

# Billings Arts Association Images Art Grant Grant Application and guidelines

## ABOUT THE AWARD

Billings Arts Association awards are designed to expand art opportunities for teachers and students of all ages. (These grants will be on a one time only basis and will include only the visual arts.) Typical awards will range from \$250 to \$500 depending on availability of resources and the number of awards granted.

### When to Apply:

Grants will be awarded annually. Awarding of grants is an on-going process and applications will be taken at any time.

### Grant amounts:

Grant amounts will range according to the scope of projects, availability of resources and number of awards granted.

### Eligible applicants:

Applicants must be directly involved in art education. Projects may encompass all aspects of visual art education and interaction.

### How to apply:

Submit the following information.

- (A) Description of project
- (B) Budget
- (C) Intended audience
- (D) Time table
- (E) Evaluation procedure

### Grant review procedure:

Applicants should submit an original and 2 photocopies of their proposal.

Applications will be reviewed by a 3 person panel of BAA members. The panel will score each application and send recommendations to the Leadership committee for final approval. Accepted applications and non-recipients will be notified within a month of BAA receiving grant applications. All recipients must allow publicity and press releases.

### Selection Criteria

Preference will be given to proposals that include the following criteria:

- Integration of proposed project with the community
- Number of students impacted
- Educational value to students

Sample items grant may include:

- consumable supplies and materials (paint, paper, film, stencils, clay)
- equipment (brushes, chisels, easels, leather tools)
- matting & framing
- printing

Sample items that will not be paid:

- overhead expenses Salaries
- teacher training
- T shirts
- Food
- computers or software

## Billings Arts Association Images Grant Application

### Applicant Information:

Name of Applicant

Organization/affiliation

Address/ phone number

Project Name

Number of students/clients impacted

Starting date

Completion date or on going

### The Project:

Project Description (1 page)

How will project be evaluated

How will you share with school and city community

### Funding:

Amount requested

Budget (list items, cost and pertinence to project)

### Project Volunteers

State whether or not you would like volunteers from the Billings Arts Association to assist with your project. Explain how you could be helped. The BAA has accomplished artists in many areas of expertise.

Mail attention: BAA Grants, Billings Arts Association, P.O. Box 81273 Billings Montana 59108