



Charleston Library Board Minutes Monday, September 9, 2024

A Summer Read Presentation will precede the Library Board Meeting at 6:00 pm.

1. Call to Order 6:46 pm

2. Roll call

Burnham_ * Chiritescu*_ Cuddy*_ Curry*_ Doughty___ Ferguson_ * Looby_ * Olsen_ * Viertel* ___

3. Public Comment

4. Board President's Comments

5. Omnibus Agenda

- A. Acceptance of the August 5, 2024 Meeting Minutes
- B. Acceptance of Director's Report
- C. Acceptance of Statistics Report
- D. Acceptance of Grant & Donation Report
- E. Acceptance of Financial Reports- provided at the meeting
- F. Approval of the bills payable- provided at the meeting

Motion to approve: AC___ Seconded: _DV___

Burnham_Y_ Chiritescu_Y_ Cuddy_Y_ Curry_Y_ Doughty___ Ferguson_Y_ Looby_Y_ Olsen_Y_ Viertel_Y_

6. Action Item 2024-15: Approval of expenditure of \$21,331.18 for the purchase of twenty-six (26) OptiPlex Small Form Factor (7020) Dell computers and accompanying monitors.

Motion to approve: _JL___ Seconded: _KO___

Burnham_Y_ Chiritescu_Y_ Cuddy_Y_ Curry_Y_ Doughty___ Ferguson_Y_ Looby_Y_ Olsen_Y_ Viertel_Y_

7. Action Item 2024-16: Approval of expenditure of \$6,451.55 for the purchase of five (5) OptiPlex Small Form Factor (Plus 7020) Dell computers and accompanying monitors.

Motion to approve: _DC___ Seconded: _LB___

Burnham_Y_ Chiritescu_Y_ Cuddy_Y_ Curry_Y_ Doughty___ Ferguson_Y_ Looby_Y_ Olsen_Y_ Viertel_Y_

8. Action Item 2024-17: Approval of changes to the Conduct Policy.

Motion to approve: _DV___ Seconded: _BF___

Burnham_Y_ Chiritescu_Y_ Cuddy_Y_ Curry_Y_ Doughty___ Ferguson_Y_ Looby_Y_ Olsen_Y_ Viertel_Y_

9. Discussion Items

A. *Serving Our Public 4.0 Standards for Illinois Public Library Chapters 3-5 Review*

- CH. 3 Number of employees: recommends we have 8 FT employees for library/area of our size, but currently we have 4 FT staff due to funds. We are managing.
- CH. 4-Access to building and collections: We are OK and/or updated for elevator, lighting, new fire alarm, etc. "Doing everything we possibly can [give our budget]".
- CH 5—Building infrastructure and maintenance: 1) Roof of north wing (1961) needs replaced. 2) Masonry/tuckpointing(specialized contractor) needed in area where water being held in, causing bricks to bow outward.
- Chris is considering having CCPL join ILA as "Institutional member." We could apply for grants using ILA's 5013C status. Could be way to pay for roof repairs and tuckpointing.

B. Next Board Meeting – Monday, October 7, 2024 at 6:30PM.

10. Adjournment at 7:30 p.m.

Full Board Packet available upon request at the service desk.