May 3rd, 2022 @ 6:30 PM
In-Person (81 State Street, Phoenix NY)

Attendance: Candy Herbert, Jackie Flint, Barb Stone , Jen Dubovick, Erica Ward, Kevin Slimmer, Linda Bulgrien, Connie Deshaies, Sheila Dion, Kevin Slimmer, Lisa Woodard

Call to Order: 6:30pm 1st-Jackie Flint, 2nd-Candy Herbert

Approval of Previous Meeting Minutes: Approved by All

Treasurer's Report:

Barb confirmed and signed off on getting our taxes completed.

Extension will be filled, like last year. No concerns and Barb will continue to check in.

Program brought in $78,000 last year and only incurred approx. $20,000 in annual expenses.
Overview of Q1 of 2022 below:

2022		
1st Quarter		
	Expenses	Revenue
Amazon Prime	-$28.06	
Amazon Smile Deposit		$167.68
Amazone Prime	-$14.03	
Benevity Fund Donation		$456.48
BingBangers	-$397.00	
Bloomerang	-$318.00	
Check #1030 (1162) = Reimbursement	-$40.08	
Check number 1026 Save-a-lo	-$445.00	
Check number 1027 Food Bank	-$599.51	
Check number 1028 Just the right stuff	-$1,024.98	
Check number 1029 USPS	-$126.00	
Cybergrants		$450.00
Deposit		$7,895.95
Godaddy	-$109.76	
Mailchimp	-$112.72	
Return mail fee - Amazon	-$5.00	
Stripe Transfer		$2,480.93
USPS	-$46.40	
Grand Total	-$3,266.54	$11,451.04
Balance		$198,749.55

New Business:
- **Increase Barbs Signing for Checks/Bills** - Board voted and raised the amount to $1,000.
- **Discussion of CD for EA Funds:** Tabled till August 30th Meeting, Will have more information with potential options at that meeting. Dean can potentially come depending on schedule.
- **Redhouse Theater:** Syracuse Arts/Theater program that has inequities in participants. Requesting some assistance for Lunch/Snack for children in the program on scholarship. Program runs 2 weeks and will roughly cost $200.00. Sheila confirmed EA program can help support the program. All board members

present agreed. Kevin asked Sheila to be sure to include SWAG to promote the initiative to parents and others.

- **Grant Proposal:** The Deadline of this opportunity has passed, but will keep in mind for next year.

Old Business:

- **Board Members Roles & Responsibilities Overview** :
  - Jackie provided an overview of her sample outline. She is requesting feedback and suggestions for member requirements no later than the August Meeting. Email Jackie suggested expectations of board members.
    - Final Vote will occur at the October 2022 Meeting.
    - Plan to make adjustments to assist in board recruitment and retention with an official change slated for Jan. 2023.

  - Kevin will review bi-laws and see what may need to be adjusted while the board grows. Identify/Define a Volunteer vs. Board Member

  - Erica will work with Sheila, to identify appointed executive positions and terms so we can stay on track.

Subcommittee Updates:

  - **Fundraising Committee Meeting:**
    - Please review Jackie's meeting minutes.
    - Vendors **-** If you know anyone or attend any Craft/Community events let people know we are looking for Vendors. Must complete an Application.
    - Volunteers: Boy Scouts will help with vendor set-up.
    - Memorial Day Parade:

*Strategic Planning: (*15 minute discussion) Kevin**

Kevin met with an intern, with potential to build a tracking tool for data collection to utilize for future funding opportunities.

Next Meeting is Virtual June 7th at 6:30 pm via Teams.

Jackie will send email to participants of this committee.

OTHER:

MAM for "I scream for Ice Cream" EA will support the initiative

FoodBank Recertification, New Board member need to complete the training.

May marks EA's 5 year Anniversary

Next Meeting: Plan the next several meeting dates

August 30th, 2022 at 6:30 pm @ 81 State Street Phoenix, NY

Meeting Adjournment: 7:45 pm 1st -Jackie Flint 2nd- Candy Herbert

Meeting Notes Prepared by: Erica Ward, Secretary

Everyone needs help sometimes.

Erin's Angels ensures that children who rely on subsidized lunches continue to receive food vital to their growth and development through our Backpack Program and Food Pantry.