style-type: none"> North Falls planning examination updates, request for Statement of Common Ground (SoCG) and to consider whether to instruct a planning lawyer to assist with further submissions. See also North Falls Offshore Wind Farm - Project information

	<ul style="list-style-type: none"> • Tarchon Interconnector project- notification of forthcoming non-statutory consultation and offer of a pre-meeting (see attachment) • National Grid targeted consultation expected in February 2025. <p>d) To consider issues arising from meeting with Tendring DC Director of Planning on local and national planning matters.</p>
25.022	Community Projects, events and assets
	<p>a) Community Projects and Initiatives To receive updates on any developments including reports received (eg Litter Pickers, Community Speedwatch, Ardleigh Practical Actions for Climate and Environment (APACE), Police reports).</p> <p>b) To confirm whether Council wishes to go ahead with Community Showcase and Annual Assembly Meeting on Saturday 12 April and to consider format and invitees.</p> <p>c) Requests for support- to note that Applications are open for local organisations and charities to receive a small grant/ donation from Ardleigh Parish Council. Applications must show how they benefit Ardleigh residents and close at 12 noon on 28 February 2025.</p>
25.023	Highways, Public Rights of Way (PRoW) and related issues
	Note that updates on highways, public rights of way and related issues usually take place outside the meeting and should be reported direct www.essexhighways.org/tell-us . To note continued concerns regarding parking along Station Road and complaints received about use of Recreation ground and Village Hall car parks by non-users.
25.024	Reports and Correspondence
	<p>a) District and County Councillor reports To receive verbal updates from those present. Any written reports received from District and County Councillors are emailed to members.</p> <p>b) Councillors' reports including reports of training or meetings.</p> <p>c) Clerk's report - To receive a report on key tasks undertaken since the last meeting including delegated decisions and key correspondence (see attachment).</p>
25.025	Parish Council Finance
	<p>a) To note the Interim Audit report and consider auditor comments/recommendations.</p> <p>b) To confirm the bills for payment for Parish Council and Village Hall including payments made using delegated authority.</p>
25.026	Amenities and Contracts
	<p>To receive updates and take decisions on Parish Council amenities and contracts including:</p> <p>a) Council contracts & contractors – to note that contracts are out to tender with closing date of 21 February. See Ardleigh Parish Grass Cutting and Maintenance Contracts - Contracts Finder</p> <p>b) Play and Exercise equipment</p> <p>c) The Ardleigh Recreation Ground to note concerns about parking (see 25.023 above) and consider next steps.</p> <p>d) Cemetery/churchyard matters to note issues regarding Clock- additional quotes to be sought for repairs.</p> <p>e) Millennium Green to note outcomes of joint meeting held 27 January 2025 and agree proposed changes to management arrangements.</p> <p>f) Village Hall matters</p> <p>g) Other Amenities and Open Spaces issues update (if available) on valuation of allotment land.</p> <p>h) Biodiversity issues and updates</p>
25.027	Parish Council Governance and related items
	<p>a) To consider updated Risk Management Policy and Risk Register</p> <p>b) To identify other policies which need to be agreed at the March meeting before the financial year-end.</p>
25.028	Future meetings and meeting closure
	<p>a) To confirm the scheduled next meeting on Monday 10 March 2025, 7.30pm, Ardleigh Village Hall (with remote link)</p> <p>b) Meeting closes.</p>