



**Charleston Library Board Agenda  
Monday, January 6, 2020 – 6:30 pm**

1. Call to Order

2. Roll call

Banks\_x\_\_ Cunningham\_x\_\_ Droste x\_\_ Keefe\_x\_\_ Meadows\_x\_\_ Monahan\_x\_\_ Newell\_\_ Smallhorn\_x\_\_  
Wiseman\_x\_

3. Public Comment: None

4. Board President's Comments None

5. Omnibus Agenda

- A. Approval of the November 4, 2019 Board Meeting Minutes
  - B. Acceptance of Director's Report
  - C. Acceptance of Program Report
  - D. Acceptance of Statistics Report
  - E. Acceptance of IT Report
  - F. Acceptance of Grant & Donation Report
  - G. Acceptance of Financial Reports- provided at the meeting
  - H. Approval of the bills payable- provided at the meeting
- Motion to approve:   BW        Seconded:   TK

6. Banks\_x\_\_ Cunningham\_x\_\_ Droste x\_\_ Keefe\_x\_\_ Meadows\_x\_\_ Monahan\_x\_\_ Newell\_\_ Smallhorn\_x\_\_  
Wiseman\_x\_

Network AC is not working. Replaced the part, but it did not solve the problem. No heat in the reading room. Waiting for someone to come back for the repairs.

Chris took part in the EIU English Department Event, attending EIU Academy meeting and made an appearance on CI Living. He also attended and presented at the city retreat. The board was able to see his presentation. Chris attended a Heartland Library training event in Effingham. Niko's last day is 1/22/20. The library hosted the city's benefit fair for city employees. Book sale raised \$900, trivia night \$560 and annual campaigns is at \$7300 with 63 total donations.

Financials: our checking is lower than last year at this time because we moved money to the Illinois funds account for better interest. Chris is going to move additional funds.

7. Action Item 2020-1: Vote to join the Charleston Area Chamber of Commerce

Motion to approve:   MM        Seconded:   BW  

Banks\_x\_\_ Cunningham\_x\_\_ Droste x\_\_ Keefe\_x\_\_ Meadows\_ABSTAINED\_\_ Monahan\_x\_\_ Newell\_\_  
Smallhorn\_x\_\_ Wiseman\_x\_

Full Board Packet available upon request at the service desk.

8. Discussion Items

A. City Retreat Presentation

- a. The presentation had a lot of great numbers and stats which can be used in fundraising efforts that showcase the use of the library.

B. Biannual Fundraiser

- a. Set for September 26. The food and drink have been confirmed. Jake will talk with Moondogs regarding their availability for the event. Talked about other ways to raise money at the event such as a wine pull, pendulum art, mulligans for mini golf. We will do the book tree with jewellery giveaway. We decided to get less silent auction items, but of higher value. We need to start securing sponsors. We had \$3400 in 2018 with \$2000 in expenses. Discussion about marketing efforts for the event and the need. Will look at promoting compelling stories of patrons to sell the value of the library. Lori will work with Chris on getting this accomplished.

C. Next Board Meeting – Monday, February 3, 2020 at 6:30PM.

D. Agenda Building

E. Other?

9. Adjournment

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