

ST. JOSEPH COUNTY

Union Township Trustee Advisory Board

Regular Meeting

Meeting Minutes

Meeting Date: March 28, 2023 – 5:30PM, at the Union Township Trustee's Office

Members Present: Kelly Carrico, Mike Wozney, Ryan Schafer, Trisha Carrico

Public Present: Keara Brown, Mike Carrico, Rob Thomas, K. Robinson, Robin Kruger

The meeting was called to order at 5:30PM by Kelly Carrico, Union Township Trustee. Trisha made motion to approve the minutes from the previous meeting and Ryan seconded. All in favor.

Old Business:

Two cemetery contracts to look at - Hills Lawn Care and Integrity Landscaping. Ryan made the motion to accept the bid from Hills Lawn Care for \$11,000, Trisha seconded.

Windows at the fire station will be installed tomorrow, March 29th, if it's not windy or snowy. Asbestos evaluation for the building to be demolished will be back tomorrow and once that comes back, we can go a head with demolition. All permits have been pulled, need to get quotes from Meyer or Majority.

New insurance will be through Capstone Insurance Agency.

Monthly financial reports have been provided.

Paid ambulance service through 1st quarter. Ambulance service provided 1st quarter reports and call report for 2022. Discussed purchase of radios and monitors. Working on contract with an attorney, hopefully there will be a preliminary contract to review by June. Need to discuss contract before budget.

Resolutions:

Transfer of monies from the Fire Territory Fund to Fire Equip Fund - transferring \$8742.75 from the territory fund into the equipment fund. Resolution 2023-10.

Transfer of General Fund to Rainy Day Fund - the board will transfer \$80,000 from General Fund to Rainy Day Fund. Resolution 2023-11.

Ryan made the motion to approve, Trisha seconded.

New Business:

Trustee will be out of office April 14th - 18th, will have calls forwarded and access to email.

Township credit card was approved for \$1,000 from 1st Source Bank.

Reimbursement for \$93.27 to Trustee for toner, labels and binders. Ryan made the motion to approve and Mike seconded.

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