

ST. JOSEPH COUNTY

Union Township Trustee Advisory Board

Meeting Minutes

Meeting Date: January 17, 2023 – 6:00 PM, Trustee's Office

Members Present: Kelly Carrico, Trisha Carrico, Mike Wozney, Ryan Schafer

Public Present: George Schafer, Mike Carrico

The meeting was called to order at 5:59 PM by Trisha Carrico, Advisory Board President.

Minutes from October 10, 2022 and October 21, 2022 Advisory Board Meeting were approved.

Old business:

Kelly talked about the #95 account, will leave as is for the State Board of Accounts to reconcile. Kelly opened account #96 in its place. Former Trustee transferred \$800,000.00 from 1st Source Bank into Trust Indiana Fund. Discussed December and annual financial reports. Trustee asked the Board to take home the Annual Report and review.

Resolutions Passed:

2023-1 – Bonding of Trustee

2023-2 – Nepotism Policy for Employment

2023-3 – Nepotism Policy for Contracting

2023-4 – Trustee Designee

2023-5 – Salary for various positions

2023-6 – Township Credit Card

2023-7 – Board of Finance Chairperson

New Business:

Appointed Fire Territory members Ryan Schafer and Trisha Carrico.

Discussed Internal Control Policy. Need to develop the same.

Discussed contracts to bid. Need to develop a policy for same.

Discussed the demolition of house. Kelly will look into where this project stands and is hopeful to have it gone by early summer.

Discussed need for Public Assistance guidelines and the need to develop same.

Next board meeting scheduled for January 31, 2023

No further business to discuss. A motion to adjourn was made by Trisha Carrico, Second by Mike Wozney. All in favor.

Minutes approved 13 Day of February 2023

Mike Wozney Board Chairman

Trisha Carrico Board Member

Mike Wozney Board Secretary

Trisha Carrico Trustee