**Hartford Area Daycare Request for Proposal – 11/1/19**

The Hartford Area Development Foundation and the City of Hartford have determined that there is a community need to expand the supply of daycare options in Hartford to meet future demand. Adequate childcare options are an important service that is required for residential growth to continue. In an effort to ensure that additional daycare services are expanded in Hartford, the HADF and City of Hartford are partnering together to put together this Request for Proposal for a new daycare center. Interested parties are asked to use the following guidelines in drafting their proposal. Questions can be directed to Jesse Fonkert at 528-3338 or [jesse.fonkert@hartfordsd.us](mailto:jesse.fonkert@hartfordsd.us).

Location: The HADF has committed up to four lots located at 209, 205, 201, and 107 W. South Street to be used in this proposal. Please see map for detailed location. Each lot is currently zoned as community commercial which classified daycare or childcare as a permitted use.

Rough Dimensions

* Each Lot – 120 x 73
* Altogether – 120 x 292

Interested parties are asked to submit a proposal that:

1. Expands the current supply of daycare options (if you are a current provider, your proposal must increase your registration size);
2. Includes a detailed building and site plan;
3. Takes into account city building code and ordinances for new construction;
4. Takes into account state regulations for a childcare facility;
5. Includes a business plan;
6. Includes a timeline for the project including start and completion date.

Proposals can be submitted electronically by emailing [jesse.fonkert@hartfordsd.us](mailto:jesse.fonkert@hartfordsd.us) or via mail at 125. N Main Ave, Hartford, SD 57033 and will be reviewed by the Hartford Area Development Foundation. The ideal proposal will include the aforementioned information along with a bid on the land. An RFP will be picked and the applicants notified by March 1, 2020.

**Submission Deadline: 2/1/20**