



**Charleston Library Board Agenda
Monday, September 13, 2021 – 6:30 pm**

1. Call to Order 6:30pm

2. Roll call

Banks___ Cunningham_X__ Elser_X__ Looby_X__ Meadows_X__ MonahanX___ Ricciardi_X_ Smallhorn___

3. Public Comment None

4. Board President's Comments None

5. Omnibus Agenda

A. Approval of the August 2, 2021 Board Meeting Minutes

B. Acceptance of Director's Report

Reading Room is open again and is still full of books for sale. Library may be able to sell the leftover books to Baker & Taylor. Otherwise they will go to recycling. HOPE, SACIS and others have already taken what they want.

Stats for computer use (down 75%), foot traffic (down 55%), circulation (down 20%) are all down from pre-pandemic.

HVAC update: Company out of Decatur is coming in to evaluate the system.

The new Charleston population is 17,286, which makes us eligible for the Live and Learn Construction grant. It would pay for 75% of the HVAC project up to \$500,000.

Programming: Through the Illinois Broadband program, library will have 3-4 weekly programs in October, possibly into Nov. and Dec. Storytimes and Books & Babies have returned. Books & Babies has been absent since before the pandemic.

Received the per capita grant check in the amount of \$32,000. Next year's will be about \$25,000 because of the drop in population.

Chris will be petitioning the city to increase our budget to cover payroll. Unfortunately, the library is competing against other City needs.

C. Acceptance of Statistics Report

D. Acceptance of IT Report

E. Acceptance of Grant & Donation Report

F. Acceptance of Financial Reports- provided at the meeting

G. Approval of the bills payable- provided at the meeting

Motion to approve: _JM___ Seconded: _CC___

Banks___ Cunningham_yes__ Elser_yes__ Looby_yes__ Meadows_yes__ Monahan_yes__ Ricciardi_yes__ Smallhorn___

6. Discussion Item

A. Summer Read 2021

B. Pandemic Updates: Mask wearing by staff became a moot point when the governor's mask mandate came out. Library has been contacted by a state agency (possibly IDPH) to host vaccination clinics.

C. Review *Serving Our Public 4.0 Standards for Illinois Public Libraries* Chapters 1-5

Ch. 1 We currently meet core standards.

Full Board Packet available upon request at the service desk.

Ch. 2 Overdue for long-term strategic planning. We don't have a board orientation. We should also have Open Meetings Act training but can't because the state isn't offering it because their system has been hacked.

Ch. 3 Personnel

Ch. 4 Access: Doing the best we can considering the circumstances of the pandemic

Ch. 5 Building infrastructure and maintenance: We know all about that.

The board will review Ch. 6-10 next month.

D. Board Recruitment: Still need a 9th member if anyone has any names.

E. Next Board Meeting – Monday, October 4, 2021 at 6:30PM.

F. Agenda Building

G. Other?

7. Adjournment 7:41pm

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