



Charleston Library Board Agenda Monday, March 6, 2023 – 6:30 pm

1. Call to Order

2. Roll call

Chiritescu__X_ Cuddy_x__ Doughty___ Ferguson_X__ Looby__X_ Monahan_X__ Ricciardi__X_ Smallhorn___

3. Public Comment

- a. Recently appointed deputy city manager Steve Pamperin joined – doing a tour to learn about what all is going around in the city.

4. Board President's Comments

5. Omnibus Agenda (*Notes Above*)

- A. Approval of the February 6, 2023 Board Meeting Minutes
- B. Acceptance of Director's Report
 - o Got new printers installed and they're working well
 - o Got leaks in the building from recent big rain storm
 - o Conducted staff training on President's Day which went well. Covered communication training, summer read, building safety, etc
- C. Acceptance of Stat Report
 - o Winter read recently concluded with 99 participants and got great community feedback
 - o Summer read planning is underway- set to start May 29 and will run thru June & July
- D. Acceptance of Grant & Donation Report
 - o Financial- got a donation from Charleston reading circle to create 'high-low' collection
 - o Got solar eclipse glasses to be used later in the year and next year
- E. Acceptance of Financial Reports- provided at the meeting
 - o Revenues almost at 100% or over. Total revenue at 99% of expected with 2 months remaining in FY.
 - o Expenses – personnel will always be the biggest but are right in line with our forecasts
 - o February book sale did \$1,287 which is right at our average.
- F. Approval of the bills payable- provided at the meeting

Motion to approve: _Ricciardi___ Seconded: _Cuddy___

Chiritescu__X_ Cuddy__X_ Doughty___ Ferguson_X__ Looby__X_ Monahan_X__ Ricciardi__X_ Smallhorn___

6. Committee Update – Finance Committee

- a. Discussed history of library fundraising, grants & letter writing. Since 2018 we've brought in ~\$250k (not counting book sales)
- b. Started talking about literature & libations- expect to hear more about it in future spring/summer library board meetings

Full Board Packet available upon request at the service desk.

7. Action Item 2023-2: Recess into Executive Session for the purpose of discussing personnel-5 ILCS 120/2 (c)(1) at **6:58** P.M.

Motion to approve: Looby Seconded: Ferguson
Chiritescu Cuddy Doughty Ferguson Looby Monahan Ricciardi Smallhorn

VOTE TO LEAVE EXECUTIVE SESSION AT 7:33 P.M.

Motion to approve: Ricciardi Seconded: Monahan
Chiritescu Cuddy Doughty Ferguson Looby Monahan Ricciardi Smallhorn

8. Action Item 2023-3: Vote to approve Library Staff salaries for Fiscal Year 2024 (min wage increase effective Jan 1, 2024, \$2 per hour increase starting May 1, 2023 for 3 mgmt staff and 5% for director effective May 1, 2023)

Motion to approve: Cuddy Seconded: Looby
Chiritescu Cuddy Doughty Ferguson Looby Monahan Ricciardi Smallhorn

9. Action Item 2023-4: Vote to approve the Library's Fiscal Year 2024 Budget

Motion to approve: Looby Seconded: Ferguson
Chiritescu Cuddy Doughty Ferguson Looby Monahan Ricciardi Smallhorn

10. Discussion Items

- A. Next Committee Meeting – Operations Committee
- B. Next Board Meeting – Monday, April 3, 2023 at 6:30PM.
- C. Agenda Building
- D. Other?

11. Adjournment

Full Board Packet available upon request at the service desk.