



Coles County Sheriff's Office

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Kent Martin, Sheriff Tyler Heleine, Chief Deputy

2025 Annual Report

This is the Coles County Sheriff's Office Annual Report for 2025. This is the fourth annual report submitted under my administration. I will continue to submit an annual report to the county board and publish it on our agency's website. I believe citizens have a right to know how their tax dollars are being spent and what their elected officials are doing. My staff and I will strive to provide accurate, comprehensive information regarding the operations of the sheriff's office. As I've said many times before, I will explain any line items that exceed the amount budgeted by the county board.

2025 saw continued growth in the services provided to inmates housed in the Coles County Safety and Detention Center. We contract with our medical provider, Advanced Correctional Healthcare, to provide mental health services to our inmates. The initial program provided 6 hours of services per week, and early in my term we were able to increase that number to 12 hours. I approached the Opioid Settlement Fund Committee and requested funds to expand mental health treatment even further, to a total of 20 hours per week. Fortunately, the committee approved my request, and the funds were secured. Lt. Kari Beadles, who serves as the Jail Administrator, worked very hard to facilitate a partnership between Coles and Kankakee Counties regarding the housing of inmates who are deemed unfit for trial. Kankakee County is part of a pilot program in Illinois where certain county jails house inmates who are awaiting placement in a state psychiatric hospital. We can now transfer an unfit inmate to Kankakee, eliminating the cost and liability of housing that inmate in Coles County. Additionally, I purchased and had installed a padded safety cell to increase our options for ensuring the health and well-being of violent and/or mentally ill inmates.

Several equipment purchases were completed last year. Our agency converted to a digital radio frequency, which increased officer safety and the security of our operations, specifically tactical operations. We also upgraded our system for performing state mandated cell checks. Officers now utilize Guardian Command Cloud to electronically record our required checks, which requires an officer to make a notation explaining why any missing or late cell checks were not completed on time. These reasons can include things such as a medical emergency or a fight that was occurring when the cell check was due to be completed. Additionally, we utilize another option called Medication Manager that records all medication distribution or refusals and stores that information in the inmate's medical chart. On the patrol side of the house, I decided to purchase two rebuilt squad cars from a dealer in Missouri. This dealer purchases and repairs newer, lower mileage vehicles that have been totaled and sold as salvage. The vehicles are repaired, inspected and certified by the state, and sold for a much lower price than new vehicles. We obtained two vehicles, a 2023 Ford Explorer with 6350 miles and a 2024 Ford Explorer with 2000 miles, for a couple thousand dollars over the cost of one brand new vehicle. I hope to utilize this program in the future to replace older, higher mileage vehicles in our fleet.

The jail remodel project that was approved in 2024 finally got off the ground in March 2025 with the demolition of old visitation rooms, a storage area, and the nurse's office. Construction of the medical observation cells began with rough plumbing installed. However, there have been delays due to the lag time on receiving the cell doors and hardware for the new cells. Construction stopped mid-year and we continue to wait to receive the new doors and locks. They are due to arrive in March 2026, at which time construction will resume and hopefully be completed by mid-summer. An exterior stairway has already been added to the secure portion of the jail, allowing staff to move between floors without requiring the use of the elevator. An IT room was also added. The construction of the stairway and IT room necessitated the moving of our on-site gasoline tank and fuel pump.

In 2025, a legend walked out of the Coles County Safety and Detention Center for the last time. Wendy Chambers, who was employed by Advanced Correctional Healthcare as a nurse and assigned to our facility for 30 years, decided to retire after a long and productive career. Even though she was not a Coles County employee, Wendy was and will remain a valued and respected member of the CCSO family. I thank her for her compassion, dedication, professionalism, and friendship. My staff and I wish her nothing but the best, and we hope she enjoys a long and healthy retirement with her family and friends. God bless you, Wendy, and thank you.

We continue to face challenges regarding recruitment of personnel, both civilian and sworn. High insurance costs are often cited as a reason our employees are looking for jobs elsewhere. Family insurance, in particular, is very expensive. This makes it very difficult to keep young people here, as many of them spend an entire paycheck solely on health insurance. One deputy who left in 2025 reported to me that his family health insurance was approximately \$1700 per month.

Each year the deputies vote by secret ballot to select a Corrections Officer of the Year and a Patrol Officer of the Year. The 2025 awards went to Joshua Miller and Cody Parsons, respectively. All employees of the Coles County Sheriff's Office-civilian staff, maintenance, court security officers and bailiffs, corrections officers, patrol deputies, and administrators-serve the citizens of Coles County every day with dedication and selflessness. I'm proud of the work my staff has done and the progress we continue to make. I hope you will join me in thanking them for a job well done.

Sheriff Kent Martin
March 9, 2026

1. Administrative Section

This section is dedicated to activity that is not specific to corrections, investigations or patrol. In this section you will find summary budget and expenditure reports, a review of all funds generated and collected by the Coles County Sheriff's Office, personnel changes, department-wide firearms training, warrant activity and other items of interest. The administrative staff includes the Sheriff, the Chief Deputy, the Captain, three Lieutenants, and four civilian employees.

Personnel

The Coles County Sheriff's Office once again experienced a significant amount of turnover during 2025. We continued to face significant staffing shortages relating to corrections officers and telecommunicators. At one point in 2025, the jail was staffed with 15 corrections officers instead of the 22 they were authorized to employ. This shortage resulted in officers frequently working overtime-sometimes voluntarily but often by being forced to come in early or stay late. There was also difficulty in maintaining staffing levels in the telecommunicator positions. We have rarely had all four telecommunicator positions filled, which at times requires a corrections officer or a member of the civilian staff to work overtime to fill this role. The difficulty in recruiting employees is not unique to CCSO, and is a common topic of discussions I have with my fellow sheriffs. The number of patrol deputies and detectives has remained relatively steady, occasionally having an opening or two but not significantly impacting operations. Patrol openings are typically filled by reassigning a corrections officer from the jail to the road, which leads to a rob-Peter-to-pay-Paul situation. However, in 2025 we were able to hire several patrol deputies directly to the road, which resulted in a fully staffed patrol division.

Corrections officers and patrol deputies are hired through the Sheriff's Merit Commission. The commission is a bi-partisan, five-member board, the members of which are nominated by the sheriff and approved by the Coles County Board. This commission is established by state statute and oversees recruit and promotional testing, hiring, promotions, and some disciplinary matters. In 2025 we continued to face staffing shortages and recruitment challenges. We are working to address these through various strategies, such as encouraging lateral transfers from other law enforcement agencies. The Merit Commission, chaired by Mr. Rory Steidl, has invested significant time and effort to ensure we are hiring and promoting quality applicants who will serve Coles County honorably and professionally. The other commissioners are Mike Martin (no relation), Leon Smith, Steve Ferguson, and Chad Reed. I thank them all for their service.

The following personnel changes occurred during 2024:

Hired

JoAnna Buckley
Amanda Rosine
Shawn Wilson
Blade Dukeman
Mason Smith
Tyler Rowand
Gabriel Hallford
London Feager
Kaylan Ottosen
Ashton Thompson

Position

Corrections Officer
Part-time Corrections Officer
Corrections Officer
Corrections Officer
Patrol Deputy
Patrol Deputy
Patrol Deputy
Patrol Deputy
Patrol Deputy
Telecommunicator

Separated

Ashton Thomspson
James Cook
Amanda Rosine
Ransom Beadles
Dylan Westemeier
Samuel Jackson

Position

Telecommunicator
Corrections Officer
Part-time Corrections Officer
Patrol Deputy
Patrol Deputy
Patrol Deputy

The sworn personnel of the sheriff's office (patrol officers, corrections officers, sergeants, and lieutenants) are covered by a collective bargaining agreement and are represented by the Illinois Fraternal Order of Police Labor Council. The civilian employees (administrative secretary, detective secretary, warrants clerk, and telecommunicators) are covered by a separate CBA and are also represented by the FOP. The sworn union will be re-negotiating a labor agreement this summer, as the current one expires November 30, 2026. The civilian unit settled a three-year agreement that will expire in 2028.

Civil Process

The Coles County Sheriff's Office is charged with serving all civil process papers generated by our courts. Furthermore, we serve civil process from other counties where the plaintiff / respondent resides in Coles County. By law, only sheriff's deputies or licensed process servers are authorized to serve these court papers. Unlike warrants, local police departments may not serve these papers. We received 2542 papers for service which was a decrease of 101 papers from last year. The Sheriff's Office served 1885 civil papers for a success rate of 74%. Last year our success rate was 80%. CCSO collected 44,308.75 in fees for civil process, up from \$36,995.25 last year.

Grants

Sustained traffic enforcement program

The Coles County Sheriff's Office received a grant from the Illinois Department of Transportation titled the Sustained Traffic Enforcement Program or STEP grant. This grant provided funding in the amount of \$20,960. These funds are used to pay the salary of deputies during hire-backs to enforce traffic laws specifically in areas that have a high number of traffic crashes. These funds are broken into different campaigns that encompass time periods around holidays and other special events with higher traffic concentrations. The purpose of the funding is to provide the financial resources to enforce traffic laws with the goal of reducing the number of accidents which cause serious injuries.

Camera Grant

Coles County applied for a grant through the Illinois Law Enforcement Training and Standards Board. The grant covered reimbursement of in-car and body-worn camera expenses. We received \$45,815

Crisis Response Team

The Coles County Crisis Response Team (CRT) was established as a multi-agency tactical team in 1999. Founding members included the Coles County Sheriff's Office, Charleston Police Department, Mattoon Police Department, and Eastern Illinois University Police Department. The team has since grown to include Lake Land College Police Department and Mattoon Fire Department. Tactical medics from MFD are inserted with the team to provide emergency medical treatment in the event of injury to a team member, suspect, or other person. The team schedules training on a bi-monthly basis and plans for a multi-day training activity annually. CRT responded to 10 incidents in 2025. These incidents included 7 high-risk search warrants and three barricaded subjects. These incidents resulted in the apprehension of fugitives, the peaceful resolution of an attempted homicide case, several recovered firearms (some of which were stolen), and the seizure of large amounts of methamphetamine, fentanyl, cocaine, illegal prescription pills, and cannabis. All incidents were resolved peacefully.

Firearms Training

The Coles County Sheriff's Office has trained and certified firearm instructors on staff. Lieutenant Shane Duzan is the Chief Range Officer. He is assisted by Sergeant Brody Coe, Det. Garin Johnson, and Deputy Jamey Flynn. Every deputy sheriff is required by law to qualify annually with his or her sidearm. All officers passed this qualification course. CCSO requires each patrol deputy to qualify with their patrol rifle if they choose to carry one, and with any off-duty firearms they wish to carry. Court security officers and bailiffs are now required to attend firearms training and qualifications with CCSO staff. Under a previous sheriff they had completed their own training and qualification courses.

The sheriff's office conducts quarterly training. The training topics included basic fundamentals, annual qualification, and low-light shooting. Deputies expended approximately 20,000 rounds last year. These rounds were fired during the previously listed trainings and qualifications, Crisis Response Team monthly training, patrol rifle certification class, and officers attending corrections and/or patrol basic training academies.

Budget—The amounts cited in this section are unaudited and are not yet official

The Coles County Sheriff's Office FY25 budget, covering December 1, 2024 through November 30, 2025, totaled \$4,911,632. This was an increase of \$482, 569 from FY24. While exact final numbers won't be available from the County Treasurer's Office until later this spring, it appears CCSO has finished the fiscal year under budget by approximately \$350,000. Of our twenty-two line-items, eleven were over budget. Expenditures exceeded the budgeted amount in the following areas: Merit Commission, Extra Pay Benefits, Fleet Maintenance, Medical Expense, Postage, Association Dues, Inmate Meals, Other Contractual, Office Supplies, Automobiles, Office Equipment, and Communication Equipment. Here are the explanations for the areas where we exceeded the budgeted amounts:

- Merit Commission expenses totaled \$1970.87 against a budget of \$1000. This was primarily due to more frequent testing of applicants for corrections and patrol.
- Our largest overrun, Extra Pay Benefits, was \$221,575.90 over our budgeted amount of \$420,000. This is an increase from 2024, when we spent \$467,790 against a budget of \$400,000. This line pays for overtime, holidays, benefit time buyback, and salaries for part-time officers. Our frequent issues with staffing, which require us to constantly backfill positions while hiring and training new employees, is inflating this line item.
- Fleet maintenance expenses totaled \$59,562.51, which was \$12,062.51 over our budgeted amount. Our fleet is aging and has high mileage. Please see the 'Fleet Information' section later in this report for detailed information.
- Medical expenses were \$4,355.17 over budget. This line is virtually impossible to manage, as we have no control over the population of our jail, the medical needs of our inmates, or the cost of those services.
- Postage rates increased in July of 2025. We were over budget by \$881.
- Association dues for the sheriff's association increased by \$75, which we had not included in our budget.
- Inmate meals exceeded our budgeted amount by \$45,880.82 for a total expenditure of \$168,880.82. This total cost is almost \$32,000 higher than last year. Our inmate population steadily rose throughout the year. This increase, combined with inflation, drove the price of food, consumables, and supplies higher than we had anticipated. Our cook does an outstanding job of comparison shopping, trimming costs, and stretching the county's food dollar. However, the cost of feeding our inmates has significantly increased, just like the cost of feeding your families has increased.

- Other Contractual spent \$3589.05 against a budget of \$2500. The main expense in this area for FY25 was for a database accessed for the purposes of background investigations and intelligence gathering.
- Office Supplies shows an overage of \$610, for a total expenditure of \$6610.44.
- The Automobiles line item was exceeded by \$3417.43, representing a total expenditure of \$72,032.43. I made a conscious decision to exceed this line, as an opportunity to purchase very low-mile, used squad cars presented itself. These vehicles were acquired with lightbars, sirens, and additional emergency equipment already installed. This represented a great bargain for the county, so I made the decision to purchase them.
- When the county board prepares each year's budget, each office is allowed \$100 for office equipment. CCSO spent \$2202.62 in FY25, as we had to replace an industrial sized shredder.
- Communications Equipment was \$6892.40 over budget. I discovered CCSO paid a \$5000 bill for communication services that should have been paid by Regional Planning, and we also purchased some radios from Global Technical Systems.

CCSO was under budget in some areas, such as salaries, travel, fuel, and equipment maintenance. We hope to continue to see savings in these areas, but some aspects of these expenses are outside of our control.

Funds Generated

Funds are generated from a variety of sources. These sources include restitution, grants, and various fees. Many of these funds are restricted to specific uses. As an example, the DUI Restitution Fee may only be used to offset the costs associated with drunken driving enforcement and equipment purchases.

	<u>2023</u>	<u>2024</u>	<u>2025</u>
Training Reimbursement	\$53,595.32	32,428	34,173
Civil Process Fees	41,743.75	36,995.25	44,308.75
Traffic Fines	65,107.09	27,222.24	37,485.22
Criminal Cases	162,669.83	63,265.93	117,910.97
Reports	1435.00	1010.00	1470.00
Fingerprint Fees	240.00	290.00	190.00
Sheriff Sales	10,200.00	13,800.00	14,400.00
Tow Fees	3,600.00	2350.00	1540.00
Kiosk Fees	5,376.00	3983.00	77.00
Delivery of Felons to IDOC	2313.50	1607.90	2075.50
Sex Offender Registration	1,470.00	2100.00	1805.00
Arrestee Medical	5,744.63	7466.10	9678.11
DUI Restitution	27,363.02	20,688.26	5293.19

E-Citation Fees	3513.85	2960.00	3484.48
Police Vehicle Fund	20.00	21.25	40.00
Failure to Appear Fees	3,476.97	2170.00	565.00
Bond Fees	16,811.00	2791.00	1494.75
Execution of Warrant Fees	20,541.99	458.00	8330.00
Total	\$425,222.33	221,606.93	284,320.97

East Central Illinois Task Force

CCSO has been a member of the drug task force since its inception in 1989. The task force investigates illegal drug activity in Coles and surrounding counties. We normally have one deputy assigned to this task force, which is based out of Mattoon. In 2025, the task force opened 78 cases, resulting in 49 arrests and 158 convictions. Twenty-five cases were dismissed and the others are pending. The breakdown of charges is as follows:

Class X felony	13	27% of new cases
Class 1 felony	6	12%
Class 2 felony	8	16%
Class 3 felony	21	43%
Class 4 felony	1	2%

The following substances were involved in the 49 arrests by ECITF agents last year:

Methamphetamine	30	62% of total arrests
Cocaine/crack	6	12%
Fentanyl	5	10%
Cannabis	3	6%
Psilocybin (mushrooms)	2	4%
Heroin	1	2%
MDMA	1	2%
Other	1	2%

The following charges were filed in these arrests:

Possession of Controlled Substance	28	57% of total charges
Delivery of Controlled Substance	17	35%
Delivery of Cannabis	3	6%
Other charges	1	2%

The following amounts of drugs were seized:

Methamphetamine	26,795.1 grams	\$2,679,510 street value
Cocaine	2320.8	232,080
Cannabis	2309	10,178
Alprazolam	90	1800
Psilocybin	71.3	1426
MDMA	20.1	2010
Other	15.3	306
Fentanyl	3.6	36
LSD	5	35
Heroin	0.2	15
Total	31,630.4	\$2,927,396 street value

ECITF also seized 5 firearms, all of which were semi-automatic pistols.

Fleet Information

The sheriff's office maintains a fleet of 27 vehicles, which serves patrol, detectives, administration, and corrections. Most deputies are assigned an SUV-typically a Ford Explorer or a Dodge Durango. Our fleet also consists of two pickup trucks, a 2007 Ford E250 van (used by corrections), and several sedans. I am trying to transition from sedans to SUVs as vehicles are replaced. The SUVs generally handle better in the snow and ice and are beneficial in some of the southern parts of the county where the terrain can be more difficult to navigate. The downside is that a new SUV is approximately \$8000-10,000 more than a sedan. In 2025 we purchased two used SUVs from JW's Auto Sales in Missouri. This dealer purchases newer, low-mileage police cars that have been crashed. The vehicles are rebuilt, re-titled, and sold with a 12-month, 12,000-mile warranty. We purchased two vehicles, a 2023 Ford Explorer with 6350 miles and a 2024 Ford with 2000 miles, for only \$5000 more than the cost of one new vehicle. Both units have been in service and appear to be safe and functioning well. We will continue to explore these types of options in an effort to maintain our fleet and reduce the costs of acquiring vehicles.

In 2025, my office spent \$59,562.51 on fleet maintenance, which was \$12,062.51 over our budgeted amount. Our fleet is aging and has high mileage, and the budgeted amount barely covers the cost of routine maintenance. For example, oil changes are between \$40 and \$80 per vehicle, and most patrol vehicles are serviced approximately every 2 months. A set of tires is several hundred dollars. Add in the repair costs associated with other routine maintenance, such as alignments, batteries, wiper blades, and brakes and we usually surpass the budgeted amount relatively early in the year. It is not uncommon for us to have to replace an engine or transmission in a squad car. These repairs often cost several thousands of dollars, which can result in us sinking a lot of money into an older vehicle with high miles. We often feel like we

have no option but to spend a large amount of money on a vehicle that is worth less than the cost of repairs, but we have no other options.

Warrants

Arrest warrants issued by Coles County courts are received by the sheriff's office and entered into a statewide database (LEADS-the Law Enforcement Agency Data System.) Most felony warrants are entered into a national database called NCIC (National Crime Information Center.) When law enforcement across the country has contact with an individual, the person's name and date of birth are checked against these databases to determine if there is an outstanding arrest warrant for that person. Patrol deputies attempt to serve local warrants and out-of-county warrants for individuals residing in Coles County.

The CCSO warrants clerk is responsible for entering the warrants as they are received by the agency. We work diligently to update our records by removing warrants for individuals who are deceased and removing warrants that have been quashed.

The following table includes information on the number of Coles County warrants issued, served, and quashed. Please note that the "number served" does not necessarily indicate that all warrants served in a given year had been issued in that year. Warrants may be quashed for a number of reasons, including but not limited to the death or incarceration of the suspect, the inability or unwillingness of a victim to continue with the prosecution of the case, or the discovery of new information or evidence in the case.

<u>Year</u>	<u>Issued</u>	<u>Served</u>	<u>Quashed</u>
2018	1611	1326	276
2019	1684	1435	287
2020	1525	1088	194
2021	1856	1208	249
2022	1441	1259	237
2023	1209	1086	258
2024	1171	965	179
2025	1177	1056	169

Freedom of Information Act Requests/Subpoenas Duces Tecum

Coles County Sheriff's Office received a total of 187 requests for information pursuant to the Freedom of Information Act in 2024, up from 100 in 2023. This number exploded to 439 in 2025. The agency has a designated FOIA officer who processes these requests and ensures the agency responds to them as required by law. We also processed 9 subpoenas duces tecum. A subpoena duces tecum is a court order commanding the production of evidence and/or documents for a court proceeding.

Sheriff App

In an effort to increase our digital presence and to get information to the public in a timely manner, CCSO subscribes to the Sheriff App, a mobile app for iPhones and android devices. This program allows us to share information directly to our citizens. Users can review our Ten Most Wanted list, submit tips, obtain inmate information, commend an officer, and receive information such as road closures or weather bulletins.

Flock Cameras

CCSO has invested in automated license plate reading technology. Flock cameras read license plates and send instant alerts to law enforcement officers when the cameras identify license plates that match those on "hot lists" of cars that are stolen or otherwise of interest to the police. They do not collect data relating to speed or seat belt usage. They are neither designed nor used for traffic enforcement. I intend to expand the use of this technology throughout the county, as it has proven to be an invaluable resource for our patrol and investigations divisions.

2. Corrections Section

This section is dedicated to topics related to the Coles County Safety and Detention Center. Topics include a description of corrections officer staffing, daily population information, cost and number of inmate meals, inmate medical expenses, and other information pertaining to the operation and staffing of the facility.

Staffing

The current staffing in the jail consists of one Lieutenant (who serves as Jail Administrator), three sergeants, and fourteen correctional officers. Out of this group, two Cos are attending the Corrections Academy in Belleville and three others will attend in March. Our authorized staffing for corrections officers is 21. In addition to corrections staff, one full-time cook, one part-time cook and four telecommunicators work in the jail.

Daily Population

The average daily population (ADP) for 2024 was 75 inmates. In 2025, that number rose significantly to 99, a 32% increase. Our lowest ADP was 87 in January, and the highest was 115 in December.

Inmate Meals

According to Illinois Jail Standards, we are required to serve a minimum of 1800-2000 calories per day spread across three meals. At least one of the meals must be a hot meal. Our food expense for 2025 was \$162,770.32, up from \$130,562.88 in 2024. We served 101,996 meals compared to 78,584 meals in 2024. The average cost per meal held relatively steady at \$1.60. When figuring in the other costs of preparing meals, such as disposables, detergent/chemicals, and laundering, the county spent an additional \$9302.84. This increased the average cost per meal to \$1.69. Our dietician spends several hours a week comparison shopping to obtain the best value for our tax dollars. We will diligently explore ways to hold down the cost of meals and associated expenses throughout my term of office, which continues to prove challenging due to the increased cost of food and a rising average daily population of inmates.

Inmate Medical Expenses

The Coles County Sheriff's Office contracted with Advanced Correctional Healthcare for inmate medical services many years ago. That partnership still exists today. Advanced Correctional Healthcare provides a nurse to the detention center 40 hours per week, and a doctor makes weekly sick call visits. We also have resources available by telephone for after-hours medical questions, including mental health concerns. As the result of a resolution passed by the County Board several years ago, CCSO is charged Medicare rates for inmate emergency care. Notably, we doubled the number of hours a mental health provider is available to our inmates mid-year in 2024. A provider is now available 20 hours a week, up from 12 in 2024. Services are provided both in-person and virtually.

Miscellaneous Information

The corrections officers perform a wide variety of duties. These duties include, but are certainly not limited to, booking inmates into the jail, transporting inmates to court proceedings in Coles County and other jurisdictions, extraditing inmates from other jurisdictions (both in-state and out-of-state), transporting inmates to the Illinois Department of Corrections, providing transportation to and security for hospital/doctor visits, and ensuring the safety and security of the inmates. My staff booked 1388 inmates in 2025. In 2024, corrections officers booked 1273 inmates, and 1524 were booked in 2023. CCSO staff also transported and/or escorted inmates to 2310 court appearances. We transferred 84 inmates to the Illinois Department of Corrections. Female inmates are taken to Logan Correctional Center, and males are taken to Graham Correctional Center.

For the last couple of years, the Coles County Safety and Detention Center worked with the Coles County Board and the American Rescue Plan Act committee to remodel the jail and create a medical wing with the ability to isolate inmates who are afflicted with communicable diseases. Demolition began in 2025, and some construction occurred before supply issues stalled the progress. The cell doors are now in fabrication, and are expected to arrive on-site in early 2026. Upon their arrival, construction will resume and it expected to be completed by mid-2026.

Coles County Jail 2025 Compliance Monitoring Report

I am honored to announce that the Coles County Jail has recently completed the annual inspection process through the Illinois Department of Corrections, and our facility has been declared compliant with all aspects of Illinois County Jail Standards for the third consecutive year. These inspections are very thorough, as the IDOC inspector not only inspects the facility itself but also reviews our policies, practices, and training requirements. I am incredibly proud of the commitment and dedication of the entire CCSO staff. Every member has played a part in making this successful inspection possible, and I appreciate their efforts. We will continue to work hard to keep our facility safe, clean, and secure.

3. Investigations Section

The investigations section of the Coles County Sheriff's Office generally works from 8:00 a.m. to 4:00 p.m. Monday through Friday. Of course, they are subject to call-outs and scheduling adjustments based on operational need. Det. Lt. Shane Duzan, Det. Cody Parsons, and Det. Garin Johnson are assigned to this section. Deputy Sam Jackson was transferred from investigations to patrol.

When staffing permits, a deputy can be assigned to this section temporarily to participate in "OJT", or on-the-job training. This allows deputies to work alongside detectives and learn advanced skills such as crime scene processing, interviewing/interrogation techniques, and evidence collection and processing. We have not had any deputies participate in this very valuable program due to staffing shortages.

CCSO deputies Butch Beadles and Cody Parsons serve as crime scene technicians. They have the training and equipment needed to process most of our own scenes, reducing the need to rely upon the Illinois State Police for crime scene services and evidence collection.

The investigations section is responsible for numerous tasks, some of which include reviewing criminal offense reports, assigning reports for follow-up investigation, and creating case folders and "hot files" for entry into the Law Enforcement Agency Data System (a computer network that allows law enforcement agencies the ability to access information on an individual's driving record, license and vehicle registration information, and criminal history, among other things.) Other duties include handling evidence, preparing disposal orders for evidence, conducting background investigations on prospective employees of this agency and outside agencies, review pawn shop records, providing reports to the State's Attorney's Office for prosecution, maintaining case files, reporting index crimes to state and local entities, and providing courtroom testimony.

A total of 602 cases were reviewed by detectives, up from 561 cases in 2024. Five hundred ninety-seven cases reached disposition, leaving 6 pending cases carried over into 2026. Of those 597 cases, dispositions were as follows: 182 cleared by arrest or notice to appear, 2 exceptionally cleared (death of offender, etc), 98 were inactive, 115 information only, 34 referred to other agency, 113 forwarded to State's Attorney, 3 pending, 21 unfounded, and 29 victim refused prosecution.

4. Patrol Section

Patrol Activities

The Coles County Sheriff's Office provides police protection, investigates criminal activity, and responds to calls for service in the small municipalities and unincorporated areas of the county. We also assist the Charleston, Mattoon, Eastern Illinois University, Lake Land College, and Oakland police departments as needed.

In 2024, we were involved in 11,298 incidents. This number dropped to 10,802 in 2025. These incidents covered a wide variety of topics, such as traffic accidents, fire and medical responses, civil standbys, community policing activities, follow-up investigations, criminal complaints, motorist assists, and traffic stops. Deputies also responded to a fatal airplane crash near Trilla in April 2025 and a structure fire in Janesville where two young children were tragically killed.

Motor Vehicle Accidents

Deputies responded to a total of 298 traffic crashes during the year, including five fatal accidents and 84 injuries reported. In 2024 we responded to 308 accidents, with three fatalities and 95 injuries. A total of 77 traffic citations were issued, an increase from 60 in 2024. Please see the following tables:

<u>Day of Week</u>	<u>Total Accidents</u>
Sunday	29
Monday	52
Tuesday	34
Wednesday	47
Thursday	52
Friday	54
Saturday	29

<u>Time of Day</u>	<u>Accidents</u>	<u>Time of Day</u>	<u>Accidents</u>
12:00am-1:00am	6	12:01pm-1:00pm	15
1:01am-2:00am	3	1:01pm-2:00pm	6
2:01am-3:00am	4	2:01pm-3:00pm	16
3:01am-4:00am	8	3:01pm-4:00pm	13
4:01am-5:00am	7	4:01pm-5:00pm	12
5:01am-6:00am	14	5:01pm-6:00pm	24
6:01am-7:00am	18	6:01pm-7:00pm	26
7:01am-8:00am	17	7:01pm-8:00pm	17
8:01am-9:00am	16	8:01pm-9:00pm	18
9:01am-10:00am	9	9:01pm-10:00pm	13
10:01am-11:00am	8	10:01pm-11:00pm	8

11:01am-12:00pm 14

11:01pm-11:59pm 6

K-9

Our canine, Jett, is a black lab. His handler is Sergeant Nick Clapp. Jett was deployed 17 times for various reasons. These include vehicle and building searches, article searches, and tracking missing and/or endangered persons. Jett located drug paraphernalia, cannabis, and methamphetamine in 2025. The K-9 team earned the State of Illinois narcotics certification on April 3, 2025.

5. Court Security/Bailiffs

The court security officers and bailiffs who work in the courthouse fall under the authority of the Coles County Sheriff. Court security officers and bailiffs are sworn employees of CCSO and work to maintain the safety and security of the courtrooms and the courthouse grounds. These employees screen visitors and employees as they enter the courthouse, serve warrants and civil papers when appropriate, assist with escorting inmates to court appearances, and respond to incidents in the courthouse. Oren Lockhart was hired as the first Chief of Security in 2002. This division of CCSO currently has 2 full-time and 8 part-time employees, and is led by Chief J.D. McCain.

6. Maintenance

The maintenance division of CCSO is based at the courthouse. Steve Simpson, maintenance supervisor, and his staff of 4 full-time employees are responsible for cleaning and maintaining the courthouse, the jail, and the grounds. Maintenance staff performs duties ranging from basic cleaning and sanitation to electrical, plumbing, general repairs, and lawncare. While some projects are beyond the scope of the services our maintenance department can tackle, Steve and his crew do a great job and perform high quality work for a small fraction of what the county would spend on outside contractors. In 2025, Steve and his staff completed or assisted with the numerous projects, including but certainly not limited to the following:

- replacement of carpet in courtrooms 1 and 3
- acquisition and installation of courthouse generator
- locating and repairing leaks in cast iron pipes in jail
- troubleshooting and repairing plumbing issues in jail showers
- maintaining and repairing appliances in jail kitchen
- maintaining and repairing HVAC units at county jail

7. Conclusion

I am very proud of the work being done by the members of the Coles County Sheriff's Office. As always, we will work hard to maintain the high quality of service we have provided for many years. I encourage anyone with concerns, comments, suggestions, or compliments to contact me at kmartin@co.coles.il.us, or at 217-348-0584.