



Charleston Library Board Agenda
Monday, May 6, 2019 – 6:30 pm

1. Call to Order

2. Roll call

Banks x Cunningham x Droste x Keefe Krahnke x Monahan x Newell Smallhorn Wiseman x

3. Public Comment: None

4. Board President's Comments

5. Omnibus Agenda

- A. Approval of the March 4, 2019 Board Meeting Minutes
B. Acceptance of Director's Report
C. Acceptance of Program Report
D. Acceptance of Statistics Report
E. Acceptance of IT Report
F. Acceptance of Grant and Donations Report
G. Acceptance of Financial Reports- provided at the meeting
H. Approval of the bills payable- provided at the meeting

Motion to approve: Seconded:

Banks x Cunningham x Droste x Keefe Krahnke x Monahan x Newell Smallhorn Wiseman x

Chris: Summer read prep going on now. Jigsaw puzzle is complete and the donor put in the last piece. Hoping to hang and unveil on 5/31. New A/V equipment installed in the Rotary Room, under budget by \$700. Public and staff are happy with it. Books and Bites, last one on 5/22 for the school year. Planning on doing it again next year. CI living on March 25th. Participated in alumni panel at EIU. Joining advisory council of EIU Academy of Lifelong Learning. Joining census committee with Kattie. Muse Fest is June 1st and Tour de Charleston. Having a booth on the square. Intern has completed internship. All staff meeting on March 25th, wanting to do this every other month at 9am prior to the opening of the library. Collecting stats for our future hours and possible changes. New stats for April: 6286 patrons according to door counter. Highest average days, Tuesday/Sunday. Also tracking phone calls and computer uses, reference questions. Been having the staff do hourly sweeps of the building to see where the busiest areas are. Top floor is the busiest. Per capita award letter has been received. This past month was expensive due to the rotary room upgrade, which was covered by donations. Overall, we went over budget but we received more in donations and grants than budgeted. Checking balance is up from last year as well as fund balance.

6. Action Item 2019 – 5: Vote to Elect Board Officers for Fiscal Year 2020.

Motion to approve: BW Seconded: CC

Yeas 6 Nays 0

Mary Droste, President
Craig Cunningham, Vice President
Bob Newell, Treasurer
Lori Banks, Secretary

Full Board Packet available upon request at the service desk.

7. Action Item 2019 – 6: Vote to renew the Non-Resident Card Program for Fiscal Year 2020.

Motion to approve:   BW      Seconded:   JK  

Banks   x     Cunningham   x     Droste   x     Keefe        Krahnke   x     Monahan   x     Newell       
Smallhorn      Wiseman   x  

Remains at \$95

8. Action Item 2019 – 7: Recess into Executive Session for the purpose of discussing personnel-5 ILCS 120/2 (c)(1) at   6:56   P.M.

Motion to approve:   MM      Seconded:   CC  

Yeas   6   Nays   0  

Motion to move out of executive session at 7:08 pm approve:   MM      Seconded:   BW  

Yeas   6   Nays   0  

9. Discussion Items

A. Committee Appointments

- a. Committee appointments: going forward Chris would lean more on these committees as staff retire and/or are not replaced. Here are the committee appointments/assignments

i. Building, Mary, Bob W, Jessica

ii. Policy, Mike, Tim, Jake

iii. Finance, Bob N. Craig, Jake

iv. Personnel, Lori, Jessica, Mike

B. Next Board Meeting – Monday, June 3, 2019 at 6:30PM.

C. Other?

10. Adjournment

Full Board Packet available upon request at the service desk.