



# TOWN OF PLYMOUTH

26 Court Street  
Plymouth, Massachusetts 02360  
(508) 747-1620

## APPLICATION FOR ONE DAY LIQUOR LICENSE

**\$50.00 Fee (as of 1/1/2020)**

**FOR INDOOR EVENTS:** Applicants requesting a one day liquor license must call the Building Department at 508-747-1620 Ext. 10109 and the Fire Department at 508-830-4213 Ext. 105 to see if the facility that will be used has a current inspection from both agencies. If not, the applicant should arrange for the Building Department and Fire Department Safety Inspection. Applicants must understand these inspections may take 8-10 days to schedule and complete, longer if there are deficiencies found. A signed certificate from both departments is required prior to the issuance of the license. **This is not needed for outdoor events. Please see updated policy at the end of the application.**

**THIS APPLICATION MUST BE SUBMITTED 3-4 WEEKS  
PRIOR TO THE EVENT. APPLICANT MUST BE IN  
ATTENDANCE FOR THE HEARING AT THE SELECT  
BOARD MEETING. IF FOOD IS GOING TO BE SERVED,  
YOU NEED TO REACH OUT TO THE PUBLIC HEALTH  
OFFICE**

The undersigned hereby makes application for the following 1-day liquor license:

All Alcoholic:\_\_\_

Wine and Malt:\_\_\_

Today's Date: \_\_\_\_\_

Date of Event: \_\_\_\_\_

Time of Event: \_\_\_\_\_ to \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Name of Distributor(s): \_\_\_\_\_

Email Address: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Manager:

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Occasion:

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Location:

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Description of Premises:	_____
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Do you have Liquor Liability Insurance?

Yes\_\_\_ No\_\_\_

Will you be using Professional (Certified) Bartenders?

Yes\_\_\_ No\_\_\_

If you are using Professional (Certified) Bartenders, please list their names and establishment they are from below. Attach an additional sheet if needed.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**WE NEED A COPY OF YOUR LIQUOR LIABILITY INSURANCE CERTIFICATE WHICH NAMES THE TOWN AS AN ADDITIONAL INSURED, A COPY OF YOUR SIGNED CERTIFICATE FROM BUILDING AND FIRE, AND COPIES OF THE BARTENDERS SERVER TRAINING CERTIFICATES.**

1. Anyone holding a special license (one day liquor license) must purchase alcoholic beverages from a licensed wholesaler/importer, manufacturer, farmer-winery, farmer-brewery or special permit holder. (ABCC has a list). **You cannot purchase alcoholic beverages from a package store.**
2. Only non-profit agencies/applicants may apply for an All Alcohol One Day Liquor License. All others may only apply for Wine and Malt One Day Liquor Licenses.

Signature of Applicant:\_\_\_\_\_

Date:\_\_\_\_\_