



VOICE and PIANO LESSONS Studio Handbook

June, 2022



General Information and Teaching Philosophy

- I believe that determination, mutual respect between student and teacher, and fun environment can help to expand (and sometimes even discover) musical talents.
- I have a curriculum that I generally follow, but since no two students are ever exactly alike, my way of teaching takes different paths with every student. In general, I prefer working as part of the same team rather than as a mentor.
- I anticipate progress from lesson to lesson and celebrate it with my students.
- I treat every lesson as a serious commitment on my part and expect the same from my students.
- I believe that everyone has a musical gift that can be nourished and developed.

Expectations

- I expect students to be on-time and prepared for the lesson.
- There is always homework involved (assigned pieces, exercises, scales, music theory, etc.) Students who are disciplined and practice regularly make the most progress.
- Please dedicate daily time for practice. My best advice – multiply student's age by 2 and that's the number of minutes that you should spend at the piano.
- To enroll as a piano student, you must have a piano or full-sized keyboard with 88-weighted keys, foot pedal and a bench at proper height in your home.

A piano is strongly recommended as nothing can take the place of its touch and sound. If you have an acoustic upright or grand piano, it should be tuned at least once a year. Maintaining your acoustic piano is important. I can recommend a piano tuner/technician, if necessary.

Benefits of Piano/Voice Studies

Not every student who takes piano and voice lessons will develop into a professional performer; however, with training one will exhibit more musical and overall confidence. Piano and voice lessons improve brain processing, attention to details, encourage creativity, improve discipline and patience, advance coordination and rhythm and boost self-esteem. Many students attest that this training has made them influential soloists and valued members of various musical organizations. Over time students gain better awareness of body alignment, deeper appreciation and understanding of all types of music in general. They also develop poised presence and self-confidence in front of an audience of any size.

Visitors

Parents and partners are welcome to observe a lesson anytime they wish with the student's permission. However, you must understand that for some students it might be harder to be as relaxed and responsive as they usually are.

Please, feel free to contact me to discuss the progress at any time.



Studio Policies

Lessons/Attendance

- Private individual piano lessons are provided on a weekly basis with lesson times of 30, 45 or 60 at the studio. Lessons are conducted each week on a specific day and time, which is reserved for each student with monthly/quarterly/half-year payments.
- Lessons take place in-person at the studio or virtually over Zoom
- If a student comes late for ANY reason, the lesson must still end at the designated time – since most of the time students are scheduled back-to-back. If you arrive early, please, wait for your lesson time to come in in order not to disrupt a lesson of a student who is currently working in the studio/virtually.

Make-Up Lessons/Rescheduling/Missed Lessons

- Make-up lessons cannot be scheduled for late arrivals or lessons missed without an advanced notice.
- Please notify me as soon as possible if you are unable to attend a lesson so we can potentially reschedule it for a better time. I understand that life can be unpredictable at times but still request at least 24-hour rescheduling notice or your class might not be eligible for a makeup. I will do everything possible to reschedule lessons without conflicts. If it is impossible to reschedule, the lesson will be credited. I can be contacted via phone, voicemail, email or text.
- Pending availability, I cannot accommodate more than 1 rescheduling / make-up lesson per month

Holidays / Vacations and Time Off

- If you decide to take a break, unused paid lessons can be banked for you for a period of 3 months. Unused lessons after that time will be considered forfeited.
- Please give me at least 30 days' notice about your upcoming vacation or time off. If a student is away for 5 consecutive weeks, I cannot guarantee the same lesson time spot upon their return to be available unless it's reserved with an advance payment.
- There are no lessons scheduled for Thanksgiving and Christmas weeks.
- I usually teach during Fall, Winter, Spring and Summer school breaks so let me know if you plan to be away.

Payments/Refunds

- No refunds will be issued for missed lessons.
- Full payments are due before or on the first lesson of the month/12 weeks/24 weeks cycle. Payments are due before/during the first lesson of the month. A \$10 late fee might be added to the account for a delayed payment.
- I accept PayPal, Venmo, cash or checks. Please make your checks payable to Anya Kalina.



Length of Lessons**	One Lesson	Month	Quarter 12 weeks	Half-Year 24 weeks
30 minutes	\$37	\$148	\$407	\$777
45 minutes	\$47	\$188	\$517	\$987
60 minutes	\$57	\$228	\$627	\$1197

* Prices are subject to change

** There is a flat travel fee of \$5 for all lessons in your home

****As an active performer, occasionally an event might conflict with my teaching times. I make every effort to give my students enough notice and options to reschedule.*

Discounts

- Your kind referrals mean a lot to me! One free lesson will be credited to a student who recommends another student to me, as long as the recommended student works with me for at least one month.
- I generally teach 48 weeks a year. Paying for 12 weeks (quarter) of consecutive lessons you get a free lesson. 24 weeks – 3 free lessons.

Studio Safety Protocol

There are several measures in place to protect the safety of everyone at the studio:

- Good quality face masks are required to enter the studio (voice students - the mask can be removed during our lesson with sufficient distancing)
- Your teacher is vaccinated
- All in-person students must be current on their Covid -19 vaccinations
- An air purifier is running during studio open hours
- Piano is disinfected before each lesson
- Students and the teacher are required to wash their hands before each lesson. Gel sanitizer, disinfectant, soap, and personal use towels are readily available
- Common surfaces are frequently disinfected
- Please, stay home and reschedule if you are sick. Lesson can always be conducted via Zoom.



Performances

At least two student recitals are offered during the year with all the studio. Students can invite anyone they want. There is usually a very nominal charge to cover soft drinks and refreshments.

Other Fees

Students are encouraged to purchase music and attend performances. Fees may be associated with all of the above. Students will never be billed for any item or service that they have not agreed to purchase.

Contact Information

It is very important that I have an updated contact information for each student, including phone number, mailing address and your email address. Please notify me of any changes in this information.

Termination of Lessons

It is expected of the student to give the teacher a full month notice when terminating lessons. This makes it possible to fill the lesson time without loss of income.

I will have to discontinue lessons if a student has an uncooperative attitude, persistently misses lessons, does not progress due to insufficient practice or fails to pay tuition on time. Other causes include but are not limited to any violation of this studio policy.

Contract

All students (parent or guardian for students under the age of 18) are required to sign a contract stating that they have read and that they agree to the above policy.



Instructor's short Bio and Resume

Ms. Kalina has an extensive experience teaching voice and piano for adults and children of different ability levels and in different music styles.

Being the only daughter of two opera singers, she started studying music when she was very young. She made several vocal recordings with a major recording company and appeared in multiple television & radio programs and live concerts throughout her career as a vocal and piano performer in Russia.

After earning her degree in Vocal Performance and Pedagogy at the Academy of Fine Arts in Moscow, Russia, she moved to Los Angeles, CA in early 2000s. In 2009 she moved to Portland, OR.

Ms. Kalina has been honored to be an active performer with regular appearances in US, Russia, Ukraine and Canada.

Anya Kalina is the Executive Artistic Director and solo vocalist at Portland Chamber Music, a local nonprofit that brings classical music performances to underserved communities in Portland.

Teaching Experience

Private Studio Piano Teacher (1992-Present)

Private Piano lessons for children (age 3-18) and adults

Private Studio Voice Teacher (1995-Present)

Private and Group Voice lessons for children (age 8-18) and adults

Group Workshops & Master Classes with special focus on posture and breathing methods, influenced by Yoga and the Alexander Technique.

Rose City Music Academy (2018-2022)

Voice and Piano Faculty

Public School #481 Moscow, Russia (1997-1999)

Full time music theory, piano and voice teacher, Choir Director

Selected Performing & Artistic Experience

Portland Chamber Music pdxchambermusic.org (2011- present)

Founder and Executive Artistic Director, Soprano

Education

International Academy of Arts in San Marino, Eastern European Department, Academic Center of Fine Arts (Moscow, Russia)

• *Master of Arts / Major: Voice Performance*

Institute of Arts and Design (Moscow, Russia)

• *Bachelor of Arts / Major: Theatre Science Minor: Music Education, Piano Performance*

Santa Monica College (Santa Monica, California)

• *Early Childhood Education* • *Group Voice Lessons Workshop* • *Opera Workshop*

School of Music #32 (Moscow, Russia)

• *Certificate in Piano Performance*

Professional Development

Certifications, seminars, classes and workshops on Alexander Technique, Yoga and Feldenkrais Method, and other methods/topics related to singing, piano, stage performance and musicianship.



PIANO STUDIO AGREEMENT

_____ (student name) will take piano lessons with A. Kalina.

_____Thirty (30) Minutes _____Forty-five (45) Minutes _____Sixty (60) Minutes

AGREEMENT SIGNATURES

I have completely read these studio policies and agree to the terms and specifications.

_____ Date _____

(Student)

_____ Date _____

(Student)

_____ Date _____

(Student)

_____ Date _____

(Student)

_____ Date _____

(Guardian for students under the age of 18)

_____ Date _____

Anya Kalina (instructor)





PIANO STUDIO AGREEMENT (Instructor Copy)

Student(s) Name(s) _____

Guardian(s) Name(s): _____

Address: _____

Home Phone: _____ Guardian Cell: _____

Student Cell: _____ Guardian #2 Cell: _____

Student Email: _____

Guardian Email: _____

Guardian #2 Email: _____

_____ (student(s) name) will take piano lessons with A. Kalina.

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(Student)

_____ Date _____

(Guardian for students under the age of 18)

_____ Date _____

Anya Kalina (instructor)

Please, complete and return this page to your instructor. Thank you!