

**THE INLAND EMPIRE BOWLING SENATE
OF
THE NATIONAL BOWLING ASSOCIATION, INC.**

CONSTITUTION

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**THE INLAND EMPIRE BOWLING SENATE
OF THE NATIONAL BOWLING ASSOCIATION, INC.**

CONSTITUTION FOR THE INLAND EMPIRE BOWLING SENATE

**ARTICLE I
NAME**

This organization shall be known as the Inland Empire Bowling Senate of The National Bowling Associations, Inc. (Also referred to as TNBA, Inc.); located in the city of Moreno Valley, California.

**ARTICLE II
PURPOSE**

SECTION 1. The purpose of the Inland Empire Bowling Senate shall be to foster the spirit of good sportsmanship, fellowship, and friendship; and to increase interest and participation in the game of bowling; to exercise general care and supervision over all bowling interests within its jurisdiction.

SECTION 2. It shall be subsidiary and auxiliary to The National Bowling Association, Inc., the parent body. The provisions of this Constitution shall govern this organization subject to the Constitution, Rules and Regulations of The National Bowling Association, Inc.

SECTION 3. It shall disseminate news, including the activities, accomplishments, and other items of interest, to and about its membership through official organs known as *The National Bowling Association, Inc. Bowler*, and *the Annual Souvenir Yearbook*.

**ARTICLE III
MEMBERSHIP AND ORGANIZATION**

The Inland Empire Bowling Senate shall be the governing body in local bowling affairs pertaining to its organization subject to the authority of the parent body, The National Bowling Association, Inc. It shall be a representative, legislative, and executive body. The membership shall be composed of bowlers and interested non-bowlers. All bowlers are required to be members of The National Bowling Association, Inc. Membership may be obtained by making proper application and payment of annual dues.

**ARTICLE IV
MANAGEMENT**

SECTION 1. The Inland Empire Bowling Senate shall have full control and management of all affairs of this organization and shall carry out and enforce all the objectives and purposes for which it is organized. The Inland Empire Bowling Senate shall have full power to adopt, amend, or rescind the rules and regulations governing its members if they do not conflict with the Constitution, Rules and Regulations of TNBA, Inc.

SECTION 2. The Inland Empire Bowling Senate shall have full authority to review evidence and determine resolution of matters resulting from presumed violation of any rules of the Senate. The Senate is authorized to conduct a complete investigation, trying to learn all relevant facts. The

Senate is also the forum for any appeals of its ruling and shall have power to impose discipline on any member(s) found to be out of compliance with its rules and regulations.

SECTION 3. Members present at any meeting of this Senate shall be entitled to act and vote upon any issue presented for consideration.

ARTICLE V OFFICERS AND ELECTION OF OFFICERS

SECTION 1. The Officers of The Inland Empire Bowling Senate shall consist of:

- | | | |
|-------------------|--------------|------------------------|
| a. President | c. Secretary | e. Recording Secretary |
| b. Vice President | d. Treasurer | f. Sergeant-at-Arms |

SECTION 2. Election of Officers

- a. All members in good standing shall be notified via USPS mail, email, or some form of social media of the election of officers of the Senate at least 30 days prior to the election.
- b. The Officers of The Inland Empire Bowling Senate shall be elected by ballot at the Annual Meeting of this Senate and shall hold their respective offices for a term of three years.
 1. They may succeed themselves immediately for one (1) additional term of three (3) years.
 2. Newly elected officers shall be installed in office no later than September 1st of the year elected.
 3. They shall hold office until August 31st, three years following their election or until their successors are elected.
- c. When only one candidate is nominated for office, a voice vote may be cast.
- d. Any member of the Senate in good standing with the Association and the local senate shall be eligible to hold office under the conditions stated in our Rules and Regulations.
- e. In case of a ballot vote that is a tie, revoting shall take place either by continuing the meeting until another time (do not adjourn the meeting) or by voting to schedule a meeting within 30 days for a revote.

SECTION 3. Vacancies occurring in office, either by death, resignation, or otherwise, shall be filled by the President and such persons appointed shall hold office until the next election at the Annual Meeting. If the Office of President becomes vacant, the Vice-President shall assume the duties of the President. Written notification of a resignation shall be filed with the Secretary of the senate.

ARTICLE VI THE SENATE EXECUTIVE COMMITTEE

SECTION 1. The Officers of the Senate shall be the Officers of the Senate Executive Committee. Program Directors and Committee Chairpersons shall be members of the Senate Executive

Committee. The league president, league secretary, or a duly accredited representative of each TNBA, Inc. certified league of the Senate shall be a member of the Senate Executive Committee.

SECTION 2. The Senate Executive Committee shall be the governing body during the time between meetings of the Senate and shall have and exercise the power granted to it by this Constitution. The Senate Executive Committee shall have no power to alter, adapt, rescind, or nullify any part or provision of this Constitution.

ARTICLE VII DUTIES OF SENATE OFFICERS AND SENATE EXECUTIVE

SECTION 1. DUTIES OF THE PRESIDENT

The President shall preside at all meetings of the Senate and the Executive Committee and shall:

- a. Appoint all standing committees and chairpersons, except the nominating committee chairperson, unless otherwise provided for in a motion authorizing such committees.
- b. Serve as the Ex-officio member of all committees except the Nominating Committee.
- c. Be the Chief Executive Officer of the Senate and as such enforce all the laws, objectives and purposes thereof.
- d. Make a report in writing with any recommendation(s) at the Annual Meeting of the Senate.
- e. Be a designated signee on all financial transactions.
- f. Perform such other duties as may pertain to the office.

SECTION 2. DUTIES OF THE VICE PRESIDENT

The Vice President, in the absence of the President, shall perform the duties of that office and shall:

- a. Make a report in writing with any recommendation(s) at the Annual Meeting of the Senate.
- b. Perform such other duties as may from time to time be required of the office.

SECTION 3. DUTIES OF THE SECRETARY

The Secretary shall keep an accurate record of all proceedings of the meetings of the Senate and of the Executive Committee and shall:

- a. Keep an accurate account between the Senate and its members, a membership record and such other records and books as determined by the Executive Committee.
- b. Compile, prepare, and keep an accurate account of reports made to the office by members of the organization and all tournaments held by the Senate.
- c. Have charge of and prepare the correspondence of the Senate, and shall notify the members by USPS mail, email, or any form of social media of all meetings of the Senate and Executive Committee.
- d. Make a written report with any recommendation(s) to the Senate, the Annual Meeting, and at the close of term of office.
- e. Make a report to the Executive Secretary-Treasurer of TNBA, Inc., of the newly elected Senate officers, listing addresses and telephone numbers, immediately after the election.

- f. Receive and give receipts for all dues, fees, and other monies of the Senate, and shall immediately, upon receipt, remit them with a detailed report to the Treasurer of the Senate, and obtain a receipt from the Treasurer.
- g. Forward membership fees with names and full addresses of all members and league certification fees and applications to the Executive Secretary-Treasurer of TNBA, Inc.
- h. Turn over to his/her successor all records, materials, furniture, and equipment that are the property of the Senate. It shall be returned in its entirety within 30 days of termination of position. Failure to comply may result in the Senate seeking resolution through appropriate action.
- i. Perform such other duties as may be required by the President or the Executive Committee.

SECTION 4. DUTIES OF THE TREASURER

The Treasurer shall receive from the Secretary all monies or other property paid or donated to the Senate and shall disburse them on vouchers signed by the President and Secretary and shall:

- a. Keep an accurate account of all receipts and disbursements.
- b. Submit a written report and statement of all financial transactions of the Senate to its Officers and Executive Committee, and at the Senate meeting and the Annual Senate Meeting (end of the fiscal year).
- c. Prepare a mandatory annual Financial Report of the Senate and submit the report to the Executive Secretary-Treasurer of the TNBA Inc. on or before October 1st for the preceding fiscal year September 31st to August 31st. This report must reflect all receipts and disbursements.
- d. Make such reports and statements to the President and the Executive Committee as required.
- e. Deposit all monies of the Senate in a bank in the name of The Inland Empire Bowling Senate of The National Bowling Association, Inc.
- f. Be a designated signee for all financial transactions.
- g. Turn over to his/her successor all records, materials, furniture, and equipment that are the property of the Senate. It shall be returned in its entirety within 30 days of termination of position. Failure to comply may result in the Senate seeking resolution through appropriate action.
- h. Perform such other duties as may be required by the President or the Executive Committee

SECTION 5. DUTIES OF THE RECORDING SECRETARY

The Recording Secretary, in the absence of the Secretary, shall perform the duties of the Secretary and shall:

- a. Record and distribute the minutes of senate meetings.
- b. Perform such other duties as may be required by the President or the Executive Committee.

SECTION 6. DUTIES OF THE SERGEANT-AT-ARMS

The Sergeant-at-Arms shall:

- a. Maintain and preserve order and security at senate meeting.
- b. Perform such other duties as may be required by the President.

ARTICLE VIII STANDING COMMITTEES

The Standing Committees of The Inland Empire Bowling Senate shall be appointed by the President, and shall be as follows:

Standing Committees:

Membership	King & Queen	Policy & Procedures	Junior Program
Tournaments	Scholarship	Constitution	Election

ARTICLE IX ANNUAL DUES OF MEMBERS, LEAGUES & SENATES

SECTION 1. The annual dues of The National Bowling Association, Inc. for each member is payable once per season, regardless of the number of teams or leagues in which an individual may bowl.

SECTION 2. The Senate joining fee or dues shall be paid annually. This fee is to be used to cover the cost of the Senate operational expenses.

SECTION 3. All annual dues and fees shall not exceed the limit set by The National Bowling Association, Inc. and shall be paid to the Senate or online to the National Office.

SECTION 4. Each TNBA, Inc. certified league within the Senate, shall pay to TNBA, Inc. a league certification fee.

SECTION 5. All annual TNBA, Inc. dues and league certification fees must be transmitted the Executive Secretary-Treasurer of TNBA, within 30 days after receipt by the senate.

SECTION 6. Each individual Senate member shall receive a membership card endorsed by the President and Executive Secretary-Treasurer of TNBA, Inc.

ARTICLE X MEETINGS

SECTION 1. The Inland Empire Bowling Senate shall meet annually.

SECTION 2. The Executive Committee shall meet monthly or at such other times deemed necessary by the President or Executive Committee.

SECTION 3. The Senate shall hold such other meetings as may be deemed necessary by the President or Executive Committee.

SECTION 4. A quorum of 50% plus 1 Executive Committee member shall be deemed necessary to transact the business of the Senate (this should be an odd number).

SECTION 5. The Secretary shall notify such members within 14 days in advance by USPS mail, email, or some form of social media or through league notification of the time and place of all meetings of the Senate and Executive Committee.

SECTION 6. Electronic Meetings shall be authorized to meet and conduct business, including voting, by videoconference, teleconference, or other electronic communications media, as permitted by applicable law. Meetings by videoconference or teleconference are permitted with the following provisions:

- a. The meeting(s) must be conducted by a technology that allows all participants simultaneous communications.
- b. A quorum must be achieved and maintained to conduct business.
- c. Speakers must identify themselves.
- d. Minutes of the meeting must be taken.
- e. Votes must be taken by voice or by using a secure feature of the adopted technology. Votes cannot be cast by text-based mediums, such as email, text, and similar mediums.

ARTICLE XI PROCEDURES OF ALL MEETINGS

SECTION 1. The latest edition of Robert's Rules of Order Newly Revised shall govern the proceedings of all meetings of The Inland Empire Bowling Senate and of the Executive Committee in matters not addressed in the Constitution, Rules and Regulations of the Senate, or The National Bowling Association, Inc.

SECTION 2. The suggested order of business at Senate meetings, Executive Committee and the Annual Meeting shall consist of the following, where applicable:

1. Call to Order
2. Presentation of minutes from the previous meeting and action thereon
3. Reports of Officers
4. Reports of Committees
5. Unfinished Business
6. New Business
7. Election of Officers (when applicable)
8. Adjournment

ARTICLE XII NATIONAL MEETINGS

SECTION 1. The Inland Empire Bowling Senate shall elect or appoint, from among its membership, one (1) delegate for each forty (40) members or major fraction of the (40) members to represent the Senate at the TNBA, Inc. Annual convention

SECTION 2. The Senate Secretary shall provide the Executive Secretary-Treasurer of TNBA, Inc. a complete list, including addresses of delegates and alternates on or before the time designated, using the proper form furnished by the National Office of TNBA, Inc.

SECTION 3. The Inland Empire Bowling Senate may be responsible for defraying the expenses of the President in attendance at the Annual Convention and Annual Executive Committee Meeting, in the form of transportation to and from the convention/meeting site and hotel fees. The Senate may be responsible for any other expenses incurred by the President to attend National Meetings.

SECTION 4. The Inland Empire Bowling Senate may be responsible for defraying the expense of the delegates in attendance at the Annual Convention.

ARTICLE XIII COMPLAINTS AND APPEALS

SECTION 1. A member or members of The National Bowling Association, Inc. through this Senate, who has a complaint against a fellow member or members, may file a formal written complaint with the Executive Committee of the Senate, which outlines in detail the charges against the defendants.

SECTION 2. When a complaint has been filed, the defendant (s) must be sent notification. Such notification shall be in the form of a registered letter or certified mail, with a return receipt requested or delivered by a special messenger. Such notice must be mailed or delivered not less than 10 days in advance of the hearing,

SECTION 3. The Executive Committee shall conduct a hearing on these charges at which time both sides can present their case. If the Committee finds such complaint to be accurate and substantiated, the Executive Committee reserves the right to discipline such person(s) in a manner deemed just by The Inland Empire Bowling Senate.

SECTION 4. Notice of action of the Executive Committee shall be given to the complainant, the offender, and the Executive Secretary-Treasurer of TNBA, Inc. The member(s) may appeal the decision of the Executive Committee of the Senate to The National Bowling Association, Inc. providing the appeal is made within 10 days, in writing, to the Executive Secretary-Treasurer of TNBA, Inc. after the defendant has received a copy of the decision by registered mail.

SECTION 5. A suspended bowler's membership shall continue in force during the time an appeal is pending. Reinstatement of membership in all cases where a suspension is imposed must be granted only upon written application to and approved by the Executive Committee of The National Bowling Association, Inc.

ARTICLE XIV AMENDMENTS

SECTION 1. All proposed amendments to the Constitution, Rules and Regulations of The Inland Empire Bowling Senate shall be submitted in writing by the maker of the proposal thereof, at least 90 days prior to the Annual Meeting of the Senate to the Executive Committee of the Senate or designated committee.

The committee shall consider them and report its recommendations to the Senate Members 30 days before the Annual Meeting.

SECTION 2. Unless otherwise specified in the proposed change, all changes to the Constitution, Rules and Regulations shall become effective on September 1st following its passage.

SECTION 3. Changes approved at the Annual Convention of The National Bowling Association, Inc., which will affect this Constitution, shall automatically become a part of this Constitution, Rules and Regulations without further action by this Senate.

SECTION 4. The Inland Empire Bowling Senate, being an affiliate of The National Bowling Association, Inc. shall not enact any laws which may in any way conflict with the Constitution, Rules and Regulations of the parent association.

SENATE HAS ACCEPTED:

SIGNED: ***RUTH A. WOODLEY***

President, Inland Empire Bowling Senate (Moreno Valley, Ca.)

DATED: November 14, 2024