

MEETING MINUTES

For the special meeting of the Alger Conservation District Board
Friday, May 29th, 2026, 5:00 pm, located at MSU Research and Extension Center, Chatham

Call to order: On the above date, Chairperson Rowan Bunce called ACD's special meeting to order at 5:01 PM.

Board members present: Rowan Bunce, Hans Eriksen, Charlie Todd, Hilary Ludecke, Hampton Waring

Board members absent: None

Associate board members present: Barb Isom

Associate board members absent: Mackenzie Guzman, Laura Leppanen

Staff present: Alex Kolton, Eryn Grupido, Helena Moleski

Staff absent: Jacklyn Whitecomb

Guests: None

Public comment: None

Correspondence: None

Approve agenda

Motion by Todd, seconded by Waring to approve the agenda. All in favor; motion carried.

Approve minutes of March 24th, 2026, regular meeting

N/A

Board and Staff Reports: review written reports

None

NRCS SC:

CTAI:

FAP FORESTER:

L2L CISMA:

ACD DD (AK):

ACD DM (EG):

ACD DC (HM):

MDARD:

CTAP:

PRODUCE SAFETY:

ABC FORESTER:

Meeting Reports: None

Old Business:

- a. Mediation meeting cancellation - Motion by Waring; Seconded by Todd to cancel planned mediation between staff in light of Kolton's resignation. Motion carried. Director Waring to confirm cancellation.

New Business:

- a. District Manager Job Description
Board members reviewed the most recent District Manager posting for the Marquette Conservation District and a past Junior Coordinator position for comparison, as well as a draft for the posting by Director Bunce. Changes needed include compensation, qualifications, hours, removal of preference for Alger County residence, knowledge of Quickbooks Online. Bunce will merge draft with MCCD posting

and make requested changes. Motion by Ludecke to approve the posting with the recommended changes, seconded by Todd. All in favor; motion carried.

b. Job Posting

Suggestions were made for posting the District Manager position, including Indeed, the Conservation Job Board, ACD Website and Social Media, Mining Journal, Munising Beacon, Grand Marais Pilot, MACD website, NPR.

c. Interim Manager

Staff member Grupido was asked to fill the District Manager position in the interim following a background check; Grupido accepted, will continue to fulfill the duties of District Manager in Kolton's continued absence and until the position is filled. Motion by Erickson; seconded by Todd. All in favor; motion carried.

d. Onboarding

Kolton has begun a task list to assist in the transition to a new District Manager. Some items that will require attention include a letter from the Board of Directors re: effective date of transfer for Quickbooks transfer of ownership, SAM.gov account is non-transferrable, recommended background check of Interim Manager before transfer, Special Meeting prior to Kolton's date of separation on June 16th, 2026 to transfer all signatories.

e. Projects, Grants, Millage

Kolton expressed that a comprehensive update on all current and future projects and grants, as well as the initial plans for the upcoming millage will be outlined at the June 9th, 2026 regular meeting. Kolton recommended seeking assistance from Eric Walcott from MSU as a millage "expert".

Accept Treasury Report; pay bills

N/A

Public comment none

Adjourn

Motion by Todd, seconded by Waring, to adjourn at 5:45 PM. All in favor; motion carried.

NEXT REGULAR MEETING: Tuesday, June 9th at 5:00 pm

Ludecke has transcribed these minutes | Minutes are subject to approval until signed below

APPROVED: _____

uh

DATE: _____

06/09/2026

Rowan Bunce, Chairman

OR

Hampton Waring, Vice President