



**Charleston Library Board Agenda
Monday, March 5, 2018 – 6:30 pm**

1. Call to Order

2. Roll call

Banks Cunningham Droste Keefe Krahnke Monahan Newell
Smallhorn Wiseman

3. Public Comment, none

4. Board President's Comments, none

5. Omnibus Agenda

- A. Approval of the February 5, 2018 Board Meeting Minutes – provided at meeting
- B. Acceptance of Director's Weekly Reports
- C. Acceptance of the Grant & Donation Report
- D. Acceptance of Program Report
- E. Acceptance of IT Report
- F. Acceptance of Financial Reports- provided at the meeting
- G. Approval of the bills payable- provided at the meeting

Motion to approve: BN Seconded: TK

Banks Cunningham Droste Keefe Krahnke Monahan Newell
Smallhorn Wiseman

On 2-19-18 the staff had their second training. This time they had active shooter training. Chris will be on CI living on 2-20 and is also starting donuts with the director. Adult winter read has 150 people, which is the largest so far. Kattie did a great job of securing prizes. The mother board on the boiler went out and was replaced for \$1500. Chris suggested we need to consider a maintenance program since the boilers are now 10 years old. The contract with A&R for this service would be \$1600. It does not cover replacements or parts. Chris is going to do some research on the life expectancy of the boilers to see if this is a good option or not.

The book sale went well. It was the first time without the friends running the sale

Nothing out of the ordinary on finances this month. The loan is now down to \$212,000.

6. Action Item 2018 – 4: Recess into executive session for the purpose of discussing personnel-5 ILCS 120/2 (c)(1) at 6:58pm P.M.

Motion to approve: MM Seconded: TK

Yeas 6 Nays 0

Motion to move out of executive session at 7:15pm

Motion to approve: MM Seconded: TK

Yeas 6 Nays 0

7. Discussion Items

- A. Literature and Libations: have received commitments of \$250 from Sarah Bush, \$500 from Porter
- B. Library Book Sale: made \$1900
- C. Strategic Goal: Chris asked the board about their involvement in developing them. He will go ahead and create them and present them to the board
- D. Statement of Economic Interest[Deadline to turn in is May 1
- E. Board Member Terms: Mary, Bob and Mike will be up at the end of the FY. All three have agreed to return.
- F. Next Board Meeting – Monday, April 2, 2018 at 6:30PM.
- G. Other?
- H. Adjournment: 7:20pm

Full Board Packet available upon request at the service desk.