

**ATLAS APOSTILLE &  
DOCUMENT LEGALIZATION ORDER FORM**  
**MAIL DOCUMENTS TO:**  
**JAN ATLAS**  
**42215 WASHINGTON STREET STE A**  
**PMB#191**  
**PALM DESERT, CA 92211**

Print and Fill out this form completely and mail to above address with all documents.

**Name:**\_\_\_\_\_ **Company:**\_\_\_\_\_  
**Address**\_\_\_\_\_  
**City**\_\_\_\_\_ **State:**\_\_\_\_\_ **ZIP**\_\_\_\_\_  
**Telephone**\_\_\_\_\_ **Email:**\_\_\_\_\_  
**Date:**\_\_\_\_\_ **Number of Documents:** \_\_\_\_\_ **For use in**  
**which country?:**\_\_\_\_\_

**PLEASE MAIL NOTARIZED DOCUMENTS WITH TRACKING**

**FEES:**

**\$195.00 FOR ONE DOCUMENT - Apostille fee**  
**\$95.00 each additional document.**

**ADD\$ 100.00 per document FOR EXPEDITED SERVICE - TX only**

**\$195 PER document for all FEDERAL DOCUMENTS going to WASHINGTON  
DC, US DEPARTMENT OF STATE.**

**LEGALIZATION - Consulate fee - FEES depending on Consulate**

**Any Documents not part of the Hague Convention, will need ADDITIONAL  
USDOS AND Consulate Legalization, fees will be calculated depending on  
the consulate.**

**For Shipping back, you have the option to Include prepaid shipping  
envelope or label.**

**OR add \$45 for shipping Fed Ex back to you for Domestic.**

International shipping will be quoted depending on address and country.

**Credit Cards by Pay Pal accepted on my website.  
OR sign Credit card Authorization and send credit card info  
below:**

**CREDIT CARD AUTHORIZATION FEE FOR APOSTILLE  
SERVICES**

**Credit card  
number**\_\_\_\_\_

**Exp date**\_\_\_\_\_ **CVV Code**\_\_\_\_\_

**Zip Code**\_\_\_\_\_

**Signature to  
Authorize**\_\_\_\_\_

**Date:**\_\_\_\_\_

**Number of Documents:** \_\_\_\_\_

**TOTAL FEE CHARGED**\_\_\_\_\_