



Charleston Library Board Agenda
Monday, February 5, 2018 – 6:30 pm

1. Call to Order

2. Roll call

Banks x Cunningham x Droste x Keefe x Krahnke x Monahan x Newell x Smallhorn x Wiseman x

3. Public Comment none

4. Board President's Comments none

5. Omnibus Agenda

- A. Approval of the January 8, 2018 Board Meeting Minutes
B. Acceptance of Director's Weekly Reports
C. Acceptance of the Grant & Donation Report
D. Acceptance of Program Report
E. Acceptance of IT Report
F. Acceptance of Financial Reports- provided at the meeting
G. Approval of the bills payable- provided at the meeting

Motion to approve: TK Seconded: JK

Banks x Cunningham x Droste x Keefe x Krahnke x Monahan x Newell x Smallhorn x Wiseman x

Chris: Will have a spot on CI living television show every 6 weeks, starting on 2/20. Library received a donation from a patron of the world's largest jigsaw puzzle, which is in the library being assembled. Once finished it will remain in the library. Winter read is going well with a nice selection of door prizes. Grandma's Got Gmail has started with volunteers from EIU. The library staff had a training day on 1-15-18 and focused on customer service as well as CPR and AED training. Library is looking into transitioning to a different e-pay system. The 2017 capital grant arrived and it will count in this year's budget as it arrive too late for FY 2017. Capital campaign has raised \$9400 as of 2-5-18. Friends of the library has disbanded and their remaining \$5600 funds will go back to the library. Audit and insurance bills came in this move. The fund balance is higher than last year at this time.

6. Action Item 2018 – 2: Recess into executive session Recess into Executive Session for the purpose of discussing personnel-5 ILCS 120/2 (c)(1) at 6:56 P.M.

Motion to approve: MM Seconded: JS

Yeas 8 Nays 0

Motion to come out of executive session at 7:24pm

Motion to approve: MM Seconded: BN

Discussed staff raises for 2018. After input from Chris and board discussion it was decided to give 2% increase for staff and 3% for Chris. Newly hired staff will not be part of the increase.

Motion to approve: BN Seconded: TK

Banks x Cunningham x Droste x Keefe x Krahnke x Monahan x Newell x Smallhorn x Wiseman x

Full Board Packet available upon request at the service desk.

7. Action Item 2018 – 3: Review and approve the Fiscal Year 2019 budget.

Motion to approve: TK Seconded: CC

Banks x Cunningham x Droste x Keefe x Krahnke x Monahan x Newell x  
Smallhorn x Wiseman    

8. Discussion Items

A. Literature and Libations

8-10-18

Main band is taken care of. Lori Banks will contact EIU Jazz to see if they can play again

B. Performance Evaluations

Chris will be doing these in February. Lori will send him the board member evaluation used for Jeanne Hamilton. Chris would like the staff to evaluate him

C. Library Book Sale

2-23 and 2-24. Will be staffed by volunteers

D. Next Board Meeting – Monday, March 5, 2018 at 6:30PM.

E. Other?

9. Adjournment

Full Board Packet available upon request at the service desk.