



Charleston Library Board Agenda
Monday, December 4, 2023 – 6:30 pm

1. Call to Order

2. Roll call

Chiritescu__x__ Cuddy__X__ Doughty__X__ Ferguson__X__ Looby__X__ Olsen__X__ Ricciardi__X__

3. Public Comment

4. Board President's Comments

5. Omnibus Agenda

A. Acceptance of the November 6, 2023 Meeting Minutes

B. Acceptance of Director's Report

- Very fast month!
- City hired a new comptroller who Chris hasn't yet met, but will soon
- Going on City Retreat shortly- every division presents on past year results and future year plans. Chris will go over his presentation with the city planner.
- EIU English alumni handshaking night- English alumni meet current students to network. Chris promotes the library as a resource for them to take advantage of in the community.
- ILA legislative meetup. Chris was a local coordinator for the event bringing together state legislators, senators, etc in Effingham. Chance to promote what we do in libraries and ILA's legislative agenda in the coming year.
- Building- no major updates, still in waiting mode
- Had Thanksgiving holidays off, but the month flew by like a blur!
- Crossed over 40k for circulation → on pace to hit 80k for the year and hoping to return to pre-pandemic levels of ~90k soon.
- Book sale did over \$1,200...over 1k was on Friday alone. Already at 103% of book sale goal!
- Mailed out fundraising letter before Thanksgiving and already brought in \$3,000. Goal is 6-9000 so we're already half way there in the first week! Sent as e-newsletter on giving Tuesday as part of the campaign.
- Coles County Council of Aging- needed to replenish dial-a-ride tokens via our explorers program.
- Overall it was a low cost month which was promising to see.

C. Acceptance of Statistics Report

D. Acceptance of Grant & Donation Report

E. Acceptance of Financial Reports- provided at the meeting

F. Approval of the bills payable- provided at the meeting

Motion to approve: __Chiritescu__ Seconded: __Doughty__

Chiritescu__X__ Cuddy__X__ Doughty__X__ Ferguson__X__ Looby__X__ Olsen__X__ Ricciardi__X__

6. Action Item: 2023-18: Vote to modify the Library Personnel Policy Addendum Paid Leave Policy.

Motion to approve: __Looby__ Seconded: __Ferguson__

Chiritescu__X__ Cuddy__X__ Doughty__X__ Ferguson__X__ Looby__X__ Olsen__X__ Ricciardi__X__

7. Discussion Items

Full Board Packet available upon request at the service desk.

- A. Literature & Libations
 - a. Rotary has the letter for fundraising and will look for where they want to donate
 - b. Email to Rural King- person in charge of donations
 - c. Elena is picking out something for me (book tree)
 - d. Still working on the right contact for Consolidated
 - e. Ameren has a formal application which Chris submitted. Currently under review
 - f. Sarah Bush has a deadline for January 15 so we'll apply for the next year as well
 - g. Chris will send .pdf flyer we can distribute to shake the trees for \$\$
 - h. Aiming for a Jan 15 deadline to confirm financial sponsors so we can gather logos and create the flyer
- B. *Serving Our Public 4.0 Standards for Illinois Public Library Chapters 9-13* Review
- C. Board Recruitment
 - a. New member will be joining us in January!
- D. Next Board Meeting – Monday, January 8, 2024 at 6:30PM.
- E. Next Committee Meeting – Policy Committee
 - a. Agreed to meet next in January
- F. Agenda Building
- G. Other?

8. Adjournment

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