



Employment Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Have you ever used another name? YES NO If yes, please specify for purposes of a reference check:

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Years at above address: _____ Email: _____

Phone: _____ Date Available: _____ Desired Salary: \$ _____

Driver License Number _____ Expiration Date: _____

Position Applied for: _____ Are you Bilingual? _____

How did you hear about iWork Employment Services? _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever been asked to resign from any position? YES NO If yes, please explain? _____

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____



References

Please list (3) professional references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Previous Employment

Last/Present Employer: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Duties Performed: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Employer: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Duties Performed: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Employer: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Duties Performed: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO



Please include a statement as to why you are qualified to work at iWork Employment Services.

Please state any additional information you feel may be helpful. Include current training, i.e. CPR, First Aid, CPI (Certified Prevention Intervention), etc.

Disclaimer and Signature

I hereby certify that I have been informed of the duties, the hours and days of work of the position for which I am applying, and that the information on this application is correct and complete to the best of my knowledge.

I agree to have any of the statements checked by the Company unless I have indicated to the contrary. Further, I understand that falsification or omission of any material information on this application, if I receive a job offer, may be considered sufficient cause for immediate termination. I agree that if employed, I will abide by all policies and procedures established by the employer.

I hereby acknowledge that my employment is "AT-WOLL," that I may resign at any time and the Company may terminate my employment at any time, with or without cause, and with or without notice, that any assurances of continued employment, whether written, oral or by conduct, shall not be interpreted as changing the nature of the employment relationship unless specifically acknowledged in writing by the President of the Company.

Signature: _____ Date: _____

FOR COMPANY USE ONLY			
Interviewed: <input type="checkbox"/> Yes <input type="checkbox"/> No			
Remarks: _____ _____ _____			
Employed: <input type="checkbox"/> Yes <input type="checkbox"/> No	Starting Date: _____		
Job Title: _____	Salary: _____	Dept: _____	
By: _____	_____		
Name and Title	Date		

Revised 3/2020