

NOTICE OF ANNUAL MEETING & ELECTION OF DIRECTORS OF PTVO OWNERS ASSOCIATION, INC.

JUNE 9, 2021 @ 1:30 PM (ET)

Via Webinar at

www.PTVOAnnualMeeting.com

May, 2021

Dear Member:

Please take notice that the Annual Meeting (the "Meeting") of the Membership of the PTVO Owners Association, Inc. (the "PTVO"), which is the owners association overseeing the CLUB WYNDHAM® Access program, will be held on **June 9, 2021 at 1:30 PM (ET)**, for the purpose of electing one (1) director and transacting such business as may properly come before the meeting and any adjournments thereof.

Included with this notice is your Proxy-Ballot and the Candidate Statements of those owners who have submitted their name for election to the Board of Directors as well as the minutes of last year's meeting. You may submit your vote by mail or online using the instructions printed on the Proxy-Ballot form. **The Board encourages all owners to utilize the online voting method to lessen the administrative costs to the Association.** Note that all Proxy-Ballots must be received no later than 11:59 PM (ET) on June 4, 2021 to be counted.

Due to the coronavirus / COVID-19 situation, this meeting will be held virtually via online webinar. So we may ensure the health and safety of participants and staff, you are strongly encouraged to attend online. **All board members and management staff will be participating online only.** The physical location of the Meeting will be at Club Wyndham Cypress Palms Resort in Kissimmee, FL, if the resort is operational at the time of the annual meeting. If the resort is open at that time, attendance will be limited, as social distancing measures will be followed. Anticipating continued restrictions on social gatherings, members are encouraged to participate in this meeting online. **To attend the online meeting, you must register at www.PTVOAnnualMeeting.com.** As this meeting is open only to members of PTVO Owners Association, you will need to provide your name and your CWP membership number, so that your ownership can be verified. Upon confirmation of your registration, you will receive an email with instructions on how to participate in the webinar. Please note: it may take a few days to receive your confirmation email, and depending on your email settings, you may need to check your SPAM/Junk folder.

AGENDA

1. Call to Order / Certification of Quorum
2. Introductions of Board, Staff and Special Guests
3. Proof of Notice
4. Approval of 2020 Annual Meeting Minutes
5. Financial Report
6. Club Management Report
7. Election
8. Adjournment

2020 AUDITED FINANCIALS

The Audited Financial Statements for the year ending December 31, 2020 will be posted in the "My Ownership" section of the MyClubWyndham.com website upon their completion.