

**BELLE VERNON AREA MARCHING BAND
BOOSTERS, INC.
(BVAMBB)**

PARENT INFORMATION GUIDE

2022-2023



2022-2023 BVAMBB Board Members

EXECUTIVE BOARD MEMBERS

Band Director Mark.Surovchak@bvasd.net	Mark Surovchak
President bvabandboosters@gmail.com	Randy Foringer
Vice President bvabandboostersvp@gmail.com	Nicole Gray
Treasurer bvabandtreasurer@gmail.com	Pam Sabin
Financial Secretary bvabandfinancialec@gmail.com	Samantha Cochenour
Secretary bvabandsecretary@gmail.com	Becky Spiker

Videographer	Brian Terbest
Photography	Linda Plavchak Samantha Cochenour
Pit Crew	Rich Plavchak

In addition to the specific duties of each office or committee, each Board Member helps to chaperone, participates in fundraising activities, coordinate activities and many other tasks. You may contact any of the above Board Members with questions, concerns, or for information. You can also find our most up to date information on our website – www.bellevnonbands.org Extra copies of all handouts are located on the website at all times.

BVAMBB

The organization of marching band parents is called the Belle Vernon Area Marching Band Boosters, Inc. (BVAMBB), and meets on the 4th Tuesday of each month August – May. Meetings are held at 7:00 p.m. in the high school music room.

Below are the dates for the Band Parents Meetings for 2022-2023:

August 23, 2022

September 27, 2022

October 25, 2022

*****Mandatory Trip Meeting for Intent to Travel
~To Be Determined~***

November 22, 2022

December 2022 (No Booster Meeting)

January 24, 2023

February 28, 2023

March 28, 2023

April 25, 2023

May 23, 2023

BVAMBB BUDGET

There is a yearly budget in your folder to show you the breakdown of incoming funds and outgoing expenses for this year. If anyone has any questions please contact our Financial Secretary.

BVAMBB Membership

The annual membership drive begins on August 1st and concludes on December 31st of each year; cost is \$5 per person. See Nicole Gray for a membership form. Without a \$5 paid membership, you will not have voting privileges at the BVAMBB meetings or the opportunity to hold an office.

BAND SEASON

The Belle Vernon Area Marching Band consists of:

- Instrumentalists
- Majorettes
- Color Guard
- Dance Team
- Band Managers

The band season begins in July at band camp and ends with the Memorial Day parade. A student absent from the Memorial Day parade is considered to not have completed a band season, and must speak with the band director as to their status.

BAND FEE

Annual band fee of \$40.00 is used as “start-up” funds for the new season 2022-2023.

STUDENT CODE OF CONDUCT

See attached handout.

PARENT CODE OF CONDUCT

See attached handout.

BY-LAWS

See attached handout and sign-off sheet.

BAND CREDITS

Every year the Marching Band goes on a spring trip. The students must raise a set amount of money (called “credits”) to pay for the trip. There are two types of credits a student can earn participating in fundraising: band credits or cash credits.

Band credits equal the amount given to each item sold through fundraising, and is put into an individual account for each student. For example, a student sells: 5 hoagies @ \$8 each, the student earns \$2.20 credits for each hoagie sold (5 hoagies x 2.20 = \$11.00 credits). The credits through all fundraising accumulate throughout the fundraising year.

A cash credit is **cash** deposited into the student’s account. Cash credits are treated the same as band credits in a student’s account, except **unspent** cash credits are refunded if the student does not rejoin the band the following year, or if the student is a senior and has no upcoming sibling joining the band. If a fundraising item is purchased with cash and sold, such as Sarris candy bars, this is not considered a cash credit. **Band credits are not refunded.** Please contact our Financial Secretary if you have any questions regarding Band Credits.

FUNDRAISING

BVAMBB has several fundraisers during the school year. All fundraisers are on a prepaid basis, except for hoagies. Hoagies are paid for upon pick-up. Check (one check per fundraiser), cash or money orders are the accepted forms of payment. Any person who issues a check to the Booster organization that is returned for Non-Sufficient Funds (NSF) will follow the attached NSF Check Policy guidelines.

FUNDRAISING REQUIREMENT

During the 2014-2015 season, a fundraising requirement was initiated. This requirement is that \$125 be fundraised for the Boosters. This \$125 is raised by participating in any or all fundraisers. Each fundraiser is a 60/40 split of the profit. 60% for the student and 40% for the boosters.

<u>Item</u>	<u>Profit per Item for Booster</u>	<u>Profit for Item for Student</u>
Hoagies	\$1.45/hoagie	\$2.20/hoagie
Candy Bars	\$3.00/\$6.00 per box (estimate)	\$18.00/box for \$1 \$25.00/box for \$2

Each year different fundraisers are done with varying profits. These will be evaluated individually. Holiday Sarris candy profit is based on total sales (the more you sell the higher the profit) and is not known until the orders are totaled.

Examples of reaching the \$125 fundraising incentive:

42 boxes of candy (42 x \$3.00 = \$126.00)

87 hoagies (87 x \$1.45 = \$126.15)

100 pies or cinnamon rolls (125 x \$1.00 = \$125.00)

Or a combination of any of the fundraisers.

*****Please note it does not mean selling \$125.00 of something.***

It is important that each student begin fundraising early in the school year and to keep their credit account up-to-date. After the spring trip is determined, a schedule is made up as to how many credits are needed by certain months. This is done because the Boosters need to make deposits on the spring trip and to prevent a student from having to come up with a large sum of money at one time.

Please contact our Financial Secretary if you have any questions.

The money the Boosters earn at the concession stand and other fundraisers throughout the year is used to provide water for our band and the visiting bands at home games, letterman jackets, letters, service bars, a lunch during band camp, end-of-season party, a spring banquet, Senior night items, end-of-year DVD, maintaining a website and multiple other amenities throughout the year.

INCENTIVE

If Booster finances permit, student incentives may be offered to top sellers of fundraisers.

HOAGIES

Beginning in September and concluding in April, the marching band has one hoagie sale per month (8 total; usually scheduled the second Saturday of the month). ***Each band member is required to work three (3) hoagie sales per year per the marching band manual.***

SCHEDULING

This year we will be using an online website for sign-ups. We will send out the link to everyone so that you can create a profile and sign up for your required 3 time slots.

If a student is unable to work their scheduled sale, it is the **student's responsibility** to contact the hoagie scheduler and reschedule the sale. If a student who plans on participating in the spring trip does not work the three hoagie sales, ***that student will not be permitted to participate in the trip even though all credits have been fulfilled.*** In addition, the student will not receive an invitation to the spring banquet or receive their Letter (end of first year completed) or Service Bar (pin) for that year. Also, not working the three hoagie sales causes a student to forfeit being a member of the marching band. If a student arrives for their scheduled sale and gets ill and cannot stay, that hoagie sale will not count toward their required three sales.

There are two work shifts a student can choose, 6:00 a.m. – 8:00 a.m. or 7:30 a.m. to finish. Finish means: The students will not be dismissed until the cafeteria is returned to normal. Students who arrive late for their shift must reschedule and they will not get credit for missed sales. Students must sign in and out, with a hoagie committee member, when their shift is completed. If a student does not sign out, they are considered to not have worked their scheduled sale.

DUTIES

Students will fill plastic baggies with onions, or lettuce. Afterward, the students will move to a hoagie line. The hoagie line is similar to an assembly line. An adult will give the hoagie bun to a student, a student will add meat, another student will add cheese, another will bag, etc. Students who work the later shift or arrive late will stay to clean the cafeteria tables, sweep the floor, and wash the food trays.

HOAGIE ORDERS

Hoagie orders are due to the Hoagie Chair on **SATURDAY, one week** before the hoagie sale **no LATER than 6 p.m.** You will go to the website (www.bellevernonbands.org) and click on the fundraising tab. You will navigate to the hoagie sale submittal form and submit your hoagie order using this google form. You will receive a reminder email prior to the due date. You will receive a confirmation email once your order has been received. **YOUR ORDER MUST BE COUNTED PRIOR TO YOUR LEAVING. IF YOU LEAVE AND ARE SHORT HOAGIES OR HAVE THE INCORRECT AMOUNT OF EACH SPECIFIC KIND OF HOAGIE, WE CANNOT BE HELD RESPONSIBLE.**

HOAGIE PAYMENT

Payment for hoagies is due on pick-up. Payment can be made by cash, check (one check per student), or money order to BVAMBB. Since there is no change at the hoagie sales, any hoagies paid in cash with change due will be credited to the student's account as cash credit.

HOAGIE SALE HELP POLICY

This policy was revised for the 2014-2015 season. A parent must work one hoagie sale for each child per policy or choose the buyout option of \$150. Please see attached Hoagie Sale Help Policy.

HOAGIE SALE DATES for 2022-2023

September 10th, 2022
October 8th, 2022
November 12th, 2022
December 10th, 2022
January 14th, 2023
February 11th, 2023
March 4th, 2023
April 1st, 2023

CONCESSIONS

During football games, the Boosters operate the two concession stands behind the home field bleachers. Parents of marching band students are encouraged to volunteer any amount of time in the concession stand, and donate baked goods, food items, etc.

This year there are five (5) scheduled home football games, with a possibility of a playoff game and a powder puff football game.

CONCESSION HELP POLICY

This policy was revised for the 2018-2019 season. A parent must volunteer to work or prepare food per policy or choose the buyout option of \$150. Please see attached Concession Help Policy.

BAND JACKETS

BVAMBB purchases a band jacket for all eligible band students after two completed band seasons. If a student joins the marching band in the Freshman year, they are eligible for a jacket at the beginning of the Junior year. Also, the student must have worked their three (3) hoagie sales during the first two band seasons.

A student who has not worked the previous six hoagie sales, and did not complete two band seasons and returns to the marching band in the third year, will not be considered for a jacket. There is a minimal charge to the student if they would like embroidery placed on the back of the jacket.

An ineligible student may purchase a band jacket at the full price of \$200 (estimated) plus an additional charge if they would like embroidery placed on the back of the jacket.

SPRING TRIP

Each year the marching band students have a trip in the spring. The Boosters offer many opportunities for the students to raise the credits required to participate in the annual spring trip. Students should begin to fundraise in August.

Two mandatory meetings will occur, one in November and one in April, in which one parent/guardian must be present with the student.* The November meeting is to give the Intent to Travel and Permission to Travel to each student. If a student chooses not to attend the spring trip, the tour company still requires that student to sign the Intent to Travel that they are not participating. The April meeting is to give trip rules, a final itinerary, contact information, and medical forms to parents.

Each chaperone has secured their Child Abuse and PA State Police Clearances. In addition, any chaperone traveling with the marching band on the spring trip has also secured their FBI clearances, all of which are required by the school district.

**If a student is not able to attend the November or April meetings, they must have their absence cleared by Mr. Surovchak.*

BAND CAMP - FOOTBALL GAMES - BAND FESTIVALS

Mr. Surovchak will talk about these items. All of these events can be found on the calendar on the band app or the band website (www.bellevernonbands.org).

HARVEST FESTIVAL

This year we will be participating in the 1st annual Harvest Festival. See attached handout for more information. If you have any questions, please contact Nicole Gray for more information.

BAND BANQUET

The band banquet will be held at the end of the year. This is a great time to reminisce about the year we had, send off the seniors in style, and dance the night away.

SENIOR ADS / SENIOR BANNERS

See attached handouts for all the information.

HAPPY ADS AND FAMILY OF LEPS

See attached handouts for all the information.

SPECIAL EVENTS

See attached handout. If you have any questions, please contact Rebekah Foringer, our special events coordinator, for more information.