



**August 29th, 2023 6:30pm**  
**In-Person Meeting**  
**Masonic Lodge 451 Main Street Phoenix, NY 13135**

**Attendance:** Sheila Dion, Candy Herbert, Connie Deshaies, Erica Ward, Barb Stone, Jennifer Dubovik, Jackie Flint, Lisa Woodard, Olivia Colubuo, Ashley Engelbrecht, Lu Hart, Maryann D'Addio, Jamie Currier-Dix, Emily Russo

**Absent:** Stephanie Pestillo, Jim Graham and Lynett Greco

**Call to Order:** 6:37pm 1st - Candy Herbert 2nd - Lisa Woodard

**Approval of Previous Meeting Minutes:** 1st –Sheila Dion 2nd - Olivia Colubuo

**Treasurer's Report:**

- Financial records are now being pulled from Quickbooks and can be categorized by specific Programs and reporting of Donations from individuals, community funds and corporate funds are clearly separated.
- Barb updated the board regarding the process of the 990 that will be submitted before November's extension.
- Discussion occurred regarding in-kind donations and the best way to track these items.
- **Erin's Angels Balance and includes West Genesee Power pack funds- \$267,550.62**
- Olivia Colubuo needs to be added to the Erin's Angels Pathfinder Banks account in order to access bank statements and financial logistics for Erin's Angels.
  - Board President, Candy Herbert motioned to bring this to Vote. 1st - Jamie Currier- Dix, 2nd - Erica Ward. Unanimous yes from all Board members.

**Board Updates/Logistics:**

- **Welcome & Introductions:**
- **Overview of Board member commitments**
  - Complete Annual Board Member Agreements and Commitments
    - Candy provided an overview of expectations as the board grows and outlined time/financial commitment of all board members.
  - Sign/Review Commitments
    - Each elected position required an additional signature for the next meeting.
  - Questions as needed/Follow-up
    - Sheila will follow up with those not present. Erica will email board commitment to those not signed
- **Meeting Schedule Changes to Monthly Meetings**

Meetings will occur monthly, however will rotate either a committee meeting or regular board meeting. September 2023 committee members The next regular board meeting will occur in October 2023.

Erica will be sending a doodle poll to indicate which day of the week would work best for all board members - Tuesday no longer works for executive committee members.

- **Positions Open for Vote:**
  - **Each Position is a 2 year term with an overview of position expectations**

- Vice President - currently held by Connie Deshaie will now be Jackie Flint.
  - Lisa Nominated Jackie Flint - Maryann seconded Vote Occurred and motion was approved.
- Secretary
  - Erica Ward and Lisa Woodard will share the secretary role as part of a succession plan.
  - 1st - Jackie Flint, 2nd - Jamie Currier- Dix - Motion approved.

**New Business:**

- **Insurance** - Current plan is set to expire
  - New Insurance plan and Quote is from CH Insurance. Cost \$1473.00 and includes the additional coverage for all board members, events, schools and community activities. This covers Directors and Officers.
  - West Genesee Powerpack Must provide this before starting the school year.
    - Motion to vote occurred - 1st - Jamie and 2nd -Erica
- **Walk for Hunger** - Olivia
  - September 16th 10am at Reed Webster Park , Warners, NY 13031
  - Please come and support Erin's Angels.
  - Social media posts are pre-set and will be going out 3 times before the event.

**Subcommittee Updates:**

- **Committees** - Please think about what committee you're on, and want to be a part of before the next meeting.
  - Fundraising -Add Jamie and Emily to this
  - West Genny strategic planning
  - Life Cycles
  - Scholarship
  - Finance
  - Executive Board
  - Nominating committee
- **Upcoming Events:**
  - **Locktoberfest** - Sept. 30th - Promotional outreach table. Will raffle off the corn hole boards and the refinished furniture.
  - **Friendsgiving** -
  - **Mystery Dinner** - 29 of 70 tickets have been sold Event is occurring, but can't be publicly advertised.

**Strategic Planning:** (15 minute discussion) Candy if time allows

**Motion to end meeting: 8:09pm 1st- Erica , 2nd- Connie**

**Next Meeting:** Meeting Dates: Please respond to the doodle poll no later than 9/8/2023.

Meeting Notes - Prepared by: Erica Ward 8.31.2023

