



Charleston Library Board Agenda
Monday, November 6, 2023 – 6:30 pm

1. Call to Order

2. Roll call

Chiritescu__X_ Cuddy__X_ Doughty__X_ Ferguson__X_ Looby_X_ Olsen___ Ricciardi_X__

3. Public Comment

4. Board President’s Comments

- a. Excited to preside over 1st meeting!

5. Omnibus Agenda

- A. Acceptance of the September 11, 2023 Meeting Minutes
- B. Acceptance of the October 2, 2023 Meeting Minutes
- C. Acceptance of Director’s Report
 - o Distributed ~100 glasses at Linder field and taught kids about the eclipse
 - o Star Wars reads ~60 people roughly double the attendance
 - o Ran a table for ‘scare on the square’
 - o No major updates on construction projects
 - o Courthouse is looking to fix elevator in December for 2-3 weeks making courtrooms inaccessible. In conjunction with City Hall we’ve reserved library meeting rooms for the courthouse. Once official dates are confirmed we’ll open it back up as usual.
 - o ‘Modern Woodman Fraternal Financial’ Selected as “Hometown Heroes” awarded for early childhood literacy
- D. Acceptance of Statistics Report
- E. Acceptance of Grant & Donation Report
- F. Acceptance of Financial Reports- provided at the meeting
 - o Bills for this month are standard vendors
 - o RAILS is our membership fee for Illinois Library Presents...
 - o Biblioteca is renewal for biblio+. 2nd year for us. Circulation views are steadily increasing – over 100 views a month.
 - o Balance sheet- \$387k in checking account. Total assets are higher than last year. Doing well financially.
 - o October is halfway mark for fiscal year so targets are ~50%. Big item for this month was property tax instalment- at 85% of property taxes for fiscal year.
- G. Approval of the bills payable- provided at the meeting

Motion to approve: __Ricciardi___ Seconded: __Cuddy__

Chiritescu_X_ Cuddy_X_ Doughty_X_ Ferguson_X_ Looby_X_ Olsen___ Ricciardi_X__

6. Action Item: 2023-15: Vote to modify the Library Personnel Policy Addendum.

Motion to approve: __Ricciardi___ Seconded: __Looby__

Chiritescu__X_ Cuddy__X_ Doughty_X_ Ferguson_X_ Looby_X_ Olsen___ Ricciardi_X__

7. Action Item: 2023-16: Vote to approve 2024 closures

Motion to approve: __Looby___ Seconded: __Ferguson__

Full Board Packet available upon request at the service desk.

Chiritescu__X_ Cuddy__X_ Doughty__X_ Ferguson_X_ Looby__X_ Olsen___ Ricciardi_X__

8. Action Item: 2023-17: Vote to approve 2024 Board Meetings

Motion to approve: __Ferguson__ Seconded: __Doughty__

Chiritescu__X_ Cuddy__X_ Doughty_X_ Ferguson_X_ Looby_X_ Olsen___ Ricciardi_X__

9. Discussion Items

- A. Finance Committee Update: Literature & Libations
 - a. Discussed theme & design of literature & libations event
 - b. Reviewed options around logo and decided on 'wildflower'
 - c. Goal is \$3000 in sponsorships
 - d. Coordinate asking for sponsorships via Gsheet
 - i. <https://docs.google.com/spreadsheets/d/1hAC9ikegb7Kid2HQNtu1-ydDAb0tsUb1zNDycOF5YxA/edit?usp=sharing>
- B. *Serving Our Public 4.0 Standards for Illinois Public Library* Chapters 3-8 Review
- C. Board Recruitment
- D. Next Board Meeting – Monday December 4, 2023 at 6:30PM.
- E. Next Committee Meeting – Policy Committee
- F. Agenda Building
- G. Other?

10. Adjournment

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