



Operations Committee Minutes Tuesday, May 21, 2024

1. Call to Order

At 4:00pm

2. Roll call

Curry_X__ Ferguson_X__

3. Public Comment

4. Discussion Items

a. Personnel Update

A candidate for the Navigator position has been interviewed and the position has been offered. One of our current part-time employees has submitted their two week notice. Chris has begun the process of finding their replacement.

b. Facility Plan Update

With the fire alarm and security camera projects complete, the Library can now move to other facility issues and repairs. The patron computers will be a priority in the new fiscal year. There are still HVAC repairs that need to be made, including the replacement of the AC units on the original Carnegie building. Chris has also identified the need for tuck-pointing and masonry repair on the original building. Chris will be pursuing this project to determine the cost and the steps necessary for said repairs.

5. Adjournment

At 4:55pm

The primary responsibility of the Operations Committee is to develop, review, and recommend improvements related to the operations of the Library, e.g., facility maintenance, technology maintenance, staffing requirements, and the Library's Personnel Policy.