

# Wilcox Instrumental Music Boosters

## Minutes

Monday, June 4, 2018

Time: 6:30 p.m. – 8:00 p.m., in the Wilcox Music Room M100



Rick South, Bill Weisinger, Karli Weisinger, Charity Silkebakken, Rosa Tewksbury, Mekayla Tewksbury, Allysa Tewksbury, Mike Tewksbury, Margaret Bergmann, Marian Lin, Ron Starnes, Margaret Horoszko, Mathew Thankachan, Kristian Farnham

**Meeting called to order at 6:38pm by President, Bill Weisinger**

### **OLD BUSINESS:**

Approval of Minutes from May, 2018. *Minutes approved with edits.*

Treasurer's Report – update on financials, expenses and donations.

### **NEW BUSINESS:**

#### **ELECTIONS:**

**Board (nominees) for 2018-2019:**

President..... **Mathew Thankachan**

Vice President ..... **Margaret Bergmann**

Treasurer..... **Ron Starnes**

Secretary ..... **Charity Silkebakken**

The President shall:

- a) Act as the executive officer of Wilcox Instrumental Music Boosters
- b) Preside at all regular and special meetings
- c) Serve as liaison with Wilcox High School and other Wilcox support organizations
- d) Coordinate communication within the school and community

The Vice President shall:

- a) Assume responsibilities of the President in the absence of the President
- b) Serve as chairperson of fundraising

The Secretary shall:

- a) Record and distribute minutes of all regular meetings and special meetings
- b) Assist with general correspondence needs of the organization
- c) Acts as custodian of all official reports and documents

The Treasurer shall:

- a) Receive and disburse all funds
- b) Keep an accurate record of all receipts and disbursements
- c) Prepare a financial summary for each Board meeting and for the Annual Report
- d) Prepare and file all required reports and returns to governmental agencies

***Board approved by unanimous decision.***

**From Rick:**

- Financial Needs – budget for summer purchases? New risers to replace six sections. New polo shirts with school logo for all music groups. Proposal to have them managed as uniforms with sign-in/sign-out. SmartMusic – online program that students can use on their laptops to assist in practice. These are must-haves. **Motion: Approve \$11,040 for these expenses now so that these things may be procured over the summer. Motion approved.**
- Fall planning – Band camp

**From Rosa:**

- **Fundraising**

- World's Finest Chocolate: Summary and prizes. 46 were not sold. Two students' money was outstanding. Some of the boxes were short but others received donations; we are at this time slightly ahead. This was a very effective fundraiser. Rosa recommends doing this twice a year, once in fall and once in spring, in lieu of the See's candy fundraiser.

**From Ron:**

- Art & Wine Festival. Ron will be the lead. The Wilcox booth sells ice cream sundaes. Supplies will come from Smart & Final. Students helping out can get community service credit. This has been a good fundraiser. We will need to inventory the shed and test the freezer beforehand.
- Forecasted year-end balance going into next year should be around \$27,500.

**Other:**

- Web site re-creation – Charity. Has received login info from Bill. New website to be created from scratch. New Google calendar to be created.
- Communications coordinator – Marian

**Band Council Rep:**

- Who is the President for next year? – Once identified, recommend adding to the mailing list and inviting to booster meetings.

**Any Other Items from Attendees...**

- **Margaret** will be writing up an informational blurb for the PTSA newsletter to go out by mid-June
- **Rick** raised the consideration that as he is now directing all music groups at Wilcox, the Wilcox Instrumental Music Boosters may want to revisit keeping "Instrumental" in the name of the organization. The legal name of the organization is actually Wilcox Music Boosters operating as Wilcox Instrumental Music Boosters.
- **Bill:** Keys were transferred to new board members. We still need to purchase a new large cooler. **Motion: Approve \$100 toward purchase of new cooler. Motion approved.** Margaret B. will purchase.

**Meeting adjourned 8:01 PM**

**NEXT WIMB MEETING (Suggested): MONDAY, August 27, 2018**

## CALENDAR

### 2018

#### **AUGUST:**

Band Camp?

8/16: First Day of School (Thurs)

8/27: First Booster Meeting (suggested)

#### **SEPTEMBER:**

9/6 – Back to School Night

9/8 – 9/9 – Band Camp

9/10 – (SUGGESTED) Booster Meeting

9/15 - 16 – Art & Wine Festival

9/23 – Levis Stadium: Los Altos

9/23 – SJSU Band Day

9/25 – WIMB Meeting

9/29 – Football Game: Los Gatos

#### **OCTOBER:**

10/2 – WIMB Meeting (moved to 9/25)

10/13 – Football Game: Palo Alto (postponed)

10/18 – Fall Music Concert

10/27 – Football Game: Homecoming/Homestead

#### **NOVEMBER:**

11/3 – Football Game: Santa Clara

11/6 – WIMB Meeting

11/9 – Make-up Football Game

11/10 – Chipotle Fundraiser (No School)

11/23 – Turkey Trot

#### **DECEMBER:**

12/4 – WIMB Meeting

12/13 – Winter Concert

12/18 – Winter Perc Parent Information Night

12/22 (Friday) – Holiday Break (through 1/8)

### 2018

#### **JANUARY:**

1/8 – WIMB Meeting

~~1/27 – Perc Evals ?~~

1/27 – Applebee's

#### **FEBRUARY:**

2/3 – CMEA (Jazz band)

2/5 – WIMB Meeting

2/10 – Perc Competition: Independence

2/19 – 2/23: Winter Break

2/26 – start See's fundraiser (until 3/9)

#### **MARCH:**

3/3 – Perc Competition: Oak Grove

3/5 – WIMB Meeting

3/10 – Perc Competition: Lynbrook

3/14 – 1<sup>st</sup> Spring Music Concert

3/15 & 3/16: Disneyland Trip

3/24 – Perc Competition: Fremont

3/28 – 2<sup>nd</sup> Spring Music Concert

#### **APRIL:**

4/2 – WIMB Meeting

4/14 – CMEA (Concert Band and Chamber Orchestra)

4/16 – 4/20: Spring Break

#### **MAY:**

5/7 – WIMB Meeting (Board Nominations)

5/14 – World's Finest Chocolate Fundraiser

5/23 – Pops Concert

#### **JUNE:**

6/4 – WIMB Meeting (Board Elections)

6/8 – Last Day of School

Graduation Performance