



**Charleston Library Board Agenda
Monday, February 1, 2021 – 6:30 pm
Virtual Meeting via Zoom**

1. Call to Order
at 6:33

2. Roll call

Banks__Y__ Cunningham_Y__ Droste_Y__ Elser_Y__ Monahan_Y__ Smallhorn_Y__ Wiseman_Y__

3. Public Comment

4. Board President's Comments

5. Omnibus Agenda

A. Approval of the December 7, 2020 Board Meeting Minutes

B. Acceptance of Director's Report

C. Acceptance of Statistics Report

D. Acceptance of Grant Report

E. Acceptance of Financial Reports- provided at the meeting

F. Approval of the bills payable- provided at the meeting

Motion to approve: __JS__ Seconded: __MM__

Banks__Y__ Cunningham_Y__ Droste_Y__ Elser_Y__ Monahan_Y__ Smallhorn_Y__ Wiseman_Y__

The Library opened to the public on Monday, 1/25/21. This decision was made after Region 6 moved out of Tier 3 mitigations, skipped Tier 2, and moved directly to Tier 1. After looking at the data, it seemed that the Region would move out of mitigations entirely not long after entering Tier 1. Rather than open the computer lab, it was decided the best course of action as to open the building. On the first day of being open, the Library had 44 visitors, and across the entire week, the Library had 345 visitors and 26 curb side pickups. Overall, the opening has gone very well and the community has shown their support and enthusiasm for being able to return.

Read Through the Holidays did very well with 77 participants and 669 entries. Take & Make has been popular as well, with 45 winter thaumatropes being distributed in January. Winter Read started today and will run through February. Winter Read is being run to be in conjunction with Booth Library's Big Read grant.

The annual letter has raised roughly \$2,500. The audit concluded with no major finds. The loan is under \$140,000.

6. Action Item 2021 – 1: Recess into Executive Session for the purpose of discussing personnel-5 ILCS 120/2 (c)(1) at _6:44_ P.M.

Motion to approve: __LB__ Seconded: __BW__

Banks_Y__ Cunningham_Y__ Droste_Y__ Elser_Y__ Monahan_Y__ Smallhorn_Y__ Wiseman_Y__

Exited Executive session at 7:22PM

7. Discussion Item

A. Fiscal Year 2022 Budget

For the revenue lines including, non-resident fees, copy machines, meeting rooms, etc., Chris budgeted conservatively due to not knowing how these services will be used post-pandemic. While the Library is facing financial challenges due to the pandemic and the increases to minimum wage, the budget provided does not include any revenue from fines. Chris did this intentionally to show that even during these challenging times, the Library does not need fine revenue, and argued that fines are a barrier to service that has more a negative impact on our community than a positive impact on the Library's finances. This led to a discussion on pros and cons of fines on library materials. Jacob Smallhorn has requested that the topic of making the Library be fine free be brought before the Board at the March meeting.

B. UBI Controlled Burn

The City is planning controlled burns at UBI hotspots, including the Library. The Board does not have any reservations regarding a controlled burn at the Library hotspot.

C. Serving Our Public 4.0 – Standards for Illinois Public Libraries Appendices

D. Next Board Meeting – Monday, March 1, 2021 at 6:30PM.

A discussion on meeting in person or continuing with Zoom was had. The group decided to stick with virtual meetings for the time being.

E. Agenda Building

F. Other?

8. Adjournment

At 7:42PM