



**Charleston Library Board Agenda
Monday, September 12th, 2016 – 6:30 pm**

1. Call to Order
2. Roll call
Banks x___ Cunningham x___ Droste ___ Monahan x ___ Newell x ___ Ricci___ Wiseman x___
3. Public Comment None
4. Board President's Comments None
5. Omnibus Agenda
 - A. Approval of the August 8th, 2016 Board Meeting Minutes
 - B. Approval of the August 22nd, 2016 Board Meeting Minutes
 - C. Acceptance of the Grant & Donation Report
 - D. Acceptance of the Statistics Report
 - E. Acceptance of Financial Reports- provided at the meeting
 - F. Approval of the bills payable- provided at the meetingMotion to approve: BN___ Seconded: _MM___
Banks x__ Cunningham ___ Droste x___ Monahan x___ Newell x___ Ricci___ Wisemanx___

Heather was not at the meeting, checks will be here Thursday to sign. Financial reports will be approved at the Oct. meeting. Made over \$6000 on the fundraiser event after expenses.

6. Action Items
 - A. Action Item 2016-11: Elect new board treasurer Bob Newell has accepted
Motion to approve: _ ___ Seconded: ___
Yeas_5__ Nays_0__
 - B. Action Item 2016-12: Approve new signatories: Mary Droste, Lori Banks, Bob Newell
Motion to approve: MM___ Seconded: BN___
Banks _x__ Cunningham ___ Droste _x__ Monahan _x__ Newell _x__ Ricci___ Wiseman_x__
 - C. Action Item 2016-13: Approve interim bonuses
Yeas 3 Neys 0
The board discussed the additional duties taken on by Kattie Livingston, Beth Lugar and Rita Harper since Jeanne's departure. Each one has done a great job of keeping everything going and moving forward. The board discussed and approved that each manager, listed above will receive at \$750 bonus.
7. Discussion Items
 - A. Library Fundraiser, positive response continues, will be sending out thank you notes in the following week to sponsors and donors
 - B. Board Positions, Approaching Tim Keift, assistant principle at CHS
 - C. Next Board Meeting Monday, October 3rd, 2016 at 6:30pm
 - D. Roof, Rita has determined there are 3 leaks. There is nothing wrong with the actual rubber roof. Drake roofing came in to review and suggested the only way to located the leaks is to tear out the false ceiling and the wood roof above it. The cost is unknown and the actual leak source is

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unknown. Rita feels the area may be in the atrium. Mary Droste is going to contact Drake homes and see if Steve Drake would come to the library and provide his assessment. Once that has taken place, we will move forward with a plan.

- E. Lights: Rita also talked about converting the 26 track lights to LED using ESC service company. The cost savings will be from the longer life of the LED bulbs, less heat producing from the bulbs and they are more energy efficient. The board approved the project and the money will be taken out of the maintenance budget.

a. Motion to approve: BN____ Seconded: BW____

- F. Banks Cunningham ____ Droste Monahan Newell Ricci ____ Wiseman

- G. Other: Kattie will be the staff to board liason as of this meeting. She is interviewing candidates for 2 vacated positions. These are part time positions. There are 42 applicants. Kattie said staff are working hard and stepping up to fill in the gaps. Managers are meeting on Tuesdays to discuss library needs and status updates.

8. Adjournment

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