

**AUTHORIZATION & FAX TRANSMITTAL TO RELEASE PERSONAL HEALTH INFORMATION**  
**Farmington Valley Dermatology & Surgery 860-674-9900 Fax 860-678-0036**  
**120 Simsbury Road, Avon, CT 06001**

<b>Patient's Name:</b> (Please print)			
<b>Name</b> If different at the time of visit(s) or treatment(s):			
<b>Date of Birth</b>		<b>ID# or SS#</b>	<b>Telephone #</b>
<input type="checkbox"/> <b>Release Information To:</b>		<input type="checkbox"/> <b>Obtain Information From:</b>	
I authorize that my FVDS information be disclosed to and used by the individual below.		I authorize information from another healthcare provider/agency/hospital/clinic, listed below, be provided to FVDS.	
<b>Name</b>		<b>Name</b>	
<b>Fax #</b>	<b>Phone #</b>	<b>Fax #</b>	<b>Phone #</b>
<b>Address</b>		<b>Address</b>	
<b>City</b>		<b>City</b>	
<b>State</b>	<b>Zip</b>	<b>State</b>	<b>Zip</b>
<b>Method of Disclosure:</b> <input type="checkbox"/> Mail <input type="checkbox"/> Fax <input type="checkbox"/> Verbal		<b>FVDS Clinician who needs information:</b>	
<input type="checkbox"/> Review <input type="checkbox"/> Pickup on this date: _____			
<b>Comments:</b>			

**The purpose of this request is for:**

- Office visit  Insurance claim  Legal matter  Other \_\_\_\_\_

**Information to be released please check:**

<b>Date(s) of visit(s) or treatment(s):</b>			
<input type="checkbox"/> Copy of entire record (will include drug & alcohol, communicable disease information including HIV test results, notes and related information, if any) <b>Does not include Mental Health records unless indicated below.</b>			
<input type="checkbox"/> Copy of Mental Health record (will include drug & alcohol, HIV related information, if any)			
<input type="checkbox"/> Lab	<input type="checkbox"/> X-ray	<input type="checkbox"/> Encounter Notes	<input type="checkbox"/> HIV information
<input type="checkbox"/> Drug & Alcohol Records	<input type="checkbox"/> Other		

**AUTHORIZATION**

I the undersigned, hereby authorize the release of the above personal information as I have indicated. I understand that there may be a charge of \$0.65 per page depending on the purpose of this request. I understand that I may revoke this authorization to release information at any time by giving written notice. However, I understand that any information released prior to my revoking this authorization shall not be a breach of my right to confidentiality. Unless I revoke this authorization prior to such time, this authorization shall expire \_\_\_\_\_ (90 days if left blank.)

**MENTAL HEALTH/SUBSTANCE ABUSE/HIV/AIDS:** I understand that information to be released or obtained may include mental health information in accordance with CGS 52-146(d), substances abuse treatment information in accordance with 42 CFR 2.1-2.67, and HIV/AIDS-related information in accordance with CGS 19a-585(a), except as indicated below.

**PROHIBITION ON REDISCLOSURE:** This information has been disclosed from records whose confidentiality is protected by Federal and State law. Regulations prohibit making any further disclosure of this information except without the specific written consent of the person to whom it pertains. A general authorization for the release of medical or other information if held by another party is NOT sufficient for this purpose. Regulations state that any person who violates any provision of this law shall be fined not more than \$500 in the case of the first offense and not more than \$5000 in the case of each subsequent offense.

I consent to the redisclosure of information with these conditions: (PLEASE CHECK ONE)

- Include all records from outside agency/providers except \_\_\_\_\_  
 Do not include any records from outside agency/provider.

\_\_\_\_\_  
 Patient's Signature/ Personal Representative

\_\_\_\_\_  
 Date

If personal representative please note relationship to the patient:  Parent  Guardian  Spouse  Domestic Partner  Other \_\_\_\_\_

**PLEASE NOTE: if faxed, the information contained in this facsimile message is privileged and confidential and intended for the use of the addressee listed above. If you are neither the intended recipient or the employee or agent responsible for delivering this information to the intended recipient, you are hereby notified that any disclosure, copying, distribution, or taking any action in reliance on the content of this tele copied information is strictly prohibited. If you have received this copy in error, please immediately notify the sender to arrange for return of the original documents to us.**