There are various documents available to help with the assembly of your case study (studies). Here are some notes about the templates and how to use them.

**Picture Template:**

This is a case study template in MSPowerPoint, (2003 – 2013+ issues) that you can use. It does contain a Title Page and the Documentation form. The area for the trim log is provided as well.

**Documentation Form:**

This form helps you with pertinent information about the horse and the owner. Have the owner fill it out. You can change the header to your needs by double clicking on it. The date will change automatically every time you pull up the document. Insert the filled out Documentation Form in front of your picture files

**Trim Log:**

This is an example for a trim log. Please insert the trim log into the Documentation under “Rehabilitation Summary” together with all other pertinent information about the rehabilitation process.

Homework Instructions  
  
Once you have followed all the instructions and details in this folder, please send your case study via [http://www.mailbigfile.com](http://www.mailbigfile.com/) to [clball12@aol.com](mailto:clball12@aol.com). There is a fee for this in person help and evaluation, please refer to the website and pay the fee before sending in your case study.   
  
Mailbigfile is a program that lets you send big files. You also can put your case study on a webpage or put the link to it in your drop box.  
  
Send in your first case study attempt early in the course so we may help you to get it right. And that is not just the format, but the trim as well.

## Notes for Case Study Collection:

## All of the following should be on your documentation form:

## Owner information

Horse information  
Health-lameness problems including history  
Trim Log

**Before you trim, take pictures as outlined in case study and make notes of:**

Angles

Bone Alignment as seen from the front and side

Coffin Bone Suspension

Contraction

Ossifications

Movement (the way the horse moves)

Metabolism

Overall health of the horse

**Pictures:**

6 pictures of every hoof-

Frontal weight bearing

Lateral weight bearing

Heel weight bearing

Sole

Lateral non-weight bearing

Heel non-weight bearing

4 hooves

1 body shot lateral

**After first trim make notes of:**

Your trim and observations

Hoof width

Frog width

Angles

**Follow-up trim:**

Get input from owner about reactions to first trim

Make notes about observations and changes