



**Charleston Library Board Agenda  
Monday, March 7, 2022 – 6:30 pm**

1. Call to Order

2. Roll call

Banks\_\_X\_\_ Cunningham\_\_X\_\_ Elser\_\_X\_\_ Looby\_\_X\_\_ Meadows\_\_ Monahan\_\_X\_\_ Ricciardi\_\_X\_\_ Smallhorn\_\_

Brooke Ferguson was also in attendance.

3. Public Comment

4. Board President's Comments

5. Omnibus Agenda

- A. Approval of the February 7, 2022 Board Meeting Minutes
- B. Acceptance of Director's Report
- C. Acceptance of Stat Report
- D. Acceptance of Grant & Donation Report
- E. Acceptance of Financial Reports- provided at the meeting
- F. Approval of the bills payable- provided at the meeting

Motion to approve: \_\_MM\_\_ Seconded: \_\_JL\_\_

Banks\_\_Y\_\_ Cunningham\_\_Y\_\_ Elser\_\_Y\_\_ Looby\_\_Y\_\_ Meadows\_\_ Monahan\_\_Y\_\_ Ricciardi\_\_Y\_\_ Smallhorn\_\_

The Library's new associate is about to start. This hire is to replace Brenda Miller. The Library was closed on Monday, 2/21/22 for staff training. During the day, the library staff reviewed safety topics, advocacy, library operations, and inclusivity with reader's advisory. Winter Read concluded at the end of February with 107 total participants and 624 entries. The three prizes were donations from Brick House Bar & Grill, The Butcher Shop, and Starbucks. Kattie Livingston is the driving force of this program and she did a great job putting it together.

The February Book Sale raised \$1,200. The Library received \$6,700 in replacement taxes. At the end of February, the Library has received 107% of the expected revenue for the current fiscal year and has spent 77% of the expected expenses for the fiscal year. The current fiscal year ends 4/30/22.

6. Action Item 2022-1: Recess into Executive Session for the purpose of discussing personnel-5 ILCS 120/2 (c)(1) at \_\_7:11\_\_ P.M.

Motion to approve: \_\_MM\_\_ Seconded: \_\_GR\_\_

Banks\_\_Y\_\_ Cunningham\_\_Y\_\_ Elser\_\_Y\_\_ Looby\_\_Y\_\_ Meadows\_\_ Monahan\_\_Y\_\_ Ricciardi\_\_Y\_\_ Smallhorn\_\_

Executive session ended at 7:35PM by unanimous consent.

7. Action Item 2022-2: Vote to approve Library Staff salaries for Fiscal Year 2023

Motion to approve: \_\_AE\_\_ Seconded: \_\_JL\_\_

Banks\_\_Y\_\_ Cunningham\_\_Y\_\_ Elser\_\_Y\_\_ Looby\_\_Y\_\_ Meadows\_\_ Monahan\_\_Y\_\_ Ricciardi\_\_Y\_\_ Smallhorn\_\_

The Library Managers and the Building Maintenance Associate will receive a \$1.00 per hour raise effective May 1, 2022. The Library Director's annual salary will be raised to \$50,000 effective May 1, 2022. Part Time staff members will receive a \$1.00 per hour raise effective January 1, 2023.

8. Action Item 2022-3: Vote to approve the Library's Fiscal Year 2023 Budget

Motion to approve: \_\_CC\_\_ Seconded: \_\_LB\_\_

Banks\_\_Y\_\_ Cunningham\_\_Y\_\_ Elser\_\_Y\_\_ Looby\_\_Y\_\_ Meadows\_\_ Monahan\_\_Y\_\_ Ricciardi\_\_Y\_\_ Smallhorn\_\_

The Library's Fiscal Year 2023 Operating Budget will be \$495,391.

Full Board Packet available upon request at the service desk.

9. Discussion Item

A. Staff Mask Requirements

Masks will be no be required. Staff members are encouraged to make their own decision and take precautionary measures to ensure their safety as they see fit.

B. Literature & Libations 2022

Brick House Bar & Grill has agreed to sponsor their event and repeat the services they offered at the 2018 event. We are still waiting to hear about the liquor vendor.

C. Board Recruitment

Lori Banks and Craig Cunningham's terms end in April 2022. Lori has decided not to return for another term. If Craig decides to not return, we will have two seats that need to be filled.

D. Next Board Meeting – Monday, April 4, 2022 at 6:30PM.

E. Agenda Building

F. Other?

10. Adjournment

The meeting adjourned at 7:50PM.

Full Board Packet available upon request at the service desk.