



**Charleston Library Board Agenda  
Monday, February 3, 2020 – 6:30 pm**

1. Call to Order

2. Roll call

Banks\_x\_ Cunningham\_x\_ Droste\_\_\_ Keefe\_x\_ Meadows\_\_\_ Monahan\_x\_ Newell\_x\_ Smallhorn\_x\_  
Wiseman\_x\_

3. Public Comment: none

4. Board President's Comments: none

5. Omnibus Agenda

- A. Approval of the January 6, 2020 Board Meeting Minutes
  - B. Acceptance of Director's Report
  - C. Acceptance of Program Report
  - D. Acceptance of Statistics Report
  - E. Acceptance of IT Report
  - F. Acceptance of Grant & Donation Report
  - G. Acceptance of Financial Reports- provided at the meeting
  - H. Approval of the bills payable- provided at the meeting
- Motion to approve: TK Seconded: MM

Banks\_x\_ Cunningham\_x\_ Droste\_\_\_ Keefe\_x\_ Meadows\_\_\_ Monahan\_x\_ Newell\_x\_ Smallhorn\_x\_  
Wiseman\_x\_

The network room AC part will cost \$2500. That unit is older than the addition. Chris will check on the cost of a new unit. No heat in reading room, but there has been no patron complaints and the room is still being used. No radiators in that room are putting out heat, which is part of the old system. Library has been working to push census information this month. They are working together to create a billboard which the city will pay for. 10 people attended the first public meeting and an article in the paper followed. Chris is working with Booth Library on an NEA grant. He appeared on CI living. Books and bites had 29 kids in attendance. Adult winter read started. The library will be getting a new logo this spring. An EIU graphics class will be doing the design. Chris will meet with them and provide the board with samples. Chris will ask if they can do a Literature and Libations logo as well. Staff training day will be 2/17. The new EIU writing intern started last week and Niko's replacement has been hired. We received 2 more donations for the campaign totally \$7545, which is more than last year.

Financials: Fund balance is higher than last year. Received 2 distributions of replacement taxes. Annual liability insurance went up, but that was budgeted for.

6. Discussion Items

Full Board Packet available upon request at the service desk.

A. Biannual Fundraiser

- a. Moon Dogs are confirmed. Craig will check on getting food and cost. It was suggested that rather than have EIU Jazz playing on the 3<sup>rd</sup> floor we have jazz music playing instead via blue tooth speaker. Tim K has the speaker and will let us use it for the event.

B. Next Board Meeting – Monday, March 2, 2020 at 6:30PM.

C. Agenda Building

D. Other?

7. Adjournment

Full Board Packet available upon request at the service desk.