

# Green Shifts Client Disclosure Statement

## V-1-2026

Name of the Project \_\_\_\_\_

Site Location: \_\_\_\_\_

### Client Disclosure Statement

Green Shifts is committed to transparent and responsible professional practice. This Client Disclosure Statement outlines the information that will be shared with clients in accordance with the Green Shifts Transparency Policy.

#### 1. Scope and Services

Green Shifts will clearly define the scope of services, deliverables, timelines, and exclusions at the start of each engagement. Any assumptions, limitations, or dependencies affecting the scope will be disclosed. Changes to scope or services will be communicated promptly, along with any implications for cost or schedule.

#### 2. Design Assumptions and Performance Estimates

Design decisions are based on stated assumptions related to site conditions, client requirements, regulatory context, and available information at the time of design. Where building performance is assessed, expected outcomes related to energy use, water use, and embodied carbon are estimated using recognized tools, including the IFC EDGE App. Performance estimates are indicative and represent projected outcomes based on design intent. Actual performance may vary due to construction execution, material availability, user behavior, and operational conditions. These limitations will be explained to the client.

#### 3. Cost Information and Financial Transparency

Where cost estimates are provided, Green Shifts will clarify whether figures are indicative or detailed and will identify the basis of estimation. Any factors that may affect costs, including design changes, material substitutions, or external market conditions, will be disclosed in a timely manner.

**Green Shifts does not apply hidden charges or undisclosed fees.**

Name (Green Shifts):

Sign:

Date:

Date: \_\_\_\_\_

Checked by: \_\_\_\_\_

#### 4. Materials and Construction Decisions

Where Green Shifts is involved in construction or site oversight, clients will be informed of material selections, substitutions, or deviations from approved designs where such changes affect performance, cost, or quality. All substitutions will be technically justified and documented.

#### 5. Sustainability and Environmental Claims

All sustainability-related claims made by Green Shifts are based on documented design decisions, performance assessments, or recognized standards. Green Shifts avoids generic or unverifiable claims and will provide supporting information upon request.

#### 6. Client Responsibilities

Clients are responsible for providing accurate and complete information related to site conditions, intended use, and operational requirements. Clients are also responsible for decisions taken outside the scope of Green Shifts' engagement, including contractor selection where Green Shifts is not responsible for construction.

#### 7. Reference to Transparency Policy


This Client Disclosure Statement is issued in accordance with the Green Shifts Transparency Policy, which governs professional conduct, communication, and accountability across all engagements. By engaging Green Shifts, clients acknowledge the principles outlined in this Disclosure Statement and the firm's commitment to transparent, evidence-based practice.

Name (Client):

Sign:

Date:

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*This disclosure form shall be signed before the start of the agreement.*