



October 2024

In-Person Meeting

Attendance: Connie Deshaies, Tracy Wimmer, Jackie Flint, Mary Anne D'Addio, Stephanie Pestellio, Barb Stone, Diane Wolgemuth, Lu Hart, Lisa Woodard, Sheila Dion

Absent: Erica Ward, Candy Hebert, Stephanie Earle

Call to Order and Welcomes:

Meeting was called to order at 6:36pm

Welcome Tracy Wimmer

Mission Moment: Sheila shared information about the Blanket Giveaway, Blankets were provided by VFW Post #5540, Project Linus Onondaga County, NY and Warm up America. She highlighted the emotional impact that was shared by the youth that came in to receive their blanket giveaway.

Approval of Previous Meeting Minutes:

- Motion to approve minutes – Jackie and MaryAnne second the motion.

Treasurer's Report:

- *\$110,000 Projected net revenue this year predicted \$25,000 difference because of grant from 2023 is no longer included as it was a one time. see attached financials*

New Business:

Donor Advised Fund Information (attachments included)

- *Discussion Occurred with additional information needed from Upstate Community Foundation.*
- *More information is needed in regard to flexibility of using the funds and any ability to deposit and withdrawal funds.*
- *Annual 1% balance fee, \$5,000 minimum investment*
- *Vote tabled till next meeting. We will request that Carolyn Hendrickson attends the next meeting to address any remaining questions.*

Vote in new member for Board and Nominate for Treasurer position (Tracy Wimmer)

- *Motion by Jackie for Tracy Wimmer to become Treasurer for Erin's Angels effective 10.24.2024*
- *Votes occurred: 1st - Barb Stone and 2nd - Connie Deshaies All in favor!*
- *Barb will be giving her access to QuickBooks and will begin the transition.*

Switching from GoDaddy to Microsoft 365 (attachment is included)

- *Microsoft gives nonprofit discounts.*
- *Everything will have to be migrated from GoDaddy to Microsoft, \$3,000 to migrate.*
- *Local business Infinit Technology Solutions will do this for us and gave us a great price.*
- *Sheila motioned to work with them: 1st Barb, 2nd Jackie, all in favor.*

Onboarding of Administrative Assistant

- Requires Vote: HR one for payroll services, employment insurance has been purchased
- Jackie Flint makes a motion to hire HR One; 1st, Lu Hart 2nd Maryanne D'Addio
- All in favor. Hire by December 1st
- Employee Handbook in the works.

Revisit WG Power Pack Program

- Revisiting the discussion surrounding the WG Power Pack Program to continue to operate under Erins Angels.
- No formal agreement was in place; A request was made to begin paying a fee, based on the percentage of funds that require administrative oversight.
- Motion to conclude our partnership with WG effective 1/1/2025. 1st, Jackie Flint, 2nd Connie Deshaies, all in favor.

Gift Acceptance Policy

- Tabled until next meeting

Finance Committee

- Discuss a Financial and Investment Policy
- Tabled until Next Meeting

Poverty Simulation (30 minutes)

- Tabled until Next Meeting

For Vote: 2 scholarships at 1,000 each instead of (4) at 500 each.

- The primary focus to be the Phoenix (Oswego County) community.
- Jackie Motioned the change. Vote 1st Lisa 2nd Stephanie. All in favor

Subcommittee Updates:

Fundraising Committee:

- Mary Anne asked for someone from the Scholarship Committee to come to at least one Fundraising Meeting.
- Trivia nights - one person from Scholarship committee at a Trivia Night.
- The fundraising chair needs a color printer for printing flyers etc.
- Motion to get a printer for under \$500 by Sheila 1st Jackie, 2nd Stephanie.
- Friendsgiving is 11/24/24. Baskets are starting to be made while doing the office clean up on 10/27/24.
- Set up basket making nights after office organizing on Sunday. Message to go out to Board to contribute to lottery Board, beginning of November.

- Friendsgiving – Dean with his professional membership has secured OTTO and Pena to attend Friendsgiving event. JCB Chorus will sign Feed the World and EA shirts will be provided to chorus members.

Scholarship Committee:

- Meeting doodle sent for November meeting

Nominating Committee:

- Candy will provide an update for the next meeting.

Executive Board:

- When we have IT, have them come in and train us in the new Microsoft system. Start team building activities at Board Meetings.

Finance Committee: N/A

West Genny Backpack Report: See attachment

Phoenix Backpack Report: See attachment

Advocacy Committee:

- We had our first meeting. Great Group Excited to work on Erin's Law being passed. Also focused on getting free school breakfast and lunch for all students.

Additional Comments:

- *Board Meeting Expectations and Professional Atmosphere.*
- *Barb suggested Design Alliance. Team building activity at next meeting. Online Assessment*
- *Diane will be sending out emails for the pre-work.*

Motion to end meeting: Time: 8:00pm 1st- Connie 2nd- Stephanie

Next Meeting: December 12th, 2024. 6:30pm

Meeting Notes - Prepared by: Erica Ward, Secretary and Lisa Woodard, Co-secretary. 10/29/2024

