

**ATLAS APOSTILLE &
DOCUMENT LEGALIZATION ORDER FORM**

**DOCUMENTS PICKED UP OR MAILED WILL BE TAKEN TO SECRETARY OF
STATE TO PROCESS NEXT DAY.
RETURNED TO YOU BY FEDEX WITHIN 4 BUSINESS DAYS.**

**MAIL ALL DOCUMENTS TO:
JAN ATLAS
80149 Royal Birkdale Dr
Indio, CA 92201**

Print and Fill out this form completely and mail to above address with all documents.

Name: _____ **Company:** _____
Address _____ **City** _____
_____ **State:** _____ **ZIP** _____
Telephone _____
Email: _____
Date: _____ **Number of Documents:** _____
Type of documents: _____
For use in which country?: _____

FEES:

\$75.00 Travel fee to pick up document if needed

\$15.00 per document Notarization fee if needed.

\$110.00 per document Apostille fee
Consulate fee - depending on Consulate

**\$195 per document for USDOS fee for Federal document or Countries not
part of the Hague Convention,**

For Shipping back, Include prepaid shipping envelope or label.
OR add \$45 for shipping Fed Ex back to you for Domestic.
International shipping will be quoted depending on address and country.

**Credit Cards by Pay Pal accepted on my website.
OR sign Credit card Authorization and send credit card info
below:**

**CREDIT CARD AUTHORIZATION FEE FOR APOSTILLE
SERVICES**

**Credit card
number**_____

Exp date_____ **CVV Code**_____

Zip Code_____

**Signature to Authorize credit
card**_____