



Charleston Library Board Minutes Monday, July 1, 2024

1. Call to Order

at 6:30 pm

2. Roll call

Chiritescu__ * Cuddy__ * Curry__ * Doughty__ Ferguson* __ Looby* __ Olsen__ * Viertel__ * (* = present)

3. Public Comment

4. Board President's Comments

5. Omnibus Agenda

- A. Acceptance of the June 3, 2024 Meeting Minutes
- B. Acceptance of Director's Report
- C. Acceptance of Statistics Report
- D. Acceptance of Grant & Donation Report
- E. Acceptance of Financial Reports- provided at the meeting
- F. Approval of the bills payable- provided at the meeting

Motion to approve: __JL__ Seconded: __KO__

Chiritescu__Y_ Cuddy Y__ Curry_Y__ Doughty__ Ferguson_Y__ Looby_Y__ Olsen_Y__ Viertel__Y_

- Summer Reads is "great"; as of 7/1, there are 1,200 entries into Program. On Tuesdays, CCPL hosts Chas. Parks & Rec Day Camp. CCPL also hosts Phoenix Elites kids.
- Carlotta Baharlou has been hired for Social Services Navigator Program. Kristen Runyon hired as new associate.
- On 6/20, CCPL hosted the Illinois Heartland Library System "Members Matter" meeting.
- During last week of June, Chris attended Chas. Rotary Club meeting, where he requested a library-themed/compatible charging stand with cords, which is now located on top floor.
- Sec. of State negotiated contract for statewide public use of 54 EBSCO databases, which will begin in late summer. Possible future discussions about how to publicize these databases.
- In late July/early August, we are switching to ASPEN, a new platform which will replace OPAC (current online search engine). Expensive, but more user-friendly. The look of our website will be impacted.
- Use of online materials continues to increase: e-mags up 300 %; wifi increase 60%.
- Literature & Libations' 2024 net profit was \$ 6, 179---most successful yet! We also paid Brickhouse \$1,000 food bill.
- RAILS (aka LIBBY) has a one-time annual cost, but is "our most used collection" r.e. e -circulation.
- Per Capita Grant: Chris received a check on 7/1, will be dispersed next month.
- * Received first installment of Property Tax: \$65,000

6. Discussion Items

- A. IL Secretary of State Technology Grant
- Chris applied for and got a \$27,500 grant (!!) for libraries in underserved communities. We are setting adding \$7,000 of our budget. This money will be used to upgrade CCPL computers, Chris has talked to Papercut (software company), and also Aaron (IT specialist), who recommends replacing staff computers, then some for kids' area. Aaron recommends Microsoft Office 365 (also used by school district). Steve Pamperin mentions that city will be using a different option.
- B. Next Board Meeting – Monday, August 5, 2024 at 6:30PM.
- C. Agenda Building

7. Adjournment at 7:22 pm

Full Board Packet available upon request at the service desk.