

WICKSFIELD HOMEOWNERS ASSOCIATION, INC.

Architectural Standards

A Manual for Wicksfield Homeowners

October 23, 2007

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WICKSFIELD HOMEOWNER’S ASSOCIATION, INC.

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Purpose of the Manual

The primary purpose of this manual is to familiarize homeowners at Wicksfield with the objectives, scope and application of design standards and guidelines which are intended and will be employed to maintain the aesthetic appearance and environmental quality of the Wicksfield community. Familiarity with the architectural standards and guidelines should assist homeowners in the preparation of applications for modifications to their homes which are consistent with the guidelines and therefore approvable.

The manual enumerates specific architectural standards and guidelines which have been adopted by the Board of the Wicksfield Homeowners Association, Inc. It also explains the application and review process which must be adhered to by homeowners seeking approval for any exterior modifications or changes to their homes which are subject to approval by the Association.

This manual will serve as a valuable reference source and will assist homeowners in preparing acceptable applications for review by the Association's Architectural Review Committee. All homeowners are encouraged to familiarize themselves with its contents and to retain the manual for future use.

Basis for and Objectives of Protective Covenants

The legal documents for the Wicksfield Homeowners Association, Inc. contain covenants and use restrictions, including those pertaining to design standards. Legally, these covenants are a part of the deed for each home and are binding upon all initial homeowners and their successors in ownership, irrespective of whether or not the owners are familiar with such covenants.

The primary purpose of design covenants is to maintain environmental and architectural design standards for the entire community. The promulgation and enforcement of design standards is intended to achieve the following objectives:

- Maintain consistency with the overall design concept for the community;
- Promote harmonious architectural and environmental design qualities and features;
- Promote and enhance the visual and aesthetic appearance of the community.

The enforcement of architectural standards not only enhances the physical appearance of a community but protects and preserves property values. Homeowner's who reside in association communities which enforce design covenants are protected from actions of neighbors which can detract from the physical appearance of the community and, in some cases, diminish property values. In fact, surveys of homeowners living in association communities consistently reveal that this was an important consideration in their decision to purchase a home.

Role and Authority of the Architectural Review Committee

All homeowners at Wicksfield are automatically members of the Wicksfield Homeowners Association, Inc.. The Association is a non-stock corporation which either owns or is responsible for the upkeep and maintenance of all common properties within the community.

The Association is also responsible for the administration and enforcement of all covenants which are applicable to property owners, including covenants and restrictions. The Declaration of Covenants, Conditions, Restrictions and Easements for the Association provides that responsibility for the enforcement of architectural standards shall be exercised through an Architectural Review Committee, the members of which shall initially be appointed by the Declarant.

The Architectural Review Committee shall consist of not less than three (3) nor more than seven (7) persons appointed by the Declarant. The Declarant retains the right to appoint committee members until the last unit is conveyed to an owner other than Declarant or Builder. At anytime after the last lot is conveyed, a majority of the Board of Directors of the Association shall have the power, by a duly executed instrument filed among the minutes of the Association, to appoint new members to the Architectural Review Committee.

The Committee is responsible for enforcing the Association's Architectural Standards with respect to exterior modifications to homes proposed by homeowners. The Committee does not have approval authority over initial construction by the Declarant. The Committee shall review and approve (or disapprove) applications submitted by homeowners for visible exterior additions, alterations or modifications to a home. The review process shall be governed by the Declarant until the end of the Development Period and thereafter, by the Architectural Review Committee.

Alterations Requiring Review and Approval by the Architectural Review Committee

Essentially, all changes, permanent or temporary, to the exterior appearance of a building or lot are subject to review and approval by the Architectural Review Committee. The review process is not limited to major additions or alterations, such as adding a room, deck, or patio. It includes such minor items as changes in color and materials. Approval is also required when an existing item is to be removed.

There are a number of exceptions to this otherwise inclusive review requirement.

1. Building exteriors may be repainted or restained provided that there is no color change from the original. Similarly, exterior building components may be repaired or replaced so long as there is no change in the type of material and color.
2. Minor landscape improvements will also not require an application. This includes foundation plantings, or single specimen plantings. In general, landscape improvements of a small scale which do not materially alter the appearance of the lot, involve a change in topography or grade and which are not of sufficient scale to constitute a natural structure will be exempt from the design review process.
3. There are several modifications referenced in the Design Guidelines where approval is not required, provided that the modification conforms to the Design Guidelines. For example, installation of a storm door which conforms to the Design Guidelines does not require prior approval.

If there is any doubt as to whether or not a proposed exterior change is exempt from design review, and approval, homeowners should first seek clarification from the Architectural Review Committee before proceeding with the improvement.

Design Review Criteria

In reviewing applications for modifications, additions or improvements to homes, the Architectural Review Committee will examine the conformance of applications to the adopted Architectural Standards, as well as any covenants or use restrictions in the recorded Declaration. There will be instances where applications are approvable or not based on specific permitted or prohibited actions or uses.

However, the Architectural Standards cannot envision every type of improvement for which an application can be submitted and, as such, there must be latitude for the Architectural Review Committee to review applications based on certain criteria. Judgments of acceptable design are based on the criteria listed below which, depending on the particular application, may not be all inclusive. The latitude to evaluate applications based on appropriate design criteria should not result in the imposition of personal opinion or taste by the Architectural Review Committee. However, it does mean that the Architectural Review Committee can evaluate each application based on its individual merits and specific circumstances, such as characteristics of the housing style, the individual site and relationship to environmental features. As such, what may constitute an acceptable design and approvable application in one case may not in another.

1. Relation to Environmental Conditions and Community Open Space — Harmony of a design with its surrounding natural environment is an important factor. Fencing, in particular, can have damaging effects on open space. Other factors, such as the removal of trees, disruption of the natural topography, vegetation and changes in rate or direction of storm water run-off, also adversely affect the environment in terms of aesthetics or functionality.
2. Validity of Concept — The basic idea must be sound and appropriate to its surroundings.
3. Design Compatibility — The proposed improvements must be compatible with the architectural characteristics of the applicant's house, adjoining houses, and the neighborhood setting. Compatibility is defined as similarity in architectural style, quality of workmanship, similar use of materials, color and construction details.
4. Location and Impact on Neighbors — The proposed alternation should relate favorably to the landscape, the existing structure and the neighborhood. The primary concerns are access, view, sunlight, ventilation, and drainage. For example, fences may obstruct views, breezes, airflow or access to neighboring property; decks or larger additions may cause unwanted shadows on adjacent patios or infringe on a neighbor's privacy and view. For another example, an "ill-planned" landscape scheme may also affect existing neighbors.
5. Scale — The size (in three dimensions) of the proposed alteration should relate well to adjacent structures and its surrounds. For example, a large addition to a small house may be inappropriate.
6. Color — Color may be used to soften or intensify visual impact. Parts of an addition that are similar in design to an existing house, such as roofs and trim, should match in color and

composition. A sample board of exterior materials, finishes, and colors may be required as the sole discretion of the Architectural Committee.

7. Materials — Continuity is established by use of the same or compatible materials as were used in the original house. The options may be limited somewhat by the design and materials of the original house. For instance, vertical wood siding on the original house should be retained on an addition. On the other hand, an addition with wood siding may or may not be compatible with a brick house.

Application and Review Procedures

Application and review procedures which will be used by the Architectural Review Committee are detailed below.

1. Applications. All applications for proposed improvements must be submitted in writing by the property owner using the application form authorized by the Architectural Review Committee. A copy of this form is included as an exhibit to this manual. Applications must be complete in order to commence the review process. Incomplete applications will be returned to the applicant with a statement of deficiencies which must be remedied in order to be considered for review.

2. Supporting Documentation. The application must include a complete and accurate description of the proposed improvement(s). In order to permit evaluation by the Architectural Review Committee, supporting exhibits will frequently be required. Examples include: a site plan showing the location and dimensions of the proposed improvement; architectural drawings or plans, as applicable; landscape plan; material and/or color samples, etc. The design guidelines and application form provide guidance with respect to the supporting documentation required for various types of improvements.

3. Time Frame for Completion of the Review. The Architectural Committee is required to approve or disapprove any proposed improvement within sixty (60) days after the receipt of a properly completed application and any required fee. However, the review period will only commence upon the receipt of a complete application form, including any required exhibits. It is therefore advisable for homeowners contemplating substantial improvements to first ensure that they are aware of all required supporting documentation prior to submitting a design review application. In the event that the Committee fails to approve or disapprove any plans within the sixty (60) day period, such plans will be deemed approved.

4. Notice of Approval/Disapproval. Homeowners who have submitted design review applications will be given written notice of the decision of the Architectural Committee.

5. Appeals Procedure. A homeowner may appeal a decision of the Architectural Review Committee by submitting a written request to the Board of Directors. This request should include any new or additional information which might clarify the requested change or demonstrate its acceptability. A special meeting will be scheduled within two (2) weeks after the receipt of the applicant's appeal. The decision upon review shall be communicated in writing to the applicant within thirty (30) days after the review meeting, and the failure of the Architectural

Review Committee to give written notice of such decision within said thirty (30) days shall be construed as a rescission of the initial rejection.

Enforcement Procedures

The Declaration and Bylaws of the Association empower the Community Board to enforce compliance with the Association's Architectural Standards. The following enforcement procedures will be used to ensure compliance.

1. A violation may be observed and reported to the Architectural Review Committee by a member of the Committee, the Community Board, the managing agent, or a homeowner. In the case of homeowners wishing to report a potential violation, a written notification should be transmitted to the Association or managing agent.
2. The alleged violation will be confirmed by a site visit by a member of the Architectural Review Committee or the managing agent.
3. The Architectural Review Committee or Board of Directors will contact the resident in violation by letter advising them of the violation and requesting appropriate action to remedy the violation. Notice will be sent by certified mail where the violation is deemed to involve an immediate emergency or where such violation, if not remedied, will increase or enhance with the passage of time.
4. If the violation continues for thirty (30) days after notification to the resident in violation (or if no substantial progress is made in curing the violation, where such remedy would require more than thirty days) a letter will be sent by certified mail to the resident in violation. This letter will provide notice that the violation must be remedied within fifteen days from the date of mailing of the letter (or alternatively, that the resident in violation must submit to the Architectural Committee a written plan, including timing, for the abatement of the violation within a reasonable period of time, where such violation cannot be cured within the fifteen day period).
5. If the violation is not abated within fifteen (15) days from the date of mailing of the certified letter (or if progress is not being made to abate such violation in accordance with a plan agreed to by the resident in violation and the Architectural Review Committee) the Committee will refer the violation to the Community Board to proceed with commencement of legal action in the appropriate Delaware Court for enforcement of the violated restriction or Covenant against the homeowner. Any such action would include a claim for the cost of litigation, including reasonable attorneys fees, against such homeowner.
6. The above procedures do not preclude the Architectural Review Committee or the Community Board from taking accelerated measures in the case of a violation which constitutes an emergency situation, provided that the resident in violation has been properly notified by certified mailing and that the action is consistent with the provisions of the Association's legal documents. Likewise, the Architectural Review Committee or the Community Board may establish shorter notification periods for the correction of violations of the Architectural Standards where the homeowner shall not be disadvantaged by a shorter notification period for compliance.
7. The above procedures do not apply to the failure of an owner to maintain a lot in good order and repair and free of debris, as required of the Declaration. All owners must maintain their lots in

accordance with the general maintenance standards detailed below. In the event of non-compliance with maintenance standards, the Community Board may, after thirty (30) days written notice to the owner (or such shorter notice period as determined by the Board or Committee), authorize the Association to enter upon the owner's lot and to perform any required maintenance at the expense of the owner. In the case of persons who have trash or debris visibly stored on their lot (other than neatly stored construction materials for an approved improvement of the lot or home), the notice period shall be ten (10) days.

Property Maintenance Standards

- A. All portions of a lot which are not improved by an impervious surface or a structure must be maintained with grass (or other vegetation installed by a builder or approved by the Covenants Committee). No bare earth may be exposed on a lot (except for flower beds with appropriate approvals, as required).
- B. Turf areas and other vegetation should be watered during dry periods. Any dead plants, shrubs or trees should be immediately removed.
- C. No trash or debris may accumulate or be stored in a visible location on a lot. Construction materials required for the improvement of a home should be neatly stored in as unobtrusive a location on the lot as possible when not in use.
- D. All hedges, trees and shrubs must be neatly trimmed and maintained and their size maintained in proportion to the home through pruning.
- E. The exterior of a home must be maintained in an attractive manner. No significant blistering or peeling of exterior painted surfaces is permitted.

Any exterior building components (i.e., siding, gutters and downspouts, roof shingles, windows and doors) which are missing, broken or otherwise in a state of disrepair must be repaired as quickly as possible.

Design Guidelines

The specific Design Guidelines detailed below have been adopted by the Declarant. Any visible exterior improvement to a home unless otherwise stated in these Guidelines requires application to and approval from the Architectural Review Committee.

Air Conditioning Units/Heat Pumps. The Committee will not approve applications for the installation of window or wall air conditioning units or fans. The relocation of exterior central air conditioning units and heat pumps requires approval and will be considered if there is no adverse visual or noise impact upon adjoining properties. Application and approval are not required to replace a heat pump or air conditioning unit in the original location.

Antennas and Satellite Dishes. Satellite dishes which are larger than two (2) feet in diameter are prohibited. Satellite dishes which are one meter in diameter or less, television antennas and MMDS (multichannel, multipoint distribution) antennas are permitted. Antennas and satellite dishes are subject to the guidelines below and do not require prior approval from the Architectural Review Committee. However, homeowners are required to provide advance notice to the Association of the proposed installation of a conforming satellite dish or other permissible device at least one week in advance of the actual installation. The notice must include the proposed location of the receiving device on the home.

- Location. Devices are **not** to be installed in the front of the lot or on the front facade of a residence so long as another location exists on the lot or residence from which an acceptable quality signal can be received. If a front or side yard location is necessary for a ground mounted satellite dish, the equipment should be installed near other utility equipment or among shrubbery. They are to be located so as to be as visually unobtrusive as possible, without unreasonably increasing the cost of installation, maintenance and use and without precluding the reception of an acceptable quality signal. Whenever possible, the devices should be located in the rear yard. If a device must be installed at roof level, it should be situated on the rear side of the roof ridge line, so as to have no, or minimal, visibility from the front of the home.
- Screening. To the extent possible, dishes and antennas should be screened so that they are not visible either from the street or to other lot owners.

Awnings. To be approved, awnings must be located on the rear side of the home, must be a neutral color or a color which matches the house trim. Only fabric retractable awnings will be approved.

Carpeting. Indoor/outdoor carpeting and synthetic grass on any exterior surfaces (for example, front stoops, decks, patios, etc.) are prohibited.

Chimneys. In general, chimneys must be masonry or other materials compatible with the style and color of the dwellings. Chimney material should cover the entire height of the chimney, except for a direct vent fire place exhaust.

Clothes Lines. Clothes lines or similar apparatus for the exterior drying of clothes are prohibited.

Decks. ALL decks must be approved by the Architectural Review Committee and must conform to the guidelines detailed below.

Elevated and ground level decks are an extension of the house which can impact its exterior appearance and may affect the privacy of adjoining homes. Drawings submitted with the application do not need to be professionally done (although professional drawings are advised), but they must be to scale and show dimensions.

Any adverse drainage requirements which might result from the construction of a deck, patio, or screened porch should be considered and remedied. Approval will be denied if the Architectural Review Committee determines that adjoining properties are adversely affected by changes in drainage. Any drainage problems which result from a modification are the responsibility of the homeowner who makes a modification, irrespective of approval by the Architectural Committee. The following factors will be considered in the review of applications:

1. Location. Decks should be located in rear yards. The privacy of adjacent homes will be considered in evaluating the proposed location of a deck.
2. Scale and Style. Decks, particularly elevated decks, should be of a scale which is compatible with the home to which attached, adjacent homes and the environmental surroundings. Decks must meet any minimum local government setback requirements and should not be constructed across building restriction lines shown on individual site plans for lots.
3. Materials. Pressure Treated Lumber, Trex or equivalent composite material may be used for horizontal surfaces (deck floor and stair risers). Vinyl may be used for deck railing components and other structural components.
4. Railing Detail. Deck railings may include decorative design elements (i.e., sunbursts, starbursts, Chippendale) so long as the total design scheme is appropriate.
5. Accessory Structural Elements. In order to enhance the deck as an extension of a home's living space decks may be designed to include such features as bench-seating areas, built-in planter boxes, elevated shade trellises and plant hangers. Privacy screens on a deck are discouraged but may be considered when used to screen a hot tub or an undesirable view. Generally, privacy screens will not be permitted in the case of elevated decks but will be considered on a case-by-case basis for ground level decks. When permitted, privacy screens must not exceed three feet in height above the level of the deck railing, or a total height of six feet above the level of the deck floor, in cases of a ground level deck where the privacy screen is appended to the rear side of the railing or extends the full height above the deck floor with appropriate structural support. Privacy screens must be vinyl or similar like material lattice or other open design — solid privacy screens are prohibited. In addition, privacy screens must not exceed three (3) feet past the hot tub.
6. Under-deck Storage. The storage of any items below a deck is prohibited.

7. Color. Decks should be earthtone, white or natural Trex or Trex like material. An application which includes vinyl structural components should specify the color. All accessory structural elements should match structural components of the deck in color.

Dog Houses and Dog Runs. Dog houses and runs are prohibited.

Exterior Decorative Objects. **Sculpture, garden statues, bird baths, bird houses and similar items are restricted to rear yard locations and should not be visible from the front yard or a street.** Approval will be required for all exterior decorative objects exceeding twelve (12) inches in height and eighteen (18) inches in width or depth, whether natural or man-made, which were not part of the original construction design, either as a standard or optional feature. Examples include but are not limited to: bird houses, bird baths, driftwood, weather vanes, sculptures, fountains, free standing poles of all types, house address numerals, and any items attached to approved structures. Appropriate outdoor furniture and planters which are placed on a front porch do not require an application. These will be evaluated in terms of their general appropriateness, size, location, compatibility with architectural and environmental design qualities and visual impact on the neighborhood and the surrounding area. Decorative flags may be displayed and do not require approval if the flagpole complies with the Design Guidelines.

Exterior Lighting. Lighting which is part of the original structure may not be altered without prior approval of the Architectural Committee. Proposed replacement or additional fixtures must be compatible in style and scale with the applicant's house.

Exterior lighting, including motion sensors, flood lights and entrance lights shall be directed downward and not outside of the applicant's property. The light source should not be visible outside of the applicant's property. Proposed additional lighting shall not be approved if it will result in an adverse visual impact to adjoining neighbors due to location, wattage or other features. Low voltage landscape lighting located along a walkway or among shrubbery will be considered so long as it does not distract from the overall appearance of the home.

Applications for replacement or additional exterior lighting should include the wattage, height of the fixture above ground, location on the property (shown on a plat map for the lot) and a description of the fixture(s) and/or a photograph or cut sheet from a catalogue.

Exterior Painting. An application is not required in order to repaint or restain an object to match the original color. However, all exterior color changes must be approved. This requirement applies to siding, doors, shutters, trim, roofing and other appurtenant structures.

Fences. All fences require written application and approval prior to construction. Invisible fences may be installed by pet owners. Fences must meet the following guidelines:

1. Fences may not extend forward of the rear foundation wall. Fences should be placed on property line, but will be assessed on an individual basis.
2. Approved fencing types are as follows:
3 Board Paddock Style or Picket
48" in height

3. The fencing material must be white vinyl or trex like vinyl material.
4. All gates must open inward.

Flagpoles. Permanent, freestanding flagpoles are prohibited. Flagpole staffs which do not exceed six feet in length and are attached at an incline to the wall or pillar of the dwelling unit are permitted and do not require approval by the Architectural Committee.

Gutters And Downspouts. All gutters and downspouts, including replacements, must conform in color and design to those installed originally. Any addition of new gutters or downspouts, or a change in location of an original gutter or downspout, requires approval. Gutters and downspouts must be located in such a manner as to not adversely affect drainage onto neighboring properties. Black tubing used for additional drainage purposes must be buried underground and directed away from adjacent properties. Splash blocks should be black or green plastic, or unpainted concrete.

Hot Tubs/Spas. Exterior hot tubs or spas must be located on the ground level of the rear yard adjacent to the dwelling unit and require approval. The incorporation of hot tubs as a design feature of a deck or patio is encouraged. The exterior finish of an elevated hot tub or spa should blend with the exterior finish of the home, deck or patio to which attached or most closely related. Hot tubs or spas which are recessed into decks are preferred over those which are free standing. If free standing, a hot tub or spa must be screened with landscaping materials in order to minimize its visibility. Hot tubs or spas which are incorporated into a deck must not extend above the top of the deck railing. Hot tubs or spas which are incorporated into a deck may be screened with lattice or other open-style design in accordance with the Architectural Standards for decks.

Landscaping. Application and review is not required for the following modifications:

1. Planting of annuals or perennials in existing beds.
2. Installation of new beds less than four feet wide around the perimeter of the house foundation (and deck or patio if present) provided that plants installed have a mature height of less than eight feet.
3. Installation of new beds less than three feet wide adjacent to walks from the driveway to the front of the home, provided that plants have a mature height of less than three feet.
4. Installation of new beds less than two feet wide around a mailbox post, and around transformer/utility boxes, provided that plants have a mature height of less than three feet.

Any other landscaping modifications, including the following, require application and review by the Architectural Committee. Landscape materials may not be installed on ingress/egress easements shown on a site plan or plat map.

1. Removal of grass and replacement with mulch or landscape ground cover, except in the case of the pre-approved locations above. (this will be considered for limited areas; on steep slopes, for example.)
2. Landscape timbers are prohibited.
3. Stone or masonry landscape walls. Walls intended as a landscape feature should not exceed 18” in height. The use of natural stone is preferred. However, brick or cultured stone may be approved if consistent with design characteristics of the home and adjoining properties.
4. Any modifications that require construction (including retaining walls or garden structures, such as trellises, etc.) or result in a grade change.
5. Approval is required for any shrubs or trees which are intended to form a hedge or natural screen which will be more than three feet in height. Landscape screens or barriers may be approvable in order to define private space or block undesirable views. However, the Committee will consider any adverse impacts on adjoining lots, including the disruption of sight lines for adjoining properties and interruption of designed drainage patterns. Landscape screens or barriers are not permitted on front yard lot lines.
6. Any proposed improvement which is of such a scale or type as to be potentially inconsistent with the scale and design features of the home, adjacent homes and the surrounding area.

Patios. All patios require approval. Patios must be located in rear yards. Patios should be installed flush with the ground. The use of brick, flagstone, slate or decorative pavers is encouraged. Any adverse drainage requirements which might result from the construction of a patio should be considered and remedied. The use of a partially porous patio surface or the installation of mulch beds adjacent to the patio are techniques to minimize drainage concerns.

Play Equipment. All outdoor permanent play equipment shall consist of cedar, redwood or pressure-treated wood materials, or hi-grade plastic materials and shall be placed in rear yards only. Approval by the Architectural Committee is required.

Portable play equipment shall not be allowed to remain overnight within any front or side yards of any Lot or at any time within the Common Area.

Portable Basketball hoops shall remain in the driveway and put away when not in use. Under no circumstance shall these units be left within any roadway.

Trampolines are prohibited

Signs. No signs, other than real estate signs or security signs, campaign signs described below, are permitted on lots or common areas without the prior approval of the Architectural Committee.

1. Real Estate Signs. One real estate sign offering a property for sale, may be displayed on a lot. Signs may only be placed in the front foundation bed, parallel to the home and must be removed within one week following the sale of a home.

2. Security Signs. Two security signs, each not exceeding a total of sixty-four (64) square inches, may be posted on the property. Only one such sign may be posted forward of the front plane of the home. The approved location shall be at the front door. A second sign may be posted in the rear yard.
3. Owner may place or display on lot one or more signs on behalf of a candidate for public office or a slate of candidates for public office, or a sign that advertises the support or defeat of any question submitted to the voters for a period of time not to exceed thirty (30) days before and seven (7) days after the primary election, general election or vote on the proposition, or such longer or shorter period as may be specified by applicable Federal, State or local law.

Skylights. Skylights should be located such that they are not visible from the front of the dwelling unit or a street. Skylights are not permitted on the front side of the roof ridge line. Skylights which are constructed flush with the roof line are preferred. Bubble or elevated skylights are prohibited. Skylights must be approved by the Architectural Review Committee.

Solar Panels. Solar panels and solar collectors are prohibited.

Sheds. All sheds require written application and approval prior to construction.

1. Sheds must be one story only with a maximum square footage of 120'.
2. The roof must be shingle to match house.
3. Siding must be vinyl or wood
4. Color of the siding, trim, roof, door and windows must match the existing house.
5. Placement of the shed must be in the rear yard and placed where it will have the least impact on neighboring properties. Exceptions to this placement (for example, due to topography or grade restrictions) must be submitted for approval prior to installation.
6. Shed must be screened with landscaping from view of street or other homeowners.

Storm/Screen Doors. Only full view storm doors, defined as doors where the glass covers at least 80 percent of the door surface, are permitted. Provided that this criterion is met, there is latitude for a number of door styles. Approved door styles are illustrated in Appendix II. Doors with other decorative treatment, such as grills, are not permitted. Doors must be white or painted the same color as the unit entry door or trim. Installation of pre-approved doors which conform to the door styles in Appendix II does not require application and approval. The proposed installation of a door which is not pre-approved requires an application.

Tree Removal. No live trees with a diameter in excess of 4 inches, measured 12 inches above ground, nor flowering trees in excess of 2 inches similarly measured, no live vegetation on slopes of more than 20 percent gradient or marked "no cut area," "landscape preservation area," "tree preservation area," "conservation area," or "wetland" on approved plans, may be removed without the prior approval of the Architectural Review Committee. However, a lot owner may remove dead trees and certain objectionable plants, including poison ivy, poison oak, poison sumac, kudzu or other severely invasive plants. Protected areas on a lot may not otherwise be disturbed. In no event

shall live trees planted by the Declarant to comply with governmental requirements be cut or relocated without prior written approval from the Architectural Review Committee.

Walkways. Approval is required for a change in an existing walkway or the construction of a new walkway. Materials to be used should be compatible with existing materials in the community (e.g., flagstone, brick, or poured concrete). Long stretches of poured concrete should be avoided. Walkways of wood decking will not be approved.

Windows. Architectural Committee approval is required to add new windows in walls. Windows must match the existing house windows. The size of the window trim and frame must match that of the other windows as closely as possible. All trim details must be duplicated. The color of the window frame and trim must match the existing windows. Approval is not required to replace existing windows provided that replacement windows are identical to the original windows. Application and approval is required for replacement windows which are not identical to the original windows.

Window Dividers. Window dividers installed in original windows must be retained and replaced with a comparable divider if damaged or missing.

Appendix I — Design Review Application

Design Review Application

Wicksfield Homeowners Association, Inc.

To: Architectural Review Committee
Wicksfield Homeowners Association, Inc.
c/o Legum & Norman
12000 Old Vine Blvd #114
Lewes, DE
Ph. (302) 227-8448

From: _____ Lot: _____ Phase/Sec.: _____

Address: _____ Home phone: _____

Mailing Address: _____ Work phone: _____
(if different)

Directions:

The Declaration of Covenants requires that you submit to the Architectural Review Committee for approval all proposed exterior additions, changes or alterations to your house and lot. In order to be considered by the Architectural Review Committee your application must include detailed information describing the proposed change (typically, plans and specifications including sketches, photos, catalog illustrations, etc. showing the nature, kind, shape, color, dimensions, and materials; and a copy of the survey with the location marked). Make sure your application is complete. An application submitted without all required submissions will be considered incomplete. In such case, the Architectural Committee's review period will not commence until all required submissions have been provided. Other exhibits may be requested to permit adequate evaluation of the proposed change. If you have any questions regarding the required submissions or the application process, you are advised to seek guidance from Legum and Norman, Inc. prior to submission of an application.

Description of Proposed Change: (Please print or type)

Describe all proposed improvements, alterations, or changes to your lot or home. Please provide required details by attaching sketches, drawings, clippings, pictures, catalog illustrations, and a copy of your house location survey (recorded plat) with the location of the modification marked, etc. to fully describe the proposed change.

Purpose of Improvement: _____

ESTIMATED STARTING DATE OF CONSTRUCTION: _____
(After approval by the Covenants Committee)

ESTIMATED COMPLETION DATE: _____

Neighbors' Acknowledgments:

You are requested to obtain the signatures of all lot owners whose lots are adjacent to your lot. Signature by your neighbors indicates an awareness of your proposed change and **does not** constitute approval or disapproval on their part.

Name: _____
Address: _____
Lot: _____
Signature: _____

Name: _____
Address: _____
Lot: _____
Signature: _____

(over)

Name: _____
Address: _____
Lot _____
Signature: _____

Name: _____
Address: _____
Lot _____
Signature: _____

Owners' Acknowledgments:

I/we understand and agree:

1. _____ that approval by the Committee shall in no way be construed as to pass judgment on the correctness of the location, structural design, suitability of water flow or drainage, location of utilities, or other qualities of the proposed change being reviewed.
2. _____ that approval by the Committee shall in no way be construed as to pass judgment on whether the proposed change being reviewed is in compliance with the applicable building and zoning codes of the county in which the property is located.
3. _____ that approval of any particular plans and specifications or design shall not be construed as a waiver of the right of the Committee to disapprove such plans and specifications, or any elements or features thereof, in the event such plans are subsequently submitted for use in any other instance.
4. _____ that no work on the proposed change shall begin until written approval of the Committee has been received by me; that, if work is begun prior to approval, I may be required to return the property to its former condition at my own expense if this application is disapproved wholly or in part; and I may be required to pay all legal expenses incurred.
5. _____ that there shall be no deviations from the plans, specifications, and location approved by the Committee without prior written consent of the Committee; any variation from the original application must be resubmitted for approval.
6. _____ that I authorize members of the Committee or managing agent to enter upon my Property to make one or more routine inspection(s).
7. _____ that construction or alterations in accordance with the approved plans and specifications must commence within 6 months of the approved date of this application and be completed within 12 months of the approved date, otherwise the approval by the Committee shall be deemed conclusively to have lapsed and to have been withdrawn.
8. _____ that it is my responsibility and obligation to obtain all required building permits, to contact *Miss Utility*, and to construct the improvements in a workmanlike manner in conformance with all applicable building and zoning codes.
9. _____ that I am responsible for any damage and all cost to repair greenspace or community property that results from the proposed modification.

Owner/Applicant Signature _____ Date _____

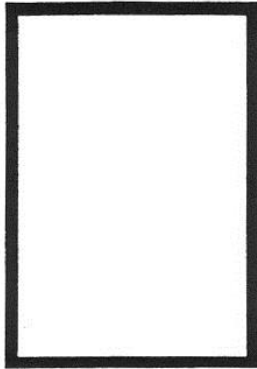
Co-Owner/Applicant Signature _____ Date _____

Required Attachments: Descriptive information (typically plans and specifications, including sketches, photos, catalog illustrations, etc. showing the nature, kind, shape, color, dimensions, materials, and a copy of the survey with the location marked) .

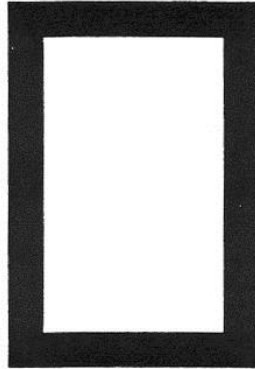
Appendix II — Approved Storm Door Styles

Storm Door Detail

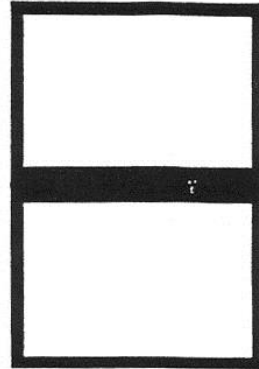
Five acceptable “full view” style storm doors are illustrated below. Door 1 is the preferred style. Door 2 has a wide border, Door 3 is a style which can either have removable glass and screen panels or which can have self-storage of glass or a screen in the lower panel, Door 4 has a kick plate and Door 5 has a wide border and a kick plate.



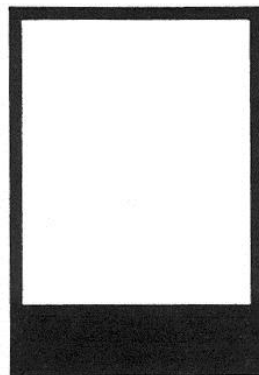
Door 1



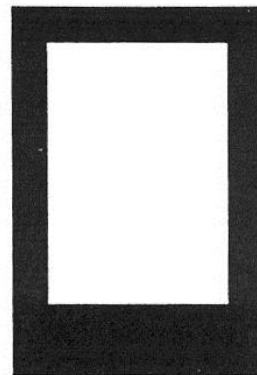
Door 2



Door 3



Door 4



Door 5