



VSHR 001

## CANDIDATE'S INFORMATION FORM

DATE :...../...../.....

POST APPLIED FOR :.....

CANDIDATE'S NAME :.....

FATHER NAME :.....

DATE OF BIRTH :.....

ADDRESS :.....  
.....  
.....

MOBILE NO. :...../.....

E-MAIL :.....

MARITAL STATUS :.....BLOOD GROUP.....

### FAMILY DETAILS:

NAME	RELATION WITH YOU	PROFESSION	AGE	IS DEPENDED ON YOU? Y/N



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EDUCATION QUALIFICATION:

STANDARD	BOARD/UNIVERSITY	MAIN SUBJECT	YEAR OF PASSING	PERCENTAGE

PURSUING ANY COURSE CURRENTLY IN PART TIME BASE? PLEASE MENTION.

.....

FUTURE INTEREST IN HIGHER STUDY (WRITE DOWN COURSE NAME)

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ANY OTHER PROFESSIONAL PROGRAMME ATTENDED

COURSE NAME	COURSE DURATION	INSTITUTE NAME & PLACE	YEAR OF PASSING

WORK EXPERIENCE: (TILL DATE)

TENURE / DURATION		LOCATION	ORGANIZATION NAME & CONTACT NO.	EMPLOYER'S BUSINESS	DESIGNATION & JOB DESCRIPTION	SALARY PER MONTH		REASON FOR LEAVING
FROM	TO					STARTING	LEAVING	



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TOTAL YEARS OF EXPERIENCE:.....

LAST SALARY BIFURCATION

ANNUALIZED COMPONENTS

BASIC :..... L.T.C :.....

DA :..... MEDICAL :.....

SPL.PAY :..... BONUS :.....

PERSONAL PAY :..... OTHER COMPONENTS:.....

CONVEYANCE :..... P.F :.....

OTHER ALLOWANCE:..... GRATUITY :.....

TOTAL AMOUNT :..... SUPERANNUATION :.....

PER ANNUM :..... GROSS :.....

TOTAL PER ANNUM:.....

YOUR STRENGTHS :.....

YOUR WEAKNESSES :.....

WHY DO YOU WISH TO LEAVE YOU EXISTING EMPLOYMENT?

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WHY SHOULD WE HIRE YOU?

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.....

WHAT ARE YOUR ACHIEVEMENTS TILL DATE?

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.....  
.....  
.....

WRITE YOUR GOALS IN DETAILS PLEASE:

PROFESSIONAL GOAL:.....

.....  
.....

FINANCIAL GOAL:.....

.....  
.....

FAMILY GOAL:.....

.....  
.....

SPIRITUAL GOAL:.....

.....  
.....

SOCIAL GOAL:.....



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.....  
.....

HOW DID YOU COME TO KNOW ABOUT OUR ORGANIZATION?

.....  
.....

HOW SOON YOU CAN JOIN WITH OUR ORGANIZATION, IF YOU GET SELECTED?

.....  
.....

DECLARATION BY THE CANDIDATE

I CERTIFY THAT ABOVE INFORMATION IS CORRECT & COMPLETE TO THE BEST OF MY KNOWLEDGE AND NOTHING HAS BEEN CONCEALED SHOULD I BE FOUND TO HAVE CONCEALED ANY MATERIAL INFORMATION OR GIVEN ANY DETAILS, MY APPOINTMENTS SHALL BE LIABLE TO BE SUMMARILY TERMINATED WITHOUT NOTICE OR COMPENSATION.

PLACE:.....

SIGNATURE:.....

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REMARKS