

**Charleston Library Board Minutes**

**Monday, July 7, 2025**

1. **Call to Order**
2. **Roll call**

Burnham\_A\_\_ Chiritescu\_X\_\_ Cuddy\_X\_\_ Curry\_X\_\_ Doughty\_X\_\_ Ferguson\_X\_\_ Looby\_A\_\_ Olsen\_A\_\_ Viertel\_X\_\_

(X = present; A = absent)

1. **Public Comment**
2. **Board President’s Comments**
3. **Omnibus Agenda**
4. Acceptance of the May 5, 2025 Meeting Minutes
5. Acceptance of the June 2, 2025 Meeting Minutes
6. Acceptance of Director’s Report
7. Acceptance of Statistics Report
8. Acceptance of Grant & Donation Report
9. Acceptance of Financial Reports- provided at the meeting
10. Approval of the bills payable- provided at the meeting

Motion to approve: \_\_DV\_\_ Seconded: \_AC\_\_\_

Burnham\_\_\_ Chiritescu\_Y\_\_ Cuddy\_Y\_\_ Curry\_Y\_\_ Doughty\_Y\_\_ Ferguson\_Y\_\_ Looby\_\_\_ Olsen\_\_\_ Viertel\_Y\_\_

Summer Read has been going very well. The Library offered 44 programs in June, offering something every day of the month, including several pop-up programs. Dani Prince is doing well. Connie Hemrich’s last day was June 16th. Amy Lampe has been hired to fill the position, and her training is going well. The front door is fixed; the parts were covered under manufacturer warranty. The TBS printing system is going well, but there are still a few adjustments that need to be made. The phone lines are transferred and the services with Consolidated have been cancelled. Chris is contracting with Detection Security to install a radio system for the fire alarm system, eliminating the need for an analog line. There is a leak in the book sale room. DHM is putting together a quote to repair it. The tuckpointing project on the original building should start in a few weeks. Fiscal Year 2025 ended with a 7.7% drop in circulation but a 35.9% increase in computer use and a 10.2% increase in visits. May had an 83.8% increase in computer use, a 71.4% increase in meeting room reservations, and a 27.1% increase in visits. May had over 5,000 visitors, which is the first time since February 2020 that the Library had over 5,00 visitors in a single month. The liquor bill for Literature & Libations was $851.86. The Library also received $800 in donations for Literature & Libations, leaving the total revenue for the event at $7,605.07. The Library received the Per Capita Grant Award Letter. The Library received $68,000 in property taxes.

1. **Discussion Items**
2. Butterfly Bench

HLC Fabrication is creating butterfly benches and are planning on donating one to the Library. The current plan is to put it on the north patio. Curry Construction will donate time and labour to install it. The Board also discussed the possibility of changing the grass along the north patio to a UBI hotspot, along with removing the Bradford pears in front of the building, which are blocking view of the security cameras, and changing the medians at the end of the awning into UBI hotspots as well. There is no current timetable for these changes.

1. Next Board Meeting – Monday, August 4, 2025 at 6:30PM.
2. Agenda Building
3. Other?
4. Adjournment

at 7:05pm