

RULES AND REGULATIONS FOR THE INLAND EMPIRE BOWLING SENATE

I. ANNUAL DUES OF MEMBERS, LEAGUES AND SENATES

- A.** The annual dues of The National Bowling Association, Inc. shall be \$18.00 for each member payable only once regardless of the number of teams or leagues in which an individual may bowl.
- B.** Each TNBA certified league within the Senate shall pay to The National Bowling Association, Inc. the sum of \$10.00 as a league certification fee.
- C.** The Senate joining fee or dues in addition to the National dues shall be \$7.00 annually and should not exceed \$7.00. This fee is to be used to cover the cost of the Senate operational expenses.
- D.** All annual dues and fees shall be paid to the Senate or online to the National Office.
- E.** The Senate must transmit all league certification fees to the Secretary-Treasurer of TNBA, Inc. within 30 days after receipt.
- F.** The Senate maintains a roster of names, email addresses of all members.
- G.** Each individual Senate member shall receive a membership card endorsed by the President and Secretary-Treasurer of TNBA, Inc.

II. MEETINGS

- A.** The Inland Empire Bowling Senate Executive Board meeting shall be held on the second Saturday of each month or as scheduled by the President or Executive Board for the purpose of conducting Senate business.
- B.** The Inland Empire Bowling Senate Executive Board members present at any meeting of this Senate shall be entitled to act and vote upon any issue presented for consideration.
- C.** Current members present at the Annual/General meeting of this Senate shall be entitled to act and vote upon any issue presented for consideration.
- D.** The Senate shall hold other meetings from time-to-time as may be deemed necessary by the President or Executive Board.
- E.** The Secretary will notify members 14 days in advance of the time and place of all meetings.

- F.** A quorum of 50%+1 of the Executive Board members shall be deemed necessary to transact the business of the Senate. A quorum at Annual /General meetings are 50%+1 of all members present.

III. PROCEDURE OF ALL SENATE MEETINGS

- A.** **Roberts Rules of Order Newly Revised** shall govern the proceedings of all meetings of the Inland Empire Bowling Senate and the Executive Committee when inconsistent with the Constitution and Rules and Regulations of the Senate or The National Bowling Association, Inc.
- B.** The regular order of business at the Annual/General meeting of the Senate shall consist of the following when applicable:
1. Call to Order
 2. Reading of minutes (if not distributed seven days prior to next scheduled meeting) of the last meeting and action thereon
 3. Reports of Officers
 4. Reports of Committees
 5. Unfinished Business
 6. New Business
 7. Election of Officers
 8. Adjournment
- C.** The regular order of business at all meetings of the Executive Committee of the Senate shall consist of the following when applicable:
1. Call to Order
 2. Reading of minutes of the last meeting and action thereon
 3. Reports of Officers
 4. Reports of Committees
 5. Unfinished Business
 6. New Business
 7. Adjournment

IV. NATIONAL MEETINGS

- A.** Those being considered to attend the National Convention as delegates or alternate delegates:
1. New members shall have been a Senate member for at least six months

prior to the beginning of the convention for which he/she is being considered.

2. All members are preferred to have attended two-thirds of the Senate meetings (Executive and/or General Membership) from February of previous year to February of present year.
3. Members shall be considered based upon the availability, advantage, welfare, and benefit of the Senate.

- B.** Delegates are expected to attend all Annual Convention sessions convened and those meetings recommended by the IES President or official representative.
- C.** Delegates are required to give a written report from the Annual Convention sessions.

V. NATIONAL MEETINGS COMPENSATION AND REIMBURSEMENTS

- A.** The Inland Empire Bowling Senate shall defray the expenses of the President (or his/her assignee) in attendance to the Annual National Convention, and attendance to the Annual Executive Committee Meeting.
 1. Reimbursement for transportation to and from the Convention and Summer Board sites will be based on lower economy class airfare or TNBA mileage rates.
 2. Reimbursement for meals will be at the rate established by The National Bowling Association, Inc. per day for 3 days.
 3. Reimbursement for hotel room expense for up to 3 days (excluding room service for laundry and unofficial telephone calls) not to exceed 100% per day of the rate of Headquarter Hotel, as posted by the National Office.
- B.** The delegate(s) may be reimbursed for meals at the rate established by The National Bowling Association, Inc. per day for 3 days; and also, may be reimbursed for hotel room expense for up to 3 days (excluding room service for laundry and telephone calls) not to exceed 50% of the cost allocated for the President's room.
- C.** Reimbursements as stated in Section A and B are subject to availability of funds.
- D.** Delegates are responsible for their own transportation to and from the Convention site (excluding the Senate President or an official representative).
- E.** The Senate prepays delegate registration fees. Reimbursement from an absent delegate shall be considered by the Executive Committee depending upon the nature of his/her absence.
- F.** The Senate may pay activity fees for members of the Senate that are Life Member(s),

National Director(s), or National Chairperson(s).

VI. OFFICERS AND THEIR ELECTION

- A.** Vacancies occurring in office either by death, resignation or otherwise shall be filled by the President and such persons appointed shall hold office until the next election year. If the office of President becomes vacant, the Vice President shall assume the duties of the President. No vacancy of an elected office can be filled unless written resignation is filed with the Secretary of this Senate if reason for the vacancy is due to resignation.
- B.** Qualification for nominees for office:
1. Must have attended a National Meeting within the past two years of an election period (President and Vice-President Nominees only).
 2. Any member in good standing is eligible to run for office provided that during the year immediately preceding the election year he/she meets at least three of the following qualifications:
 - a. Been a Senate or National Director or Committee Chairperson.
 - b. Been a National Convention delegate.
 - c. Been a Senate Member for at least one year.
 - d. Have attended a minimum of two-thirds of the regularly scheduled Senate meetings.
 - e. Been active in Senate activities.
- C.** The Officers of the Senate shall be elected by marking a written ballot and shall hold their respective offices for a term of three years. The election shall be held prior to the 31st day of July of each election year.
1. Nomination for office shall take place prior to the 15th day of June of each election year. Validation of all candidates shall be completed prior to the 30th day of June of each election year.
 2. No officers of this Senate disqualified under the rules of TNBA, Inc., shall be permitted to finish his/her term in office.
 3. Newly elected officers shall be installed in office no later than September 1st of each election year.
- D.** Procedures for Election of Officers:
1. An Election Committee appointed by the President shall conduct the election.
 2. Each Senate member shall be notified 30 days prior to the election of the date, time and place of the election together with the offices to be filled.

Such notification shall be posted on all electronic media.

E. Election and Balloting

1. Eligibility to vote shall be determined by the Senate Secretary.
2. The election shall be by secret ballot prepared by the Election Committee. Ballots will be distributed to eligible members in attendance at the election meeting.
3. Absentee ballots will be allowed for individuals out of town, on vacation, working, who are ill or other valid emergencies. They must be requested 20 days prior to the election from the Election Committee and returned to the Secretary no later than five days prior to the election.
4. There will be no Write-in candidates.
5. The Election Committee will be responsible for election day ballot distribution.
6. After voting has been completed the Election Committee along with one challenger per candidate will count the ballots. All ballots cast shall be accounted for including voided ballots and the reason they were voided.
7. When there are three or more candidates running for office, the candidate receiving 51% or more of the votes cast shall be declared the winner. If no candidate receives 51% of the votes cast, the candidate receiving the lowest number of votes will be dropped and voting will continue between the remaining candidates until one receives 51% of the votes cast.
8. After the Election Committee has announced the winners, the results shall be presented to the Chairperson to present to the membership for acceptance of the Election Committee report. Upon acceptance of the report by the membership successful candidates shall be declared winners of their respective offices and shall be sworn into office and shall take office as of September 1st of the election year.
9. Challenges shall be presented to the Senate Executive Board in writing within 15 days after the election. That body shall handle such challenges.
10. When only one person is running for office, the Election Chairperson shall be empowered to cast one unanimous vote for each candidate for each office.

VII. PROGRAMS

A. KING & QUEEN PROGRAM

STATEMENT OF POLICY

IES King and Queen Program shall be administered by a Chairperson appointed by the Senate President. The Program Chairperson shall select a Committee that shall consist of an uneven number of members, including the Program Chairperson, not to exceed a total of five. The Program Chairperson shall have the option of appointing an Assistant.

The National King and Queen Contest kick-off date is September 1st of each year. The program will be guided by the rules provided by the National Program Director. The Program Chairperson must provide each contestant with a copy of The National Program rules and must ensure the King and Queen contestant(s) adhere to those rules.

GENERAL RESPONSIBILITY

The Program Chairperson shall ensure that the contestant is given a brief expectation and itinerary, to include the rehearsal for the coronation ball and pageant. The contestant must raise a minimum of \$1,000 in order to participate in the King & Queen Coronation Ball.

The contestant may form a committee to help run his/her campaign. The Program Chairperson shall be advised of all committee members and their activities.

The Senate may have multiple contestants competing at the senate level. In the case of more than one contestant, the Senate may hold an elimination contest among its contestants. The Senate will submit only one contestant to The National King & Queen Director and that contestant will be the "Official Entrant".

If an elimination contest is held, all receipts of all contestants must be turned into the Program Chairperson. The total receipts will be kept confidential until after the elimination contest. All receipts will apply to the contestant raising the most funds and he/she will be designated the "Official Entrant".

If an elimination should occur, the contestant that was eliminated will receive compensation depending upon which place the "Official Entrant" placed. If the "Official Entrant" places first to third place, each will be compensated 10% of the money he/she raised. If the "Official Entrant" places fourth and below, then compensation will be 5% of the money raised. These funds shall come from the monies the contestant receives from the National King/Queen Director. If an elimination should occur, the senate chairperson will notify the National King and Queen Director of such, the name of the person eliminated, and the amount of money he/she raised which went to the official entrant.

The Program Chairperson shall ensure that the "Official Entrant" meets all required deadlines outlined in The National Program Rules.

FISCAL RESPONSIBILITY

The Program Chairperson shall have full responsibility for maintaining the integrity of the program as it relates to all funds received from the contestant(s).

All reimbursement of out-of-pocket expenses to the contestant(s) shall be contained and supported internally within the program with raised funds. All program expenses are to be documented and submitted in writing to the senate treasurer at the conclusion of the contest and be made available upon request.

The Program Chairperson shall maintain a record of the Official Entrant's contribution to his/her campaign. All funds from elimination contest contestants will be added to the Official Entrant's campaign.

The Senate may have the option of submitting additional funds on behalf of the Official Entrant if funds are available and approved by the Executive Board.

The Program Chairperson will ensure that all receipts intended for position standing must be postmarked no later than May 1st and received by the National Contest Director no later than May 7th.

The Senate will receive 33 1/3% percent of the net amount of funds (votes) submitted to the National Office, after the contestant receives his/her percentage.

Each Senate contestant will receive 10% of the funds submitted to the King and Queen Program Director, if they place first to third in the contest; if the contestant places fourth position or below, he/she will receive 5% of the funds submitted.

The Executive Board will be advised of all activities throughout the contest.

Supporting the National King and Queen Program

The Senate will support the National King and Queen Program annually by ordering a minimum of 250 tickets.

The Program Chairperson is responsible for purchasing gifts for the National King & Queen during their visit to the regional tournament. The maximum limit is sixty dollars.

B. JUNIOR BOWLER PROGRAM

The purpose of the Junior Bowling Program of the Inland Empire Bowling Senate shall be to

foster the spirit of good sportsmanship, fellowship, and friendship; to increase interest in the game of bowling; to promote the game of Ten Pins among both boys and girls.

The Inland Empire Bowling Senate Junior Program serves as a recruiting agency and point-of-entry for all youth bowlers to receive the guidance and encouragement needed to learn the game and develop the skills that are essential to full enjoyment and successful competition. This encouragement and training will prepare our youth bowlers to compete on equal terms in tournaments and competitions, as well as to earn college scholarships.

The IES President shall appoint a Director of Junior Bowling activities and programs for Junior members. The Director shall report to the President and Executive Committee regarding activities planned for the junior bowlers. The Director shall provide oversight to assure that there is adherence to the National Junior Bowling Program Handbook.

A Junior membership card shall be issued upon proper application to the Director. Membership is open to youth who have not reached their 18th birthday on or before August 1st of the current bowling season.

The following conditions must be met:

1. If a junior member participates in any bowling activity recognized by the State High School Athletic Association, the more restrictive eligibility rule of TNBA or State High School Athletic Association will apply.
2. To maintain eligibility, youth bowlers must not bowl, substitute, or pace in any bowling activity where:
 - a. They are involved in any form of gambling.
 - b. Cash or bonds are awarded.
 - c. Any merchandise award exceeds \$500 in value, not including cost for engraving, lettering, postage, and/or tax.
3. Buying or selling of earned awards are prohibited.

Any youth bowler desiring to apply for a membership card but violates any of the conditions above shall be ineligible for participation in any certified competition as of the date of such violation.

C. SCHOLARSHIP AWARD PROGRAM

The Inland Empire Bowling Senate offers scholarships annually from the Inland Empire Senate Scholarship Fund (IESSF) for the purpose of assisting graduating high school seniors with the cost incurred while enrolling into college. The number of annual awards and the amount of the awards is based on fund-raising activities and will be determined by the IESSF Committee and Executive Board of the Inland Empire Bowling Senate.

The IES President shall appoint a Chairperson for the Scholarship Awards Program. The Chairperson and his/her committee will provide scholarship applications to Inland Empire Bowling Senate members – nominee's parents or legal guardians or nominee. If the parent and/or junior bowler are members of more than one TNBA local senate, then only one local senate application can be submitted.

PROCEDURES:

1. Eligibility is restricted to graduating high school students: a) whose parents or legal guardians are members of the Inland Empire Bowling Senate; or b) the student is a member of Inland Empire Bowling Senate Junior Program. Both adult and student must be a member for at least two years.
2. Submission of the following documentation is required along with completion of all steps:
 - a. Completion of the Owen O. Washington Scholarship Award Program application
 - b. Make two copies of all submission items, and submit to the Inland Empire Senate's Scholarship Chairperson by March 10th
3. The Chairperson and his/her committee will evaluate all scholarship packets for completeness before submitting the application to the National Scholarship Chairperson by April 1st.
4. All qualified applicants will be considered for the Inland Empire Bowling Senate's Scholarship and TNBA's *Owen O. Washington Scholarship*.

D. TOURNAMENT PROGRAM

The Inland Empire Bowling Senate shall offer to their membership annual tournaments in order to promote "Sportsmanship, Fellowship, and Friendship" among their bowlers. The Senate will sponsor up to three tournaments annually: (Annual City), (Membership), and (Scholarship).

The IES President will appoint the Tournament Director. The Tournament Director will work closely with the IES Executive Board for final approval of planned tournaments. The role of the Tournament Director is to ensure that rules are strictly observed, to supervise the progress of the tournament and to enforce any decisions made to resolve disputes.

The Tournament Director and his/her committee will determine location, rules of the tournament, entry fees, membership requirements, prizes/awards of scheduled tournaments.

The duties of the Director are to:

1. Provide the IES Executive Board with a complete report of all scheduled tournaments.
2. Provide the IES Executive Board with a detailed statement of income and expenses of all scheduled tournaments.
3. Submit all entry fees received to be deposited into the senate's bank account.
4. Submit documentation for all cash expended to be presented with a financial report.
5. Maintain current knowledge of the USBC and TNBA bowling rules.
6. Submit request for tournament certification from USBC and TNBA (if necessary).
7. Assist in promoting the tournaments to the membership.

VIII. COMPLAINTS AND APPEALS

- A.** The Executive Committee shall have original and appellate jurisdiction over all violations of rules and regulations of the organization and shall have power to suspend, expel or otherwise discipline a bowler or team identified with this organization.
- B.** The decision of the Executive Committee may be appealed to The National Bowling Association Inc., if the appeal is made within 10 days after the defendant has received the decision by Registered mail and Return Receipt Requested. A bowler's membership shall continue during the period the appeal is pending.

IX. AMENDMENTS

- A.** All proposed amendments to the Constitution, Rules and Regulations of the Inland Empire Bowling Senate shall be submitted in writing, at least 90 days prior to the Annual Meeting of the Senate, to the Executive Committee of the Senate or designated committee. This committee shall consider them and report its recommendations thereon to the Senate for final action thereon.
- B.** Unless otherwise specified in the proposed change, any and all changes to the Constitution, Rules and Regulations shall become effective September 1st following its passage.
- C.** Changes approved at the Annual Convention of The National Bowling Association Inc., which will affect this Constitution, shall automatically be made a part of this Constitution, Rules and Regulations without further action by this Senate.
- D.** The Inland Empire Bowling Senate, being an affiliate of The National Bowling Association Inc., shall not enact any laws which may in any way conflict with the Constitution, Rules and Regulations of the parent association.

Signed: *Ruth A. Woodley* President, Inland Empire Bowling Senate (Moreno Valley, Ca.)
Date: *November 14, 2024*