



**Charleston Library Board Agenda
Monday, May 1, 2017 – 6:30 pm**

1. Call to Order
2. Roll call
Banks ___ Cunningham _x_ Droste _x_ Keefe _x_ Monahan ___ Newell _x_ Wiseman _x_
3. Public Comment
4. Board President's Comments
5. Omnibus Agenda
 - A. Approval of the April 3, 2017 Board Meeting Minutes
 - B. Acceptance of Director's Weekly Reports
 - C. Acceptance of the Grant & Donation Report
 - D. Acceptance of Program Report
 - o Great success for programs in Kidspac and the Adult programs paid for by the Rural Gateways Grant.
 - E. Acceptance of the Statistics Report
 - F. Acceptance of IT Report
 - G. Acceptance of Financial Reports- provided at the meeting
 - o Heather was not present at this meeting so Financial Reports were not available. Chris has spoken with Heather and they hope to have the reports ready for board review by the end of the week.
 - H. Approval of the bills payable- provided at the meeting
 - o Like the Financial reports, the bills payable were not available.

Motion to approve: __BN__ Seconded: __CC__
Banks ___ Cunningham _x_ Droste _x_ Keefe _x_ Monahan ___ Newell _x_ Wiseman _x_

Chris: Jeanne Hamilton is off of payroll. The Charleston Tree Commission is planning on donating a tree to the library. The weather postponed the planting of the tree. The Friends of the Library Book Sale is happening this weekend (5/5, 5/6). The Friends of the Library need to find a way to get more members involved in the running of the organization or the organization may not be able to continue. The Print Release Stations are the last two computers that need to be replaced. Vendprint is having issues and Chris plans on looking for a new vendor in the fall.

Chris was approached by a Charleston organization wanting to hang a sign in the library promoting the library as a safe space for breastfeeding. Chris wanted to use this instance to start a dialogue with the board on what items should he bring to the board and which items should he handle on his own. It was a general consensus that Chris has to use his determination, but does not need to be afraid to bring items and issues to the board for guidance and input.

6. Discussion Items
 - A. Board Member Nominees
 - a. Need to continue to look for members
 - B. FY17 Audit Agreement
 - a. The audit agreement from Gilbert, Metzger & Madigan, LLP for FY17 came in and required Library Board approval. Mary Droste signed off on the agreement.
 - C. Summer Read event
 - a. Chris was approached by the Elks, who want to throw a charity fundraiser for kids. They want to use the parking lot to house several bouncy house attractions. Chris wants to partner
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with them to use the event to help promote the Summer Read. The board had concerns over the potential issues such a partnership could raise such as liability, but decided to have Chris continue with the potential partnership and to keep the board informed as more information becomes available.

D. Reschedule the Monday, June 5, 2017 board meeting to Monday, June 12, 2017

- a. The June meeting will be held on June 19th, 2017. The July 3, 2017 board meeting has been cancelled.

E. Other?

- a. Robert Wiseman raised a question regarding one computer being downgraded to Windows 7. Chris explained that the downgrade was necessary to make the computer compatible with the microfilm reader in Genealogy.

7. Adjournment

Motion to close: TK Seconded: BN

Yeas: 5 Nays: 0

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