



**Charleston Library Board Agenda  
Monday, March 1, 2021 – 6:30 pm  
Virtual Meeting via Zoom**

1. Call to Order

2. Roll call

Banks\_Y\_ Cunningham\_Y\_ Droste\_Y\_ Elser\_Y\_ Monahan\_Y\_ Smallhorn\_\_\_ Wiseman\_Y\_  
Jessica Meadows was in attendance. She will be appointed to the Library Board on Tuesday, 3/2/21.

3. Public Comment

4. Board President's Comments

5. Omnibus Agenda

- A. Approval of the February 1, 2021 Board Meeting Minutes
- B. Acceptance of Director's Report
- C. Acceptance of Statistics Report
- D. Acceptance of Grant Report
- E. Acceptance of Financial Reports- provided at the meeting
- F. Approval of the bills payable- provided at the meeting

Motion to approve: \_AE\_\_\_ Seconded: \_CC\_\_\_

Banks\_Y\_ Cunningham\_Y\_ Droste\_Y\_ Elser\_Y\_ Monahan\_Y\_ Smallhorn\_\_\_ Wiseman\_Y\_

The Library closed early on 2/15 and was closed on 2/16 due to weather. Despite the closures, the Library have roughly 1400 visitors in February. We have reduced our quarantine time for returned items to 3 days. Winter Read concluded this past weekend and the preliminary numbers look good. Online Storytime and Take & Make continue to do well. We held our Big Read programming in February with a special Online Storytime featuring Native American authors and a book discussion on Joy Harjo's *An American Sunrise*. We have restarted homebound delivery for patrons who are already setup to receive the service. We are coordinating with the living facilities to ensure safety protocols are being followed. Chris has completed ordering books for the Back to Books Grant. In total, he purchased nearly 290 books for \$4000 and will use the remaining \$500 of the grant for cataloguing costs. The Library received a replacement tax payment of \$3300 and a property tax payment of \$560.

6. Action Item 2021 – 2: Vote to adopt a fine free policy

Motion to approve: \_MM\_\_\_ Seconded: \_AE\_\_\_

Banks\_Y\_ Cunningham\_Y\_ Droste\_N\_ Elser\_Y\_ Monahan\_Y\_ Smallhorn\_\_\_ Wiseman\_Y\_

Under this policy, Charleston Carnegie Public Library cardholders would not accrue late fines for overdue materials. Chris will coordinate with SHARE to begin the process of updating the Library's systems to put this policy into effect. Chris will also work internally with Library management to determine a number of factors that this policy change will impact. Chris will bring the finalized version of the policy with all of the needed changes to the Board for review at the April meeting.

7. Action Item 2021 – 3: Vote to adopt the Fiscal Year 2022 Budget

Motion to approve: \_BW\_\_\_ Seconded: \_LB\_\_\_

Banks\_Y\_ Cunningham\_Y\_ Droste\_Y\_ Elser\_Y\_ Monahan\_Y\_ Smallhorn\_\_\_ Wiseman\_Y\_

8. Discussion Item

- A. Statement of Economic Interests

Full Board Packet available upon request at the service desk.

B. Office Elections at April meeting

The Board will elect new officers for the next fiscal year at the April meeting. Mary Droste announced she will retire from the Library Board when her term ends on 4/17/21.

C. Next Board Meeting – Monday, April 5, 2021 at 6:30PM.

D. Agenda Building

E. Other?

9. Adjournment

At 7:00PM

Full Board Packet available upon request at the service desk.