



Charleston Library Board Agenda
Monday, April 6, 2020 – 6:30 pm

Virtual Meeting via Cisco Webex
To join by phone, call: 1-408-418-9388 and enter meeting number: 622 551 902

1. Call to Order

2. Roll call

x Banks Cunningham x Droste x Keefe x Mewdows x Monohan
x Newel Smallhorn x Wisemen

3. Public Comment: none

4. Board President's Comments: none

5. Omnibus Agenda

- A. Approval of the March 2, 2020 Board Meeting Minutes
B. Acceptance of Director's Report
C. Acceptance of Financial Reports- provided before the meeting
D. Approval of the bills payable- provided before the meeting

Motion to approve: BN Seconded: MM
x Banks Cunningham x Droste x Keefe x Mewdows x Monohan
x Newel Smallhorn x Wisemen

Before the closure we did get the play loft moved into kids space. Spoke with class at EIU about volunteer opportunities. Closed on March 16th and will remain closed until further notice. When we open again, the staff will have to determine what that will look like. Programming probably won't continue as is the past. Met with managers regarding April tasks and work that needs to be completed is being done. First week of closure, Jason cleaned carpets, tech upgrade for the year, Chris cleaned and sanitized. Chris is the only person who goes into the building. Does work that can only be done in the building. Put together a collection of resources on our website for kids/parents/etc. Chris has been building us a new website and it is coming along well. April 1, was supposed to be our trivia night at Brickhouse. They did it as Facebook live event, which raised \$400 for the library. Attended a webinar that discussed how to handle infection risk during a pandemic. Inter-Library loan has been suspended during COVID. Financially it was a slightly expensive month. Fire extinguisher recharge, heating fixes, WiFi upgrade. April is last month of our FY, we will be well under budget for the FY.

6. Action Item 2020 – 5: Vote to renew the Non-Resident Card Program for Fiscal Year 2021.

Motion to approve: Seconded:
x Banks Cunningham x Droste x Keefe x Mewdows x Monohan
x Newel Smallhorn x Wisemen

7. Action Item 2020 – 6: Vote to elect Board Officers for Fiscal Year 2021.

Motion to approve: TK Seconded: JM
x Banks Cunningham x Droste x Keefe x Mewdows x Monohan
x Newel Smallhorn x Wisemen

Officers will remain in place.

Full Board Packet available upon request at the service desk.

8. Action Item 2020 – 7: Vote to select a new Library Logo

Motion to approve:\_\_\_\_\_ Seconded:\_\_\_\_\_

x Banks	Cunningham	x Droste	x Keefe	x Mewdows	x Monohan
x Newel	Smallhorn	x Wisemen			

We like the Jeong design with some modifications. Chris will reach out to professor to see what is next.

9. Discussion Items

A. Biannual Fundraiser

- a. Chris/Mary think it should be postponed until next year, since asking for sponsorships would be a difficult ask. Need to talk to Moondogs, Need to talk to food and drink vendors about the change.

B. Next Board Meeting – Monday, May 4, 2020 at 6:30PM.

C. Agenda Building

D. Other?

10. Adjournment 7pm

Full Board Packet available upon request at the service desk.