



**Charleston Library Board Agenda
Monday, November 4, 2019 – 6:30 pm**

1. Call to Order

2. Roll call

Banks Cunningham Droste Keefe Monahan Newell
Smallhorn Wiseman

3. Public Comment: None

4. Board President's Comments: None

5. Omnibus Agenda

A. Approval of the October 7, 2019 Board Meeting Minutes

B. Acceptance of Director's Report

C. Acceptance of Program Report

D. Acceptance of Statistics Report

E. Acceptance of Grant & Donation Report

F. Acceptance of Financial Reports- provided at the meeting

G. Approval of the bills payable- provided at the meeting

Motion to approve: TK___ Seconded: BW___

Banks Cunningham Droste Keefe Monahan Newell
Smallhorn Wiseman

Chris: There is a new leak in the reading room in the windows above the sink. Still waiting on part to fix ac in the server room. The puzzle was unveiled and we had good media coverage with about 80 people in attendance. We hosted an open house for the CCI art exhibit. Kattie spoke to a book club through the EIU Academy of Lifelong Learning. On Oct 24th the library hosted a censes hiring event.

This weekend is the veteran's day book sale. Trivia night is December 4th at Brickhouse, we get the money from the event. Chris went to ILA conference. Held an all staff meeting on October 29th to review new policy changes and other library information. Niko is officially leaving the library for a job abroad

Financials:

Got our \$124K tax payment. Regular expense month including the expense of the HVAC repairs. We did transfer \$150K from checking to Illinois funds providing us greater interest income.

6. Action Item 2019 – 9: Recess into Executive Session for the purpose of discussing personnel-5
ILCS 120/2 (c)(1) at 6:52___ P.M.

Motion to approve: BW___ Seconded: JS___

Yeas 8___ Nays 0___

Full Board Packet available upon request at the service desk.

Motion to move out of executive session at 6:58 pm
Motion to approve: __TK__ Seconded: _BN__

Voting to approve the total expenditure of \$1,180 on personnel.

Banks _x__ Cunningham __x__ Droste _x__ Keefe_x__ Monahan _x__ Newell _x__
Smallhorn__x__ Wiseman__x__

7. Action Item 2019 – 10: Approve 2020 Library Closures.

Motion to approve: _JS__ Seconded: _CC__
Yeas_8__ Nays__0__

Library Hours: standard holiday closures and the day after Christmas

8. Action Item 2019 – 11: Approve 2020 Library Board Meetings.

Motion to approve: __BN__ Seconded: __MM__
Yeas__8__ Nays_0__

Board meetings: 1st Monday in September would be September 14th , so the September meeting will be August 31st to keep the timing between meetings consistent.

9. Discussion Items

A. Biannual Fundraiser

- a. Held the weekend before EIU's homecoming, September 26th . Moving the event from a Friday to Saturday TBD. Board will work on event details at the January meeting.

B. Annual Fundraiser Letter

C. Review the Appendices of the Trustee Fact Files

D. Next Board Meeting – Monday, December 2, 2019 at 6:30PM.

The December 2, 2019 meeting is cancelled. The next board meeting will Monday, January 6, 2020.

E. Agenda Building

F. Other?

10. Adjournment

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