



**Charleston Library Board Agenda  
Monday, August 31, 2020 – 6:30 pm**

1. Call to Order
2. Roll call  
Banks\_X\_\_ Cunningham\_X\_\_ Droste\_X\_\_ Meadows\_\_\_ Monahan\_X\_\_ Newell\_X\_\_ Smallhorn\_X\_\_ Wiseman\_X\_\_
3. Public Comment
4. Board President's Comments
5. Omnibus Agenda
  - A. Approval of the August 3, 2020 Board Meeting Minutes
  - B. Acceptance of Director's Report
  - C. Acceptance of Statistics Report
  - D. Acceptance of Grant Report
  - E. Acceptance of Financial Reports- provided at the meeting
  - F. Approval of the bills payable- provided at the meetingMotion to approve: \_JS\_\_\_ Seconded: \_BN\_\_\_  
Banks\_Y\_\_ Cunningham\_Y\_\_ Droste\_Y\_\_ Meadows\_\_\_ Monahan\_Y\_\_Newell\_Y\_\_Smallhorn\_Y\_\_Wiseman\_Y\_\_

The claims adjuster had come to the Library to evaluate the HVAC system and agreed that it received a lot of hail damage. His report will be submitted to the insurance company and we are now waiting their decision on the claim. The network room replacement is going ahead. The parts are ordered and DHM is waiting for them all to arrive before scheduling the work. The backflow repairs needed to pass our annual sprinkler inspection were completed, though another valve started leaking during those repairs, and Wentz was able to fix that issue as well. All of those issues have been repaired and we passed our annual sprinkler inspection.

Summer Read went well with 178 participants and 1,285 entries. This Summer Read was focused on using programming funds to purchase gift cards from local business who have been supportive of the Library in the past. Preschool Story Time concluded its first run of Facebook Live events. It went well and they are taking a short break to plan and will continue Story Time in September. The blood drive at the Library on 8/5 went really well, collecting 35 units.

The Charleston Complete Count Committee is focused on spreading the word about the Census. The deadline for data collection is September 30<sup>th</sup>, and the Committee is trying everything they can to ensure an accurate count for Charleston. Illinois currently has a 69.6% response rate, Coles County a 65.7% response rate, and Charleston a 60.6% response rate.

Chris has begun a series of PSA videos which will post every Tuesday and Thursday covering the Census, the upcoming Election, and Covid-19 mitigation topics. The purpose of these videos is to educate and inform the community on these topics.

The Library received its Per Capita Grant check from the State. The Library received a \$2,100 replacement tax installment.

Full Board Packet available upon request at the service desk.

6. Discussion Item

A. Covid-19 Update

Curbside Services has been going very well. The expansion of hours was positively received and the 10:00 hour has been busy. The Library extended the quarantine of items to 7 days based on new information from the REALM project.

B. Serving Our Public 4.0 – Standards for Illinois Public Libraries Chapters 1-4 Review

C. Next Board Meeting – Monday, October 5, 2020 at 6:30PM.

D. Agenda Building

E. Other?

7. Adjournment

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