



**Charleston Library Board Agenda
Monday, November 2, 2020 – 6:30 pm
Virtual Meeting via Zoom**

1. Call to Order

At 6:40PM

2. Roll call

Banks_X__ Cunningham___ Droste_X__ Monahan_X__ Newell___ Smallhorn_X__ Wiseman_X__

3. Public Comment

4. Board President's Comments

5. Omnibus Agenda

A. Approval of the October 5, 2020 Board Meeting Minutes

B. Acceptance of Director's Report

C. Acceptance of Statistics Report

D. Acceptance of Financial Reports- provided at the meeting

E. Approval of the bills payable- provided at the meeting

Motion to approve: __LB__ Seconded: __MM__

Banks__Y_ Cunningham___ Droste_Y__ Monahan_Y__ Newell___ Smallhorn_Y__ Wiseman_Y__

The HVAC system has been repaired. Chris hired MowCo Lawn Care for the library landscaping. Curbside Connection has been going very well and has been utilized 26 times. Chris recorded another edition of Books and Bites with the Charleston Middle School Librarian. Online Storytime via Facebook live continues to do well. The Census finished on 10/15. Chris is proud of all of the work the Library and the Charleston Complete Count Committee did. The Election Judge training the Library hosted went well. The Audit is underway. Chris is applying for a grant for \$3,000 to purchase Wi-Fi hotspots to circulate. The Library should hear about the PPE grant this coming month and the Back to Books Grant in December. The Library received a replacement tax payment of \$2700.

6. Action Item 2020 – 11: Approve 2021 Library Closures.

Motion to approve: __MM__ Seconded: __LB__

Banks_Y__ Cunningham___ Droste_Y__ Monahan_Y__ Newell___ Smallhorn_Y__ Wiseman_Y__

7. Action Item 2020 – 12: Approve 2021 Library Board Meetings.

Motion to approve: __JS__ Seconded: __MD__

Banks__Y_ Cunningham___ Droste_Y__ Monahan_Y__ Newell___ Smallhorn_Y__ Wiseman_Y__

8. Discussion Item

A. Covid-19 Update

Our region is now under mitigations with 9 straight days of positivity increases. Coles County's 7-day rolling positivity average is at 14.3%. With the HVAC fixed, the Library must now determine its next phase of reopening. The plan is to convert the Rotary Rooms into a computer lab to introduce patron access computers, which is a need our community has and a need the Library can safely meet. The goal will be to launch the computer lab by 12/1/20 and start with 6 computers.

Full Board Packet available upon request at the service desk.

Chris believes this is the best option for safely expanding library services, but with the pandemic, this is a constantly changing situation and details may change as prep for the lab begins.

B. Annual Letter

Rather than sending a fundraising letter this year, Chris has written a letter to let the community know what the Library has done during the pandemic, what the Library is planning for the future, and that the Library is here for our community.

C. Serving Our Public 4.0 – Standards for Illinois Public Libraries Chapters 9-10

D. Next Board Meeting – Monday, December 7, 2020 at 6:30PM.

E. Agenda Building

F. Other?

9. Adjournment

At 7:35PM

Full Board Packet available upon request at the service desk.